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The personal information you provide to Forestry and Parks (FP) is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and managed in accordance with Part 2 of the FOIP Act. The personal information provided will be used to process, administer and manage your grant application for Alberta's Public Land Trails Grant Program. Your personal information will not be used, re-posted online or disclosed for any other purpose by FP without your consent unless required by law. If you have any questions or concerns about the collection and use of your personal information, or if you would like to request a correction to the information you provided, please contact Alberta's Public Land Trails Grant Program team at: recreationgrants@gov.ab.ca

Alberta's Public Land Trails Grant Program improves recreational opportunities on public land trails by providing funding for eligible projects that improve access and user safety on trails and by providing new recreation experiences.

This application will be considered for funding under Alberta's Public Land Trails Grant Program. Applications will be reviewed on individual merit and must support one of the following program goals:

- enhances existing recreation opportunities
- develops safe and sustainable recreational experiences and trail systems
- operationalizes a new approach to managing recreation on public Land
- furthers the Alberta Crown Land Vision
- develops partner expertise and capacity

Eligible program applicants must be legal entities, have the appropriate experience, capacity, and competency to deliver a sustainable recreation program on public land. Individuals are not eligible to receive funding under Alberta's Public Land Trails Grant Program but are encouraged to participate and contribute to projects with eligible partners.

The proposed project must occur on Crown Land. Crown land refers to land in Alberta that is under the administration of the Minister of Forestry and Parks, and is regulated by the [Public Lands Administration Regulation](#) (PLAR). Provincial Crown land excludes federal, municipal and private land. Any questions about eligibility, please contact the Department in advance.

This application is hereby made to the Government of Alberta for an Alberta's Public Land Trails Grant under the Environment and Sustainable Resource Development Grant Regulation, A.R. 182/2000 [refer also to the Designation and Transfer of Responsibility Regulation, Section 21(6)].

Read the following information carefully.

How to apply:

- Review all program information, including the Resource Guide, and contact Forestry and Parks staff before submitting your Application if there are questions or concerns. More information is available at: [Alberta.ca/Albertas-Public-Land-Trails-Grant-Program](https://alberta.ca/Albertas-Public-Land-Trails-Grant-Program)
- Complete this form using sentence case, do not use CAPS LOCK.
- For your application to be complete and considered for program funding, it must include:
 - Description of Organization
 - Description of project including proposed start and end date, goals and objectives
 - Maps and aerial photos of the project location
 - Proposed budget for program/project
 - Incorporation documentation (if not previously supplied)
 - A communication plan which includes recognition for the Government of Alberta's contribution to the organization
- Submit the completed form, along with your project proposal and any other materials, to recreationgrants@gov.ab.ca
- **Applications must be received by email by 11:59 PM MST on December 13, 2024.**

Next steps:

Applications will be reviewed and organizations will be notified of the results by March 31, 2025.

Note: Grant applications from applicants with outstanding documentation from previous grants will only be reviewed when all outstanding documentation has been received.

If the grant is approved, the successful Applicant agrees:

- To enter into an agreement with the Government of Alberta to meet all requirements.
- To recognize the contribution of Government of Alberta funding.
- The grant shall be used only for the purposes for which the grant application was approved.
- If the original application has been varied by the Minister, the grant will be used only for those varied purposes.

Applicant Information		
Applicant Organization Legal Name(s):		
Project Contact Last Name	Project Contact First Name	
Address		
City or Town	Province	Postal Code
Primary Phone Number		
Email Address		
Website		
Organization's Finance Contact Name		
Project Contact Phone Number	Finance Contact Email	
Finance Address (if different than above)		
City or Town	Province	Postal Code

If your organization is registered or incorporated, please indicate the applicable Act by checking one of the following below and provide a copy of the registration or incorporation documents.

Societies Act (Alberta)

Companies Act (Alberta)

Municipal Government Act (Alberta)

Other (please explain) Registration Number: _____

Organization Details
Describe your organization, including its purpose, goals and objectives:

Project Details
Project Name
Project Location(s) (map, aerial photos, coordinates, etc.)

Amount Requested from Alberta's Public Land Trails Grant Program	Project Total Amount <i>(Total budget, from all funding sources)</i>

Provide a description of your project, including goals, objectives, and how it supports one or more of the funding priorities for this program.

Provide a description of the metrics and process used to evaluate your success in achieving program objectives.

Provide a project work plan or timeline, including start date, end date and milestone dates.

If other partners or stakeholders are involved in this project, describe their expected role.

What is your communication plan for this project? Include how you will communicate this project to your stakeholders and describe how the Government of Alberta's contribution will be recognized.

Project Budget

Provide a breakdown of your project's funding request, including a brief description of expenses.

Funding Sources (\$)

Description of Expenses	Total Project Budget Estimate (\$)	From Alberta's Public Land Trails Grant Program	Other Sources (Cash)	Other Sources (In-Kind)

Funding Sources Total				
Total Project Budget				

Previous Grants

Provide the total grants received to your organization over in the last two fiscal years. Include the grant number, the total funding received, and which Ministry (any other Government of Alberta department). The grant number can be found in your approval package.

Fiscal Year	Grant Number	Total Grant (\$)	Any unspent amounts (\$)	Ministry
April 1, 2023 – March 31 2024				
April 1, 2022 – March 31 2023				

Attachments

Have you included your supporting documentation?

- Project proposal including project goals, objectives, timeline, and maps. See program overview and application guide for details.
- Proposed project budget
- A copy of your incorporation documentation (if not previously supplied)
- A communication plan which includes recognition for the Government of Alberta's contribution to the organization
- Any other supporting documents that will benefit the decision making process

Date of Application: _____

I confirm that the information included in this application is correct and complete.

Signature: _____ Date: _____