

Innovation Impact Program

Application Form

Technology and Innovation

Part A: Institutional Information

General information

Project Title

Applicant Institution

Project Leader

Total Project Cost (\$)

Alberta Funding Request (\$)

CFI Project Number

Institution Role (lead, or partner and lead institution)

Program stream

Select one. Applicants to the Exceptional Opportunities stream should contact IIP-program@gov.ab.ca before completing this form.

IIP stream	☐ Innovation Tools	☐ Applied Solutions	☐ Innovation Hubs	☐ Exceptional Opportunities
Corresponding CFI program	John R. Evans Leaders Fund	College Fund	Innovation Fund	Exceptional Opportunities Fund

Provincial Priorities Act

Under Alberta's [Provincial Priorities Act](#) (PPA) and the Provincial Priorities Regulation, a public-post secondary institution may require approval from the Ministry of Advanced Education before finalizing an agreement with the federal government. Approval is required where the total federal contribution is over **\$100,000** and **50 per cent or more** of it is capital funding. The institution is responsible for determining whether approval is required and obtaining it before signing. Where approval is required, the provincial grant agreement is conditional on that approval.

Consult Section 8 of the Program Guidelines.

PPA Calculator

Category	Source	Amount / Response
Total eligible costs, excluding in-kind (\$)	CFI Project Funding	
Amount requested from the CFI (\$)	CFI Project Funding	
Construction / renovation costs, excluding in-kind (\$)	Cost of Individual Items, "Code 20"	
Capital cost allocation (%)	Auto calculated	
Advanced Education approval required?	Auto populated	

Research Security

Refer to the [CFI research security guidance](#) to confirm the requirements that apply. Attach any documents submitted to the CFI.

Requirement	Guidance	Applicable and Included	Not applicable
Sensitive Technology Requirement Areas review and required attestations	Review the Government of Canada's list of Sensitive Technology Research Areas to determine whether the proposed research advances any listed area. If it does, each named project leader and team member completes an attestation form as required by the policy .	☐	☐
Research partnership risk assessment and related partner forms	A risk assessment under the National Security Guidelines for Research Partnerships is required only if the project includes a private-sector partner that meets the CFI criteria . If required, include a private-sector partner identification form for each affected partner.	☐	☐

Institutional Declarations and Authorization

Privacy Notice

The information collected through this application form is for the purpose of determining eligibility for the Innovation Impact Program (IIP) and for administration, assessment, and ongoing management of the program. Information may also be collected for reporting purposes and to support communications regarding the program and its short-term and long-term impacts. Information may also be entered into an automated system to generate content or make recommendations.

Personal information is collected under the authority of section 4(c) of Alberta's [Protection of Privacy Act](#). For questions related to the collection of personal information, contact the Program Manager at IIP-program@gov.ab.ca, or by mail at 24th Floor, Commerce Place, 10155-102 Street NW, Edmonton, Alberta T5J 4G8.

Where the applicant institution submits third-party personal information in connection with an IIP application or any resulting grant agreement, the institution acknowledges and confirms that:

- It has legal authority to disclose third-party personal information to the Government of Alberta; and
- The third party has authorized the Government of Alberta's indirect collection of their personal information from the applicant institution.

Institutional Certification

By signing below, I certify on behalf of the applicant institution that:

- The information provided in this application is complete, accurate, and consistent with the corresponding CFI submission.
- The institution has reviewed and endorses the proposed project, including its implementation, sustainability, intellectual property management, and performance targets.
- The institution has the authority to submit this application and disclose any information provided herein, including third-party personal information where applicable.

Authorized Signing Officer signature:

Digital signature field

Date:

yyyy-mm-dd

Name:

Title:

Part B: Project Information

Completed by the project leader. Reviewers read Part B together with the CFI application. Do not repeat the CFI application; refer to it by section where helpful. Criterion 3 (research, technical, and innovation excellence) and Criterion 5 (infrastructure, feasibility, and institutional readiness) are assessed using the CFI application.

