



**Checklist for Provincial Government Departments and CABCs sending  
Potential Surplus Lands to Alberta Infrastructure for Offer to Transfer**

Covering Memo (Y/N)					
<b>Location &amp; Site</b>					
Legal Description					
	¼ or ½	Section	Township	Range	W__M
	Lot	Block	Plan		
Municipality					
Department & Region	Department		Region		
Attached Maps	Location (Y/N)		Site Sketch (Y/N)		
Site Area (hectares & acres)	Hectares		Acres		
Municipal Address					
<b>Land Title Information</b>					
Title Attached (Y/N)					
Title Number					
LINC #					
Encumbrances					
<b>Referral Status</b>					
Department (internal referral)					
Other Departments (name)					
Other interests identified	Date - m d y		Attached (Y/N)		
<b>Real Estate Attributes</b>					
Net Book Value	\$				
Appraised Value	Appraisal (Y/N)		Value	\$	
	Date - m d y				
Property Previously Listed	Y/N; details if yes				
Date of Listing	n/a if No above				
Net Book Value (Land/Bldgs)	\$				
Assets & Improvements <sup>1</sup>					
Maintenance Costs	\$				
Property Management Costs	\$				
Leases					
Permits/Licenses					
Access Issues					
Municipal Zoning					
<b>Environmental Constraints to Sale</b>					
Natural environment <sup>2</sup>					
Site contamination <sup>3</sup>					
ESA Report(s) Attached (Y/N)					
HazMat Report(s) Attached (Y/N or N/A)					
NIMBY(s) <sup>4</sup>					
Other					

1. structures, approaches, fences, driveways, utilities, chattels, etc.
2. high water table conditions, erosion prone, flooding, steep/unstable slopes, weeds, etc.
3. unknown, suspected, Environmental Assessment Reports – Phase 1, Phase 2, Phase 3
4. nearby landfill/waste management facility, wastewater treatment facility, intensive livestock operation, sour gas well, gas plant, mining operation, manufacturing plant (some), etc.

March 21, 2024