

User enrollment and re-enrollment guide for new and existing WURS users

Water Use Reporting System (WURS) – Alberta.ca Account

Login for Water Use Reporting System (WURS) changed to Alberta.ca Account

The Government of Alberta will be changing the way it provides secure online access to the Water Use Reporting System (WURS). Alberta Secure Access Service (ASAS) is being decommissioned and will be replaced with Alberta.ca Account).

To continue accessing WURS, you will be required to login using a Alberta.ca Account. If you do not have an Alberta.ca Account, you will be required to create one.

Once you login using your Alberta.ca Account, you will be prompted to migrate your WURS account information from your old ASAS user ID to your new Alberta.ca Account.

How to access WURS

Step 1: Create or sign into your Alberta.ca Account

You are not required to have a verified Digital ID (no valid driver licence is required). Only a basic Alberta.ca Account is required. When creating your Alberta.ca Account, if you are an existing ASAS user, use the same email that was used to register with ASAS.

Continue to Alberta.ca Account: <https://account.alberta.ca/>

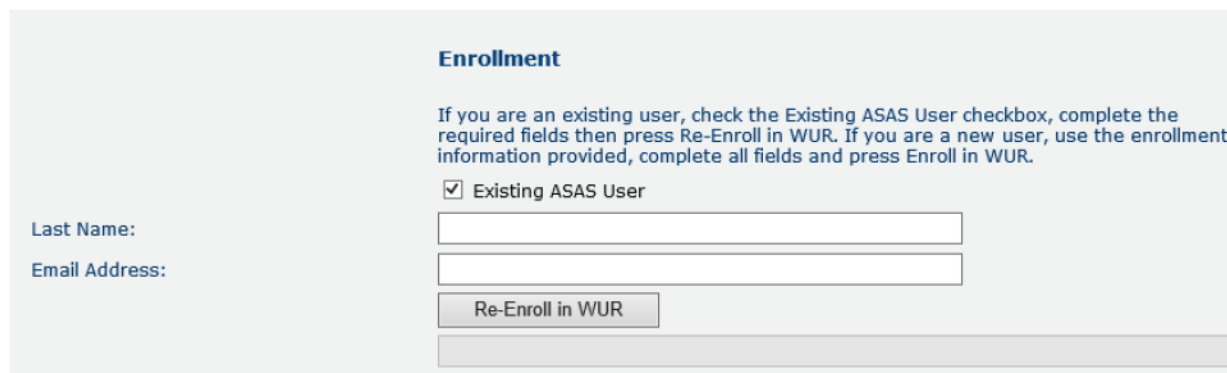
Step 2: Enrolling into WURS

Existing WURS user

If you are an existing WURS user:

1. Select the “Existing ASAS User” checkbox.
2. Enter Last Name (used when you created your Alberta.ca Account)
3. Enter Email Address

Enrollment ID and PIN number are not required. Click the “Re-Enroll in WUR” button.



The screenshot shows a web form titled "Enrollment". At the top, there is a blue heading "Enrollment". Below it, a blue instruction reads: "If you are an existing user, check the Existing ASAS User checkbox, complete the required fields then press Re-Enroll in WUR. If you are a new user, use the enrollment information provided, complete all fields and press Enroll in WUR." There is a checkbox labeled "Existing ASAS User" which is checked. Below the checkbox are two input fields: "Last Name:" and "Email Address:". At the bottom of the form is a button labeled "Re-Enroll in WUR".

Learn more about the Alberta.ca Account: <https://www.alberta.ca/alberta-ca-account.aspx>

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A disclaimer page will be displayed. You will be required to accept before you can use the Water Use Reporting System.

Water Use Reporting System Disclaimer

Water Use Reporting System User Consent

In Alberta, a licence under the Water Act (Act) is required to divert and use water from natural sources. Among other things, the licence may specify terms and conditions under which the water may be diverted. Usually the conditions include a requirement that the licensee submit water use reports to a representative of Alberta Environment and Parks (AEP). To facilitate the submission of these reports, the department is implementing an internet based online Water Use Reporting system (WUR).

The WUR is an electronic online data repository designed for ease of use and is hosted on the department's website. The WUR is an alternative means by which licensees may submit water use reports online instead of mailing the information.

By using the WUR application you are agreeing to the following:

1. Create your User ID and Password using the Alberta Secure Access Service. Then use the temporary enrolment ID and PIN number provided by AEP to enrol in the WUR application. If you do not have this information yet, please contact your regional district office to obtain a PIN/enrolment combination.
2. Submit my water use report according to the requirements and format set out on the WUR.

I have read the disclaimer

New WURS user

If you are a new WURS user:

1. Enter First Name
2. Enter Last Name
3. Enter Email Address
4. Re-Enter Email Address
5. Enrollment ID*
6. PIN Number*

*The Enrollment ID and PIN number are in your WURS enrollment package.

Click the "Enroll in WUR" button to complete the enrollment process.

Enrollment

If you are an existing user, check the Existing ASAS User checkbox, complete the required fields then press Re-Enroll in WUR. If you are a new user, use the enrollment information provided, complete all fields and press Enroll in WUR.

Existing ASAS User

First Name:

Last Name:

Email Address:

Confirm Email Address:

Enrollment ID:

Pin Number:

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[Login to the Water Use Reporting System.](#) You will need to sign in using your Alberta.ca Account username and password. Once you sign in, you will be redirected to WURS.

Contact

For support regarding your Alberta.ca Account

For more helpful information regarding managing your Alberta.ca Account, please visit the **Alberta.ca website at:**

- Alberta.ca Account – Create or change an account:
<https://www.alberta.ca/alberta-ca-account-create-or-change-an-account.aspx>

For general enquiries

Questions about the Water Use Reporting System can be directed to the Alberta Energy Regulator (AER) for energy related inquiries and Alberta Environment and Protected Areas (EPA) for all other questions.

AEP Regulatory Approval Centre

Email: waterusereporting@gov.ab.ca

AER WURS Contact Centre

Email: wateract.reports@aer.ca

Hours: 8:15 am to 4:30 pm (open Monday to Friday, closed statutory holidays)