Master Schedule of Standards and Conditions user guide

Alberta

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Master Schedule of Standards and Conditions | Forestry and Parks
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Master Schedule of Standards and Conditions user guide

Overview

The Master Schedule of Standards and Conditions (MSSC) identifies the conditions and approval standards that may apply to a disposition issued by Forestry and Parks (FP) and the Alberta Energy Regulator (AER) as the regulatory bodies.

The updated MSSC is a searchable tabular view of the possible approval standards and conditions that may apply to your disposition if issued. You can now search by disposition type, purpose, activity and authority group.

The interface allows users to:

- filter records and review matching rows
- download the complete dataset or filtered datasets in comma-separated value (CSV) format
- search for a specific approval standard or condition number
- review records in a horizontal and vertical scrollable table
- move between results pages or go directly to a page.

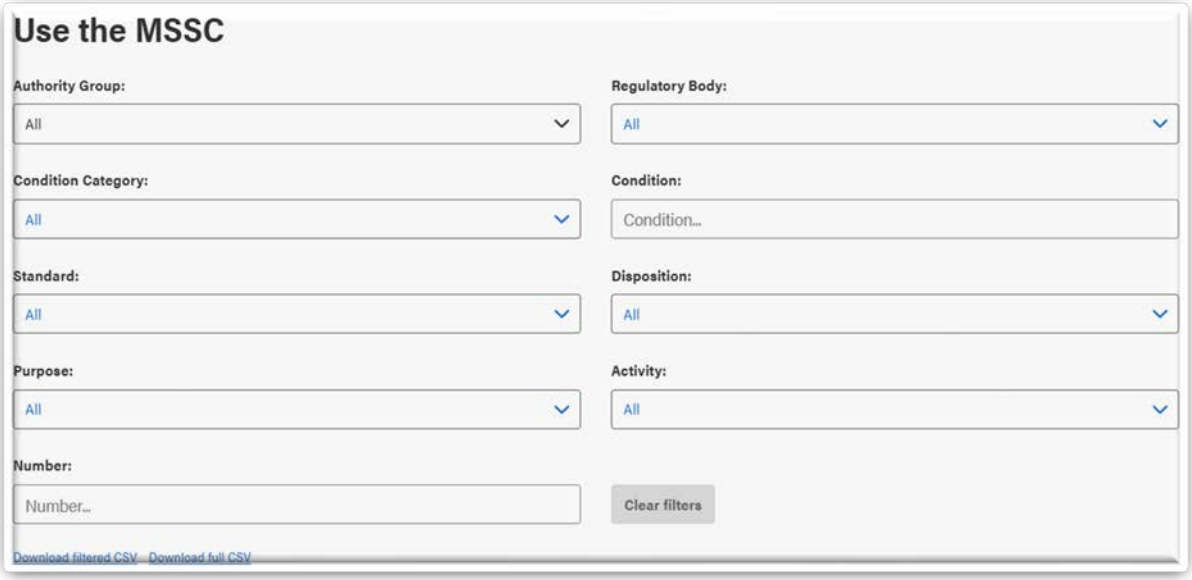
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Getting started

Open the Master Schedule of Standards and Conditions page from Alberta.ca.

You will see the MSSC reference tables and then the lookup tool.