B1. Benefit to Alberta

Assessed under **Criterion 1: Alignment with Alberta's and Canada's strategic priorities** in the Program Guidelines.

- 1. What capability or competitive advantage will the infrastructure create or protect in Alberta?
- 2. Who in Alberta will benefit, and how?

(Maximum 1 page, Arial 9-point font)

B2. Commercialization Pathway and Partners

Assessed under **Criterion 2: IP development, commercialization, and industry engagement** in the Program Guidelines.

- 1. What is the most likely pathway from the infrastructure to IP, commercialization, or adoption? State the current stage and the next steps.
- 2. Who are the material partners or end users, and what is their role and interest? If not yet confirmed, how and when will they be engaged?

(Maximum 1 page for Innovation Tools and 2 pages for other streams, Arial 9-point font)

B2. Commercialization Pathway and Partners — page 2

Second page of the B2 response. This box is available only where the stream selected in Part A permits a two-page response. It is locked for streams limited to one page.

B3. Intellectual Property Management Plan

Assessed under **Criterion 2: IP development, commercialization, and industry engagement** in the Program Guidelines.

A plain-language statement of intent, proportionate to the project and stream. Say what is confirmed, proposed, or still to be determined. The commercialization pathway is covered in B2 and does not need to be repeated.

Stream guidance: Innovation Tools projects may focus on disclosure practices and early identification of IP; for discovery-oriented projects, the capability built, the talent trained, and the shared access provided are a complete answer on benefit to Alberta. Applied Solutions projects should address partner-facing outputs and adoption. Innovation Hubs projects should address multiple users, collaborative development, and platform governance.

- 1. **Ownership:** who will own IP generated using the infrastructure, including any shared ownership with partners, visiting researchers, or students?
- 2. **Protection approach:** how will potentially valuable outputs be identified, disclosed, and protected, and which office will be responsible?
- 3. **Third-party arrangements:** how will IP rights, access, and obligations be managed with partners, collaborators, and external users (including fee-for-service clients)? Identify any existing or proposed options, rights of first refusal, exclusive licences, or sponsored research agreements.
- 4. **Benefit to Alberta:** how will benefits from project IP be retained in Alberta?
- 5. **Declarations:** complete the table below. For any "Yes", briefly describe the arrangement, the parties, and the implications for Alberta.

Declaration	Yes	No
An existing or proposed arrangement, including partner or external-user ownership, may affect the ownership, control, licensing, or future use of project IP.	☐	☐
An arrangement could result in effective control of material project IP moving outside Alberta or Canada.	☐	☐

Respond in the two boxes on the following pages. (Maximum 2 pages, Arial 9-point font)

B3. Intellectual Property Management Plan — page 1

B4. Talent Development

Assessed under **Criterion 4: Talent development** in the Program Guidelines.

- 1. Who will be trained on the infrastructure, and what skills will they gain?
- 2. What are the likely pathways for trainees into roles in Alberta?

(Maximum ½ page, Arial 9-point font)

B5. Performance Targets

Set realistic, cumulative targets that are reasonably attributable to the funded infrastructure. The targets form part of Schedule A of the grant agreement. Progress is reported in the Alberta Progress Supplement, which is submitted with each CFI project progress report; the second and final progress reports are the checkpoints below. Use 0 where a measure does not apply. Funding and leveraged funding figures are taken from the financial data and do not require targets.

Indicator (cumulative)	By the second progress report	By the final progress report
HQP trained and upskilled (#)		
Alberta jobs created (FTE)		
IP assets protected (#)		
Companies created and supported (#)		

Basis for targets

Briefly explain the assumptions and counting method behind the targets. For partner projects led by another institution, count Alberta results only.

Appendix A: Optional Supporting Material

Only the following may be attached. Any other material will not be reviewed.

- Letters from partners or end users confirming engagement that is not documented in the CFI application; and
- Supporting information for a “Yes” declaration in B3 (Intellectual Property Management Plan).