



Municipal Internship Program – Host Profile

Mountain View County

Program stream: Administrator

<https://www.mountainviewcounty.com/>

Mountain View County is ideally situated halfway between the cities of Calgary and Red Deer. With easy access to Highway 2 and the West County and with five unique and diverse urban communities contained within our geographical boundaries, we truly have something for everyone. An engaged, rural community with strong roots in the agricultural industry, Mountain View County has over 3,000 kms of roadway, two regional airports, multiple day-use parks and campgrounds and tons of opportunity. Our successful municipal intern will have the opportunity to participate in a variety of functions that will inevitably provide a well-rounded and educational internship with the chance to participate in all of our business areas.

About Mountain View County

Mountain View County is a destination for recreational activities, seeing thousands of people flock to our area annually. From white water rafting and hiking opportunities in the West County, to campgrounds, golf courses and day-use areas disbursed throughout, the County is fortunate to provide something for everyone. For those looking to take to the skies, Mountain View owns and operates two regional airports (Olds/Didsbury and Sundre), or for the less thrill seeking, river access for a summer float with friends. With close proximity to major urban centers, the Badlands to the east and mountains to the west, interns will have diverse activities to select from.

Mountain View County is fortunate to have all major services located within, or in close proximity to our community. Professional services including doctors, dentists, accountants and lawyers are all found within one of our five urban communities. Mountain View County also has several retail services available within the jurisdiction including a Meadery, indigenous programming, restaurants, and western wear retail stores.

[Watch video about Mountain View County](#)

About Mountain View County as an employer

Mountain View County truly is the perfect size to contribute to a healthy organizational culture. Interns will work alongside professionally trained and educated employees throughout the organization, while also becoming part of a strong culture focused on work/life balance, social events and open lines of communication that is typical of smaller municipalities. We pride ourselves on being an inclusive and welcoming organization and seek out employees that will contribute to the positive atmosphere that our staff has developed together. The organization is committed to lifelong learning and professional development which continues to reap benefits for both employees and the overall organization.

Please see our [Mountain View County careers page](#) to learn more about our organization.

What's happening in Mountain View County?

If selected as our Intern, you will see these things happening in our community and organization:

- Land Use Bylaw Review
- Regional Airport Development
- "It's Different in Mountain View County" Marketing Campaign

Find out more at www.alberta.ca/municipal-internship-program.aspx

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- Business Park Signage Development
- Joint High School Site project

Proposed intern activities

- Preparation for 2025 Municipal Election
- "It's Different in Mountain View County" Marketing Campaign
- Ongoing Regional Airport Development
- Fire Apparatus Long Term Plan
- Records Management Electronic Storage Transition
- Community Group Workshops/Education Sessions
- Bylaw/Policy Review and Revision

Employment Details

Work arrangements: Our intern will primarily work within the office. Staff are provided the opportunity to work from home in a hybrid model (2 days per week), upon successful completion of their probationary period and with manager approval.

Driver's Licence: Required

Public Transit: Not available - there are several taxi companies operating within our community.

What the County of Mountain View is looking for in a candidate

- Positive attitude and behavior
- Strong communication skills
- Willingness to learn and ask questions
- Initiative

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