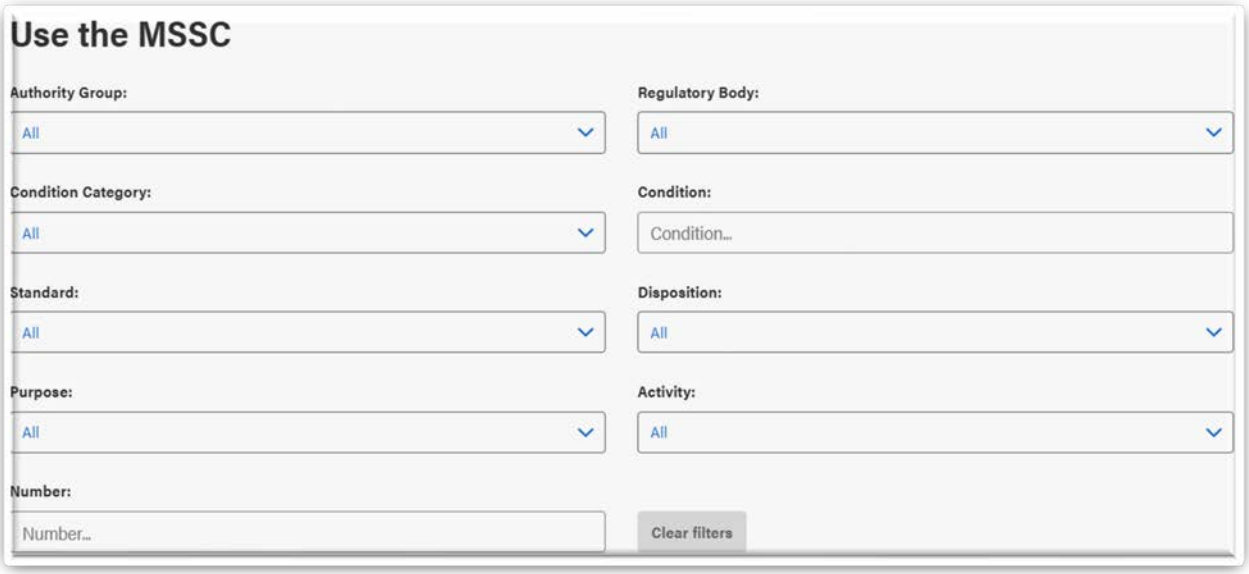


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Search capabilities and results

Many search options are available, and they can be used separately or in combination. You can then download your filtered search results in a CSV file.

Select one or more filters or enter a key word/phrase or number in the search.



Definitions

Authority group: the category of the conditions, for example Land management.

Regulatory body: the agency holding the disposition issuance authority.

Condition category: separates the administrative conditions from the authority group conditions.

Condition: a key word or key phrase search of text in the condition column.

Standard: an approval standard that may be mitigated.

Disposition: the three-letter code representing the type of instrument that conveys an interest, right or privilege on Crown land, for example SML (surface material lease)

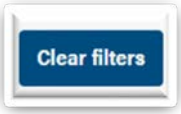
Purpose: describes general organized categories of a disposition type, for example a surface materials.

Activity: further defines the purpose and provides more specific detail on the disposition being applied for, for example sand and gravel.

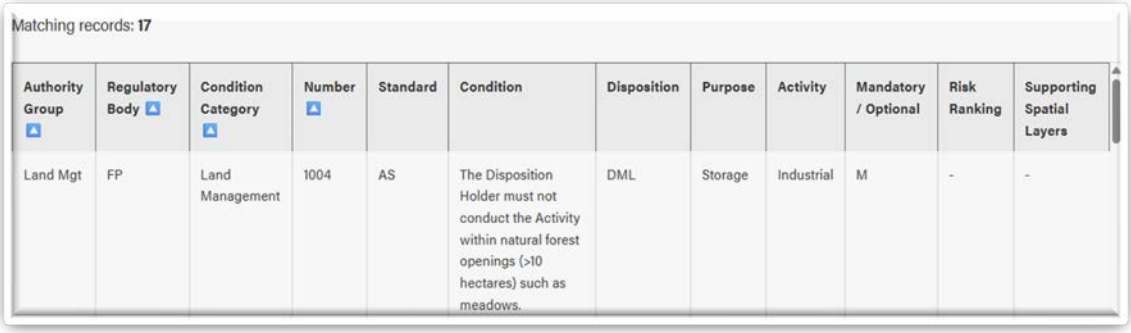
Number: a specific approval standard or condition number.

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Click ‘Clear filters’ to remove the selected criteria and return the filter fields to their default state.



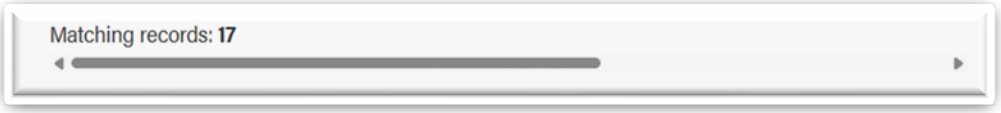
Once completed the search results will show below.


