

# 2026 Host Profile for Town of Ponoka

[Town of Ponoka](#)



## Community

Nestled in the beautiful Battle River Valley, the Town of Ponoka offers more than 10 kilometres of walking trails along with a variety of recreational amenities, including an indoor pool complex, arena, tennis, pickleball and racquetball courts, a splash park, a gorgeous golf course and over a dozen parks and green spaces. Home to more than 7,330 people, Ponoka is centrally located along Highway 2, less than an hour south of the Edmonton International Airport. Ponoka's historic downtown offers unique shopping opportunities. The Town of Ponoka is also the proud home of the Ponoka Stampede.

## Municipal Projects

The annual budget consultation is an important part of the Town's ongoing commitment to inviting public participation in the Council decision-making process. The intern will assist with *Coffee with Council* events, where citizens are invited to share their ideas on the Town's annual budget. The intern will also participate in the emergency operations centre during the Ponoka Stampede.

## Workplace

"As a former Municipal Intern, I had the experience of working with all departments and built personal connections with staff. I have worked in the Finance Department for nearly 13 years and still love coming to work."



**Ponoka is a growing community that offers urban amenities and quality living all in a picturesque, rural setting.**

<https://www.youtube.com/watch?v=-yK8JUwHyYU&t=1s>

**Public transportation is not available.**

**The successful candidate MUST have a:**

- Driver's licence
- Personal vehicle
- Clear driver's abstract
- Clear Police Information Check
- Clear Vulnerable Sector Check

## Salary

The starting annual salary range for an intern at the Town of Ponoka is between **\$59,142.00 - \$75,481.41**. Additional education and experience may also be considered.