

2026 Host Profile for Town of Okotoks

Town of Okotoks



Community

Okotoks is a thriving town of 30,405 residents, known for its strong community spirit, beautiful river valley setting and growing economy, offering the perfect balance of small-town charm and modern amenities. Our community features a recreation centre, extensive pathway systems, a vibrant downtown and diverse local shopping and dining options. Residents enjoy access to nature, year-round recreation and a high quality of life supported by excellent schools, healthcare, arts, culture and community amenities. Okotoks is a welcoming place to live, work, and grow your career.

Municipal Projects

Interns will support the implementation of both the Town's Tourism and Event Strategies through tourism development, event coordination and community engagement, while gaining first-hand experience in how local government functions through exposure to Council, committees and municipal operations.

Workplace

"What I appreciate most about working for the Town of Okotoks is the sense of community, the opportunities to grow in my career, and the support to truly balance work and life."



Discover Okotoks at <https://www.okotoks.ca> and <https://www.okotoks.ca/visit-okotoks>

Public transportation is available.

The successful candidate MUST have a:

- Driver's licence
- Personal vehicle
- Clear driver's abstract
- Clear Police Information Check

Salary

The starting annual salary range for an intern at the Town of Okotoks is **\$65,500**. Additional education and experience may also be considered.