

# Municipal Affairs Administrators' Training Initiative (MAATI)

## Fall 2025

Training and education sessions for chief administrative officers and municipal staff  
**November 24 to December 12, 2025**

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### Registration Opens October 30 @ [Training for Municipal Officials](#)

- All sessions are offered via Zoom (online)
- Sessions are available at no cost, but registration is required to receive the online log in information, calendar invitations and pre-session materials
- Dates and times are provided on the registration webpage

### Sessions

#### ***Ch-Ch-Changes: Municipal Restructuring, Starman, and You***

What is the best municipal structure for your community as local demographics, economies, and needs change? This 60-minute session will explore municipal restructuring options and consider the opportunities and challenges of dissolution, amalgamation, and alternate service delivery. By the end of the session, you will understand if municipal restructuring may be a good option for your council to consider and how to get started on having these important conversations.

#### ***Election, the Aftermath – Financial Disclosure Statements and More!***

Filing Financial Disclosure Statements is a legislated requirement for candidates—but that's just the beginning of the story! Municipalities have important responsibilities in managing these filings and ensuring compliance after election day. This session will walk through what municipalities need to do once the ballots are counted—from following up on outstanding forms to addressing non-compliance (yes, even when it means sending that \$500 invoice). We'll also cover practical tips, common pitfalls, and best practices for staying organized and on top of your post-election obligations.

#### ***I-nnovative, C-lever, and F-ulfilling Approaches to Your ICF***

Recent amendments were made to the Municipal Government Act's Intermunicipal Collaboration Framework (ICF) requirements relating to mandatory services, arbitration, and the Minister's authority. Join us for a discussion about what you need to know when reviewing your ICF.

#### ***Introduction to Public Library Service in Alberta: Understanding the Role of Municipal Council***

Public library service in Alberta is a municipally based service governed by third-party boards. While library boards are autonomous corporations, there remains an integral relationship between a board and its establishing municipality and council. In this session, advisors from the Public Library Services Branch will provide an overview of Alberta's public library governance structure, explore the specific responsibilities of municipal council as defined by the Libraries Act, and share best practices for fulfilling these responsibilities.

### ***Land Use Planning 101***

Municipal governments are the primary land use planning approvers within their boundaries. In Alberta, this authority is set out in Part 17 of the *Municipal Government Act (MGA)*, which provides for the preparation and adoption of plans, subdivision and development approval, and a variety of tools through which municipalities can achieve land use planning objectives. The presentation will provide a high-level review of Part 17 (Planning and Development).

### ***Library Board Appointments by the Book***

Among council's responsibilities regarding public library service, the authority to appoint board members is perhaps the most important. Without proper appointments, a library board, its individual members, and the municipality are exposed to unnecessary legal risk. In this session, you'll learn more about the rules around library board appointments; how you can craft clear and compliant appointment motions; and strategies for improving your appointment process.

### ***Municipal Affairs Grant Programs and Tools for Local Governments***

This session provides an overview of Alberta's municipal grant programs and related resources. It will cover allocation-based programs such as the Local Government Fiscal Framework (LGFF) for capital and operating funding and the Canada Community-Building Fund (CCBF), as well as competitive programs like the Alberta Community Partnership (ACP). Additional topics include Grants in Place of Taxes (GIPT), the Provincial Education Requisition Credit (PERC), the Provincial Priorities Act, an update on Asset Management, and key tools and resources such as MAConnect and project recognition guidelines.

### ***New Public Sector Accounting Standards***

Did you know there are major updates and revisions coming to the layout and presentation of municipal financial statements? If not, please join us as we highlight the various Public Sector Accounting Board (PSAB) changes that take effect April 1, 2026. Topics will include Conceptual Framework for Financial Reporting in the Public Sector and Financial Statement Presentation (PS 1202). This session is an opportunity to hear from a panel of finance advisory staff answering questions about new public sector accounting standards that have been submitted in advance.

### ***Roundin' Up Revenue: Tax Recovery 101 for Taxes Related to Land and Designated Manufactured Homes***

Saddle up for a beginner-friendly ride through the wild frontier of municipal tax recovery! Property taxes are the lifeblood of local services and collecting them keeps your municipality thriving. In this session, we'll wrangle the basics—covering the purpose and process behind recovering taxes on land and designated manufactured homes. Perfect for greenhorn clerks ready to learn the ropes!

### ***Unlocking Alberta Municipal Affairs' Resources: Your Online Toolkit***

Join us for an interactive session exploring the online tools and resources offered by Alberta Municipal Affairs' Municipal Services Division. Discover how to access portals, legislative guides, municipal profiles, training materials, and more—all designed to support effective local governance.

**Questions? Please contact the Capacity Services team:**

**Email:** [ma.training@gov.ab.ca](mailto:ma.training@gov.ab.ca)

**Phone:** Toll free 1-800-310-0000 (then 780-427-2225)

**Website:** <https://www.alberta.ca/training-for-municipal-officials>