



# Municipal Internship Program – Host Profile

## City of Lethbridge

### Program stream: Land Use Planner

<https://www.lethbridge.ca/>

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*The City of Lethbridge has a growing population of 106,550. It also has one of the most balanced and diverse economies in the country with healthcare, education and agri-food industries leading the way. The City's Planning Department delivers most required planning projects in-house and works on many planning issues. As an intern with the City of Lethbridge, you will have access to a broad array of planning experience, while still participating in projects that a larger community can offer. The City of Lethbridge has hosted numerous Land Use Planner interns in previous years that have gone on to have successful careers in the Planning profession.*

### About the City of Lethbridge

Living in Lethbridge, you'll have an opportunity to explore over 234 km of walking/biking trails, 70 parks, 14 pools and arenas, 10 arts and culture facilities and three post-secondary institutions. The Oldman River Valley Parks System that cuts through the community is one of the largest urban parks systems in North America and has various recreational opportunities as well as bike and pedestrian pathways. The Cavendish Farms Centre is home to the Cor Van Raay YMCA and has an aquatics centre, public gymnasiums, equipment room, indoor running track, curling rink, two skating rinks and other features. The Enmax Centre is home to the WHL's Lethbridge Hurricanes and hosts multiple concerts and events. Lethbridge is the epicenter for three UNESCO World Heritage Sites which are within a radius of 150 km:

- Writing-On-Stone Provincial Park
- Waterton Lakes National Park
- Head-Smashed-In Buffalo Jump

The Rocky Mountains and two Ski Resorts are within a 90-minute drive. As well, there are some other unique services available to our community:

- Three post-secondary institutions (University of Lethbridge, Lethbridge College & Red Crow College)
- Nikka Yuko Japanese Gardens is open year-round and hosts the annual Winter Light Festival from December to February
- The Alberta Birds of Prey Centre is located just outside of Lethbridge and is open for the public from May to September.
- Southern Alberta Art Gallery (SAAG) is in the heart of downtown.
- Casa is the home for arts in Southern Alberta and offers courses and programing in arts.

[Watch video about the city of Lethbridge](#)

### About the City of Lethbridge as an employer

The City of Lethbridge has a diverse workforce with a commitment to talent management and growth. The successful intern will have the opportunity to work with a small, but mighty team of planners to deliver a range of planning projects that aim to address some of our city's most pressing challenges.

Please see our [Career page](#) to learn more about our organization.

Find out more at [www.alberta.ca/municipal-internship-program.aspx](http://www.alberta.ca/municipal-internship-program.aspx)

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Classification: PUBLIC



## What's happening in the city of Lethbridge?

If selected as our Intern, you will see these things happening in our community and organization:

- Downtown Cycle Track just opened in December, 2023
- Agri-Food Hub and Trade Centre opened in 2023

## Proposed intern activities

- Land Use Bylaw Rewrite
- Transportation Functional Planning Studies
- Land Use Bylaw Amendments
- Area Redevelopment Planning
- Development Approvals and other functions including the Subdivision and Development Appeal Board

If you are interested in pursuing your MCIP/RPP designation, we are able to provide:

- Mentorship/sponsorship and responsible planning activities.
- The work plan for the planning intern will also fund and allow for professional development activities to occur.
- The Planning Department currently has one fully registered member with the Alberta Professional Planners Institute (RPP) and the Canadian Institute of Planners (MCIP), with two other Planners who are working on their professional designation. Other fully registered members are also employed in other City departments.

## Employment Details

**Work arrangements:** Hybrid, minimum 3 days in office

**Driver's Licence:** Required

**Public Transit:** Available

### What the City of Lethbridge is looking for in a candidate

- strong interpersonal skills;
- collaboration experience;
- ability to work independently;
- enthusiasm for public service; and;
- curiosity about the planning field and municipal work.

You will be exposed to a range of planning tasks and the following skills would be beneficial:

- statistical analysis;
- public speaking;
- research;
- writing in a range of styles;
- knowledge of planning principles; and
- understanding planning legislation is an asset.