

ARLO - Downloading Field Notes



August 2026 Release - Reference Guide

This **Reference Guide** provides an overview of new and enhanced map features introduced in the **Alberta Registry for Land Online (ARLO)** August 2026 release. It helps users understand **how to search and download field notes using Search Land Records**, and how these functions support common tasks.

This guide is designed to support ARLO users to navigate new or updated ARLO capabilities. It is equipped with easy-to-follow instructions and helpful visual aids.

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1. Find and Download Field Notes via Search Land Records

Introduction

Field Notes are survey records that capture observations, measurements, and details collected during land surveys.

This Reference Guide outlines how to search, access, and download field notes using the convenient search tool to:

- Perform field note searches using available search criteria
- Preview field notes before downloading
- Download field notes

Instructions

From the ARLO home page, go to the Search land records section. To find field notes, select **Field notes** as the **product type**. You will be able to view and search for field notes using one of the following search types:

- **Standard ATS (Alberta Township System):** Identify land surveyed using Alberta's township grid system. These are common for rural properties and include the following search criteria:
 - Meridian (Mer.): Parcels of land are designated as being west of the 4th, 5th, or 6th Meridians (110°, 114°, 118° west longitude, respectively).
 - Range (Rge.): Land between meridians is divided into six-mile-wide columns called ranges. Ranges are numbered consecutively, running east to west between meridians. The range immediately west of each meridian is Range 1.
 - Township (Twp.): Townships are six-mile-wide rows and are numbered consecutively from Township 1 at the International border to Township 126 at the Northwest Territories border. The term township also describes the six-by-six mile square formed by the intersection of ranges and townships.
- **Book Number:** Sequential identifier used to track field notes

Search land records

The screenshot shows the 'Search land records' form. The 'Product' dropdown is set to 'Field notes'. The 'Search type' dropdown is open, showing 'ATS' as the selected option. Below the dropdowns are three required input fields: 'Meridian' (with value 4), 'Range' (with value 12), and 'Book number' (with value 52). A red box highlights the 'Search' button.

Product
Field notes
Select 1 of 7 options

Search type
ATS
ATS
Book number
Search

Meridian (required)
4
Number between 4-6

Range (required)
12
Number between 1-30

Book number (required)
52
Number between 1-126

[Help](#) | [Privacy](#)

After entering the required search information, click the **Search** button.

Search land records

The screenshot shows the 'Search land records' form with all required fields filled out: 'Product' is 'Field notes', 'Search type' is 'ATS', 'Meridian' is '4', 'Range' is '12', and 'Township' is '52'. A red box highlights the 'Search' button.

Product
Field notes
Select 1 of 7 options

Search type
ATS

Meridian (required)
4
Number between 4-6

Range (required)
12
Number between 1-30

Township (required)
52
Number between 1-126

Search

[Help](#) | [Privacy](#)

The Field Notes information will appear, with the following details displayed:

- Book Number: The sequential identifier used to track field notes

- Surveyor: The name of the surveyor on file
- Survey Type: Indicates the specific survey performed
- ATS: The associated Meridian, Range and Township
- Survey Commenced: The beginning date of the survey
- Survey Ended: The completion date of the survey
- Actions: Download or view
- Comments: Applicable comments associated with the notes

