How to generate a Land Use Reservation report by ATS location



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# How to generate a Land Use Reservation report by Alberta Township System search

#### Introduction

Early in the planning phases, an applicant may choose to generate a Land Use Reservation report of a general area that will provide reservation information to the applicant that may be intersected by their activity. This report will inform an applicant of which reservations that may have restrictions that could prevent an application of a specific activity or sector. Identification of reservations early in the planning process will assist applicants in selecting an appropriate area to place activities that will be later informed through Landscape Analysis Tool (LAT) report or OneStop application processes.

If a Land Use Reservation report is not generated, at time of application through the requirement of generating a LAT Report or submission through OneStop, any reservations intersected by proposed activity will be identified and any associated Action(s) associated to that Sector will need to be addressed.

The following instructions will explain how you generate a Land Use Reservation report if you have a location of an activity you are planning and want to know where reservations are located by using the Alberta Township System (ATS) location information [i.e., one or more of meridian, range, township, section, quarter, and legal subdivision (LSD)].

#### Instructions

#### **Reservation report by ATS**

- Click this link <u>Reservation report by ATS</u> to access the Land Use Reservation report and search for reservations in a particular area by ATS location specifications.
- 2. Searching can be done using any combination of search criteria that appears available in the report. Ideally, a combination of ATS location information will be used for searching one or more of meridian, range, township, section, quarter, and Legal Subdivision (LSD). Purpose and reason can be used to further refine search results.
  - **Note:** By default, all purposes and reasons are selected this means, all purposes and reasons are searched. When a purpose is selected, the list of reasons is refined to reflect the reasons that apply only to that specific purpose. For example, if selecting the "Land Use Plans" purpose, only reasons associated with plans are identified (see Land use reservation program: procedures guide for more descriptions of these codes):

Land Use Plans $\checkmark$	Reason:	Access Plan, Area Structure 🖂
	Company Name	Select All
	company maner	<ul> <li>Access Plan</li> </ul>
		🗸 Area Structure Plan
		<ul> <li>Conservation Plan</li> </ul>
		Cumulative Effects Pl
		✓ Integrated Regional
		✓ Integrated Resource 🖕
		✓ Operations Plan //

3. After selecting search criteria you are interested in, click on the "V" symbol next to the textbox "Generated By", and enter your name.

Generated By:	~	Company Name: Alberta Transportation
	Generated By:	
Generated By: John Doe	~	Company Name: V

4. Click on the "V" next to the textbox "Company name" and enter your company name.

Generated By:	John Doe	$\sim$	Company Name:	Alberta Transportation	$\sim$
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5. Click the button "View Report" and the search results will appear.

File Ho	me View							
⊷ Expor	t× == 1 1 1 10							
Mer:	5 ~	Rge:	1	× .	Twp:	1, 2, 3	~	
Sec:	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 🔗	Qtr:	NE, NW, SE, SW	~	LSD:	1, 2, 3, 4, 5, 6, 7, 8, 9, 10,	$\sim$	

6. Here is an example search using Meridian: 5, Range: 1, Township: 1,2,3, Purpose: "Forest Reserve", and Reason: "Range Allotment Area":

H→ Export V		≬ Þ∳ 🖓 Parai	neters				
Mer:	5	× ]	Rge:	1	∼. Twp	1, 2, 3	~
Sec:	1, 2, 3, 4, 5, 6, 7, 8, 9, 10,	~	Qtr:	NE, NW, SE, SW	✓ LSD:	1, 2, 3, 4, 5, 6, 7, 8, 9, 10,	~
Purpose:	Forest Reserve	$\sim$	Reason:	Range Allotment Area	~		
Generated By:	John Doe	$\sim$	Company Name:	Alberta Transportation	~		
							View report
election Criteria: Purpose: (1 Reason: (R Meridian: (1 Range: (1) Township: Section: (1, 33, 34, 35, : Guarter: (N Reservation LSD: (1, 2,	Forest Reserve) ange Allotment Arsa) 5) (1, 2, 3) (2, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 (6) (7) (7) (7) (7) (7) (7) (7) (7) (7) (7	0, 14, 15, 16, 17, 18, 19, 20 4, 15, 16)	, 21, 22, 23, 24, 25, 26, 2	7, 28, 29, 30, 31, 32,			

To move between different search results pages, use buttons << (first page), < (previous page), > (next page), >> (last page):



You can also enter page number between < and > to display reservations on that page.



- 8. To clear all search criteria, refresh the page by either pressing F5 or click in the browser URL and press Enter.
- To export search results, click "Export" -> "PDF". Both search criteria and search results will appear in the exported PDF file.

Microsoft Excel (.xlsx)	$\sim$	Rge:	1 ~	Twp:	1, 2, 3 🗸
PDF (.pdf)	, ×	Qtr:	NE, NW, SE, SW $\checkmark$	LSD:	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 🗸
Accessible PDF (.pdf)	rc ∨	Reason:	Access Plan, Access Right 🗸		
<ul> <li>Microsoft PowerPoint (.pptx)</li> </ul>	$\sim$	Company Name:	Alberta Transportation $\qquad \lor$		
🖻 Microsoft Word (.docx)	fective Date	Review Date Total Acres Tota	I Hectares		
Web Archive (.mhtml)	oct 10, 2013 Regional Plan	Sep 12, 2033 134,885.71 54	4,587.50		
3 XML (.xml)					

10. The following popup message will appear when the export is completed:



#### **Related information**

- Register for <u>MyAlberta Digital ID (MADI)</u>
- Register for <u>MyAlberta Digital ID for Business (MADI-B)</u>

### Keywords to search for additional information

Crown land, reservation, ATS, location, Land Use Reservation report, historical reservation