Matching records: **17**

Authority Group	Regulatory Body	Condition Category	Number	Standard	Condition	Disposition	Purpose	Activity	Mandatory / Optional	Risk Ranking	Supporting Spatial Layers
Land Mgt	FP	Land Management	1004	AS	The Disposition Holder must not conduct the Activity within natural forest openings (>10 hectares) such as meadows.	DML	Storage	Industrial	M	-	-

Review the ‘matching-records’ count and table rows.

The matching-record count appears above the table.



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Sort or scroll through the table as needed.

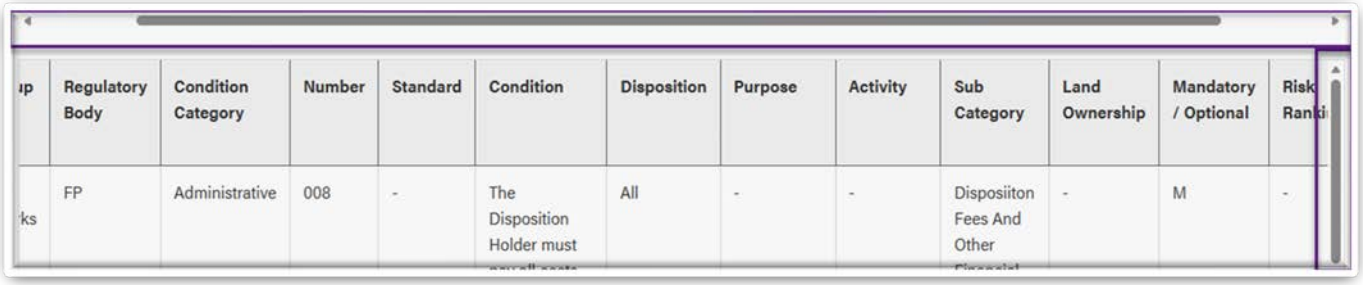
Column headings identify the information shown in each row, including Authority group, Regulatory body, Condition category, Number, Standard, Condition and Disposition.

Where an arrow appears in a heading, select it to change the order of the rows in the table.

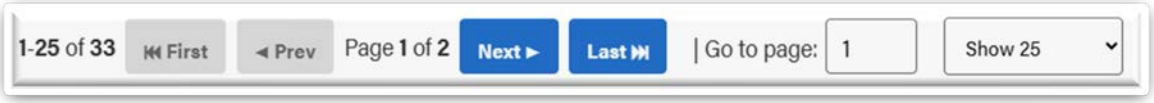


Use the horizontal scroll bar to view columns that extend beyond the visible table.

Use the vertical scroll bar within the table to review conditions that have longer text.



Use the page navigation controls to review additional result pages.



The following controls are below the table:

- First - move to the first page
- Prev - move to the previous page
- Next - move to the next page
- Last - move to the last page
- Go to page - enter a page number to move directly to that page
- Show - choose how many records are displayed on each page

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There are two download options above the results table. Select ‘Download filtered CSV’ for the current results or ‘Download full CSV’ for the entire dataset.



Option	Use
Download filtered CSV	Choose this option when you want a CSV containing records that match the filters currently applied.
Download full CSV	Choose this option when you want the complete MSSC dataset rather than only the filtered results.

Tip: Confirm that the matching-record count and the results displayed show the information you intend to download and then select ‘Download filtered CSV’.

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Quick ways to format downloaded CSV files using Microsoft Excel

Convert data to a table

Click any cell within the displayed data and then press ‘Ctrl + T’.

Check ‘My table has a header’ and then click ‘OK’.

Autofitting column width and row height

Select the entire table by clicking anywhere in it and pressing ‘Ctrl + A’.

Go to ‘Home’, ‘Cells’ section, and ‘Format’.

Select ‘AutoFit Column Width’ and then ‘AutoFit Row Height’

Keyboard shortcuts for column width Alt-H,O,I, and row height Alt-H-O,A

Finding information

Find a keyword anywhere in the table

Press ‘Ctrl + F’.

Enter your keyword, such as ‘Pipeline’.

Click ‘Find Next’ to move through each result or click ‘Find All’ to see every matching cell.

Filter a column for a keyword

Click the ‘filter arrow ▼’ on the column you want to search.

In the search box, type your keyword such as ‘Pipeline’.

Excel will show only rows containing matching values. Select the results and click ‘OK’.

Contact

Connect with Regulatory Excellence.

Regulatory Excellence

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