

Campus Alberta Innovation Program (CAIP)

Outcomes and Financial Report

Technology and Innovation

General Information

Project Title

Chairholder Name

Agreement Number

Institution

Total Project Cost (\$)

Award Start & End Date (YYYY/MM/DD)

Total CAIP Funding Allocated to Chairholder (\$)

Reporting Period

This report provides a final summary of project activities, outcomes, and financial performance supported through the Campus Alberta Innovation Program (CAIP). It covers the full reporting from project inception to completion and is submitted in accordance with program reporting requirements.

The Final Financial Report must account for all revenues and expenditures along with the overall project outcomes from inception to the end of the project.

Signatures

We certify that the information provided in this report is true, complete, and accurate, and that all grant funds have been expended in accordance with the terms and conditions of the agreement. The institution maintains itemized financial records related to the project, which are available for audit or review upon request. This submission is made with the authorization and endorsement of the organization represented.

Vice President Research or Designate

Financial Officer

Name _____

Name _____

Signature _____

Signature _____

Date _____

Date _____



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Project Progress and Impact

1. Describe the results achieved in the reporting period.
2. Were there any notable changes from the original plan during this period? If so, please outline how the project team adapted or responded.
3. Describe any contributions the program has made to training, learning opportunities, or teaching approaches.

(Maximum 1 page, Arial 10-point font)

Talent Development and Workforce Readiness

1. Describe how the CAIP-supported activities enhanced Alberta's ability to train, retain, and develop highly qualified personnel (HQP).
2. Provide details on how HQP supported through CAIP contributed to advancing research or innovation capacity, within one or more priority areas (energy and environment, neuroscience and prions, food and nutrition, and/or water).
3. Reflect on how CAIP-supported outcomes contributed to Alberta's labor force and broader economic potential, including impacts on commercialization potential, industry engagement, or longer-term capacity.

(Maximum 2 pages, Arial 10-point font)

Research and Innovation Advances

1. Provide details on any new or innovative approaches to research, teaching, training, or collaboration that were developed or piloted through CAIP funding and explain how these approaches represent a meaningful improvement over existing practices.
2. Explain how the project advanced research and innovation within the relevant priority area(s), including key findings, technological developments, or methodological innovations enabled by CAIP support.
3. Discuss how CAIP support enabled new or emerging research directions, interdisciplinary work, or novel applications within the relevant priority area(s) that would not have occurred otherwise.

(Maximum 1 page, Arial 10-point font)

Collaborations and Partnerships

1. Describe the most significant collaborations or partnerships enabled or strengthened through CAIP funding, including the partner type(s) (academic, industry, community, international) and the purpose of each collaboration.
2. Explain how these collaborations contributed to research excellence, innovation outcomes, or capacity building within the project (e.g., new research directions, talent pipelines, applied outcomes).
3. Discuss the sustainability of these collaborations beyond the CAIP funding period, including whether partnerships have continued, expanded, or resulted in leveraged funding, institutional commitments, or long-term strategic relationships.

(Maximum 1 page, Arial 10-point font)

Strategic Alignment

1. Explain how CAIP-supported activities aligned with Alberta's strategic priorities and provincial strategic areas, and how this alignment advanced institutional research or innovation capacity.
2. Discuss how outcomes achieved within the priority area(s) enhanced Alberta's national or international visibility as a leader in research, innovation, or applied solutions (e.g., recognition, partnerships, dissemination).

(Maximum 1 page, Arial 10-point font)

Lessons Learned and Future Considerations

1. Reflect on the most significant challenges experienced during the implementation of the CAIP-supported projects (e.g., program design, timelines, funding structure, partnerships, or external factors).
2. Describe any strategies, adjustments, or mitigation approaches used to address these challenges, and explain how effective they were in supporting project delivery and outcomes.
3. Discuss what changes or enhancements to program design, delivery, or positioning could improve outcomes if a similar initiative were to be implemented in the future, including considerations to maximize impact for Alberta and participating institutions or partners.

(Maximum 1 page, Arial 10-point font)

CAIP Performance Measures

METRICS

Talent Development and Workforce Readiness						
Indicators (#)	Undergraduate	Master's/ PhD	Postdoc	Research Staff	Other	TOTAL
HQP Recruited						
HQP Retained in Alberta						
HQP Trained or Upskilled						
Other (please specify)						
•						

Knowledge Mobilization and External Consultations		
Stakeholders	TOTAL (#)	Commentary
Public Sector		
Government Officials		
Private Sector		
Other Organizations (please specify)		
Other (please specify)		
•		

Research and Innovation Outputs		
Indicator	TOTAL (#)	Commentary
Peer-reviewed Papers or Publications		
Other Research Outputs (Book Chapters, White papers)		
Invention Disclosures		
Patents Filed and/or Granted		
Prototypes		
Spin-off/Start-up Company Formation		
Other (please specify)		
•		

Collaborations, Partnerships, and Visibility		
Indicator	TOTAL (#)	Commentary
Awards or Formal Recognition during the Project		
National Academic Collaborations or Partnerships		
National Industry Collaborations or Partnerships		
International Academic Collaborations or Partnerships		
International Industry Collaborations or Partnerships		
Conferences Invited to		
Public & Media Outreach		
Partnerships Continuing Post-CAIP		
Other (please specify)		
•		

Institutional Strategic Growth		
The level of institutional growth in the program area that occurred as a direct result of CAIP funding on a scale of 1 (very low) to 5 (very high).		
Stakeholders	Score	Explanation on your Score
Human Capital		
Infrastructure and Facility		
Partnerships		
Other (specify)		
Other (please specify)		
•		

Final Financial Report

Use the table below to detail all project revenues and expenditures.

REVENUES (Cumulative – Inception to Project Completion Date)	
Government of Alberta	Revenues (\$)
Total CAIP Grant Funding Allocation to Project	\$
Total Interest Earned from Grant (if applicable)	\$
Provincial Contributions	
	\$
	\$
Federal Contributions	
	\$
	\$
Institutions, Trust Funds or Foundations	
	\$
	\$
Corporations/Firms	
	\$
	\$
	\$
	\$
	\$
Total Revenues for Project	\$

EXPENDITURES (Cumulative – Inception to Project Completion Date)	
Salary Costs of Incumbent	Expenses (\$)
Salary and benefits of the incumbent (including any bonus paid)	\$
Recruitment costs, relocation expenses, costs of teaching replacement	\$
Student Salaries and Benefits	
Undergraduate	\$
Master's	\$
Doctoral	\$
Non-Student Salaries and Benefits	
Postdoctoral Fellows	\$
Other (Clerks, Secretaries, Research Assistants, Research Associates)	\$
Other Direct Costs	
Materials, Supplies, and other Expenditures	\$
Travel and Workshops (including field work)	\$
Acquisition of Equipment	\$
Software	\$
Professional/Technical Services	\$
Warranties/Service Contracts	\$
Renovation Costs	\$
Other (specify)	\$
Total Expenditures for Project	\$

Financial Variances and Rationale

While project revenues and expenditures are expected to align, variances may occur. If a surplus or deficit arose, particularly in relation to CAIP grant funding, please provide a clear and detailed explanation for the variance below.

Variance Explanation:

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Appendix A

Statement of Revenue and Expense

Appendix B

Relevant information as needed.