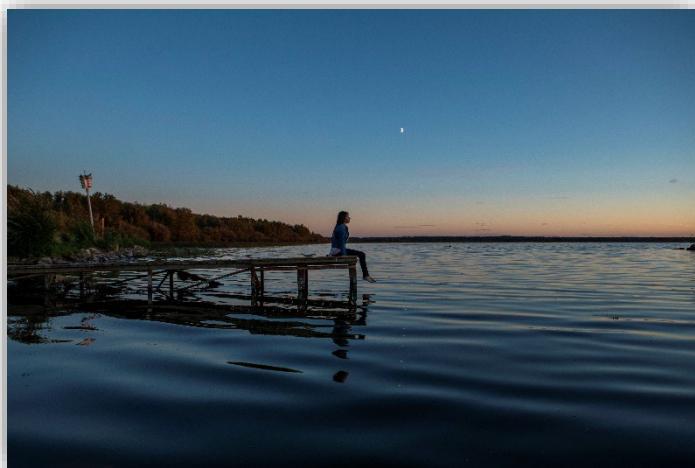


2026 Host Profile for Big Lakes County

Big Lakes County



Community

Big Lakes County in northern Alberta is a place where work-life balance truly exists. The county blends small-town energy with big outdoor perks. Spend your free time fishing, quadding, golfing, curling, or skating, and enjoy signature events like the High Prairie Elks Pro Rodeo and the North Country Fair music festival. Home to four lakes, including Lesser Slave Lake, and provincial campgrounds - and located within easy driving distance of Slave Lake and Grande Prairie - it's an ideal place to live, explore, and grow your career.

Municipal Projects

Collaborate with all departments to prepare a comprehensive, and responsible municipal budget that aligns with organizational priorities and fiscal sustainability. Support the rollout of the new Enterprise Resource Planning (ERP) system by working with all phases of municipal finance. Assist in designing and refining processes, establish internal controls, and ensure smooth integration across departments.



Workplace

"Big Lakes County is a warm and welcoming work environment providing the perfect blend of corporate structure with a friendly small town feeling. Working here you truly get the feeling of being cared for as a person, not just as an employee."

The possibilities are endless in Big Lakes for those with the vision to help see them grow.

Discover Big Lakes - <https://www.youtube.com/watch?v=-qQxX9H5LOs>

Public transportation is not available.

The successful candidate MUST have a:

- Driver's licence
- Personal vehicle
- Clear driver's abstract
- Clear Criminal Record Check

Designation

We will provide mentorship from a CPA-designated supervisor. Hands-on exposure to full-cycle accounting within a municipal finance environment will be provided, as well as participation in key processes including, budget, year-end audits and annual internal audits. Financial support for CPA modules will be provided.

Salary

The starting annual salary range for an intern at Big Lakes County is between **\$67,354.55 - \$69,934.56**. Additional education and experience may also be considered.