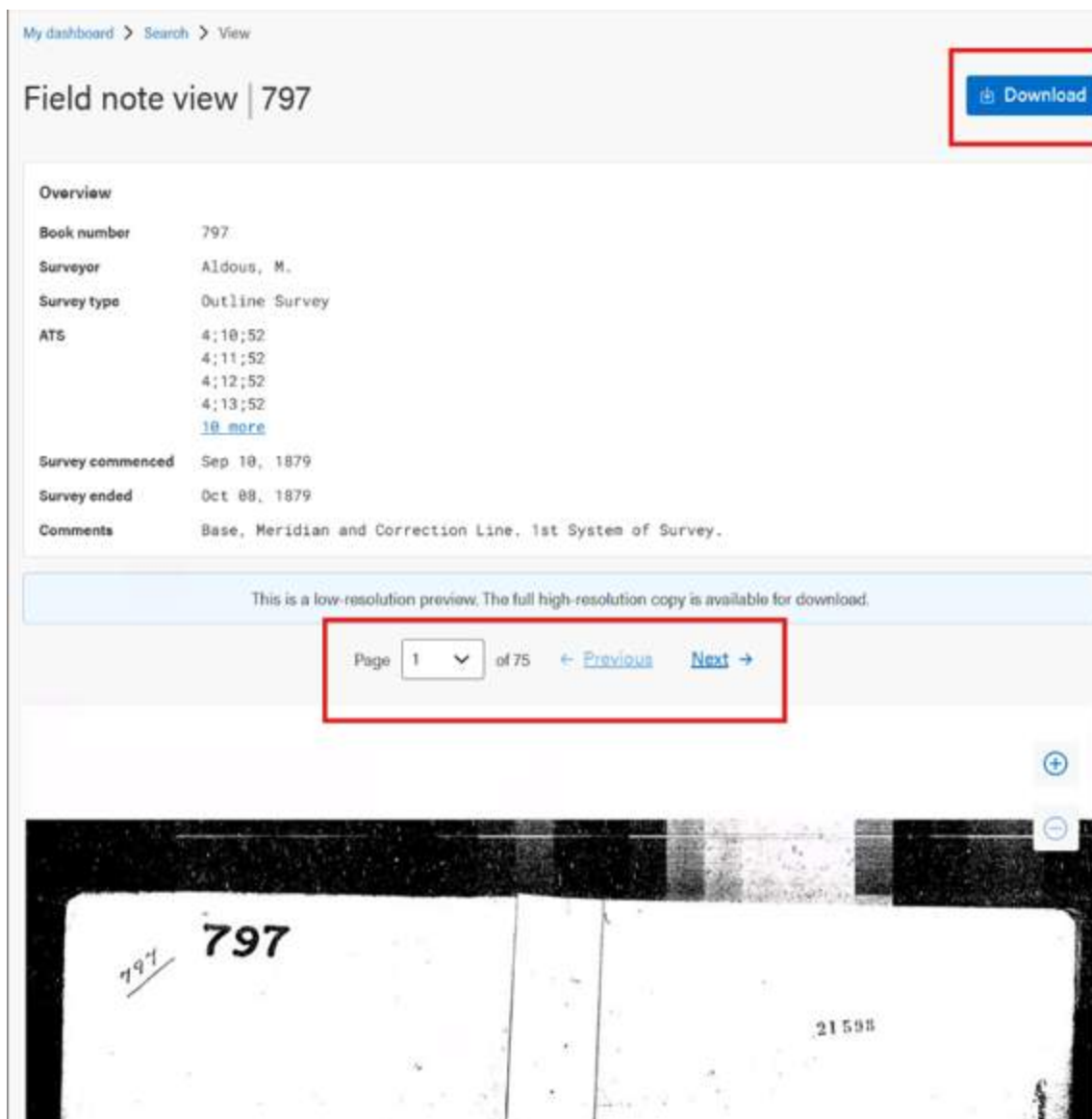
30 field note results							
1 Ottawa Index File 412852fn.tif View Download							
Book number	Surveyor	Survey type	ATS	Survey commenced	Survey ended	Actions	Comment
797	Aldous, M.	Outline Survey	4;10;52 4;11;52 4;12;52 4;13;52 10 more	Sep 10, 1879	Oct 08, 1879	Download View	Base, Merid Line. 1st Sys
2667	Magrath, C. A.	Outline Survey	4;10;52 4;11;52 4;12;52 4;13;52 4 more	Apr 06, 1883	Apr 23, 1883	Download View	Block Survc
4194	Deane, M.	Outline Survey	4;10;52 4;11;51 4;11;52 4;12;51 9 more	Jul 07, 1883	Oct 01, 1883	Download View	Block Outlir
5645	Hubbell, E. W.	Subdivision Survey	4;12;52	Aug 20, 1894	Sep 25, 1894	Download View	
5687	Hubbell, E. W.	Correction Survey	4;12;52 4;25;46	Jan 01, 1894	Jan 01, 1894	Download View	
8110	Michaud, A.	Subdivision Survey	4;12;52	Apr 25, 1903	Dec 23, 1903	Download	Traversed l

Note: The Ottawa Index File is pinned to the top of the page because it is a visual account of all books.

