

# Welcome!

**To the ETS – PNG Continuation:  
Continuation  
Online Training Course**

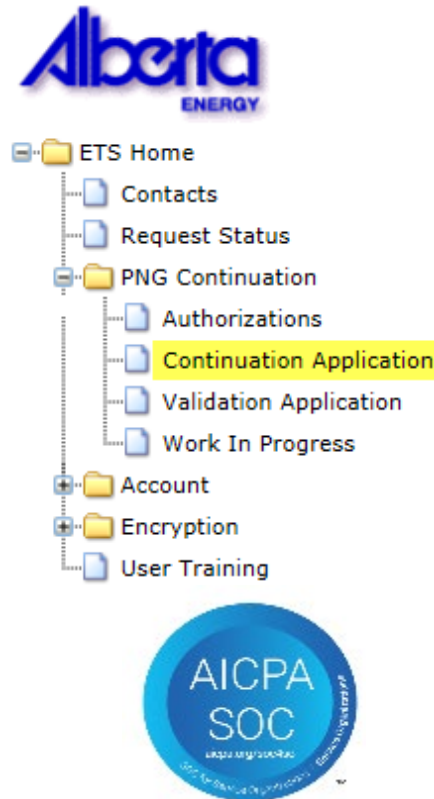
PNG Continuation – Continuation: This is the process to complete and submit an Online Continuation Application via ETS. The process begins with the creation of a new application through to submission. The application progresses through various stages (statuses) until completion.

## Revisions

**Revisions Table**

Date	Revisions Type	