

2026 Host Profile for City of Cold Lake

Town of Cold Lake



Community

The City of Cold Lake is the largest city in Alberta's Lakeland region with a population of 17,500 people, including many young families. The city is located near the

Alberta/Saskatchewan border 300km northeast of Edmonton, and 167km north of Lloydminster. Our economy is centered on National Defence, Energy, and our role as the regional commercial centre. The city and region offer fantastic recreational opportunities in both summer and winter, including fishing, boating, hiking, camping, skiing, snowboarding, curling and golf to name a few.

Municipal Projects

We want our intern to experience all aspects of municipal planning from permitting to bylaws and policies. We expect our intern will be involved with our 5-year review of our municipal development plan as well as an update of our business licencing bylaw.

Workplace

"I love working for the city because my colleagues create such a warm, welcoming environment! I get to contribute to exciting projects that grow my career, and every morning I'm genuinely excited to come to work."



Here is a Facebook post about the City's recently published Community Profile:

<https://www.facebook.com/share/p/1Fw32J6ikY/?mibextid=wwXlfr>

Public transportation is available.

The successful candidate **MUST** have a:

- Driver's licence
- Clear driver's abstract

Designation

The City provides staff with opportunities to attend conferences and workshops, as well as providing on-the-job teaching and mentoring. The primary supervisor is an RPP/MCIP and would be pleased to assist the intern as a mentor or sponsor if they want to pursue their RPP designation.

Salary

The starting annual salary range for an intern at the City of Cold Lake is between **\$93,100 - \$96,300**. Additional education and experience may also be considered.