From here you can either download or preview the field notes. If you want to preview the field notes before you download them, select the **View** button.

Book number	Surveyor	Survey type	ATS	Survey commenced	Survey ended	Actions	Comment
797	Aldous, M.	Outline Survey	4;10;52 4;11;52 4;12;52 4;13;52 10 more	Sep 10, 1879	Oct 08, 1879	Download View	Base, Merid Line. 1st Sys

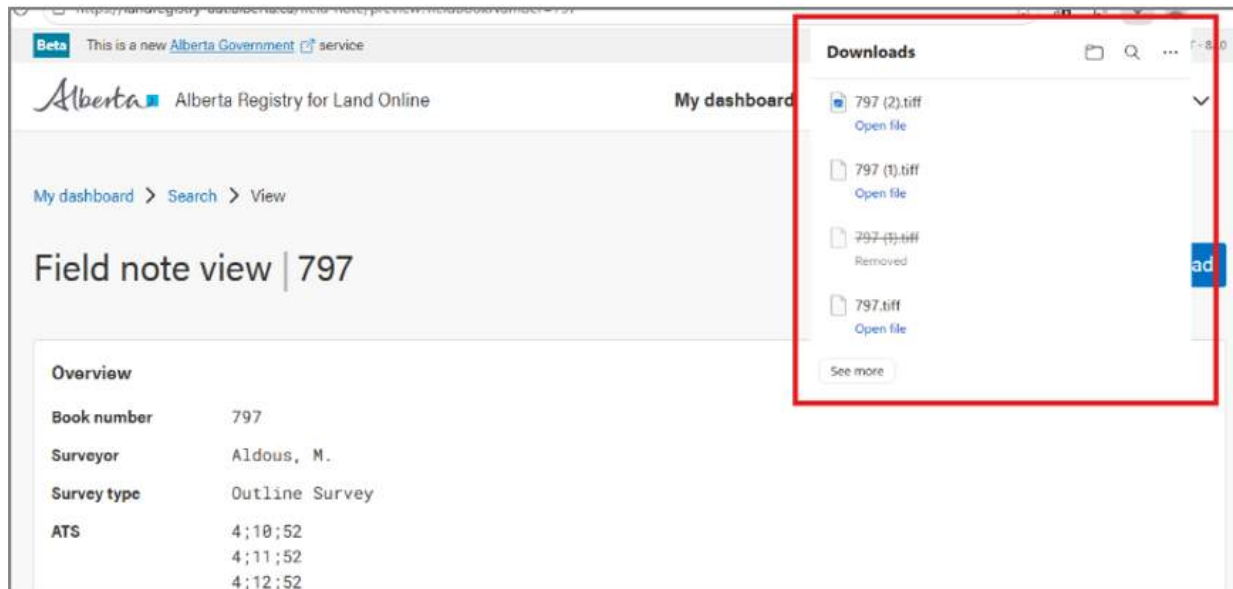
After selecting the **View** button, you will be able to view a low-resolution preview of the field notes with the option of navigating through all pages. To view a high-resolution copy, select **download**.



After selecting the **Download** button on the search results or preview pages, the document will download as a .TIFF image. To open the document, make sure a .TIFF reader is installed on your computer. Users can setup Windows Photo Viewer as the default app for .TIF and .TIFF files by following these steps:

- Type **Settings** into the **Windows search bar**
- Open **Apps**, then select **Default apps**

- Under **Set a default for a file type or link type**, search for the extension ".tif" or ".tiff"
- Select + Choose a **default**
- Choose **Windows Photo Viewer** as the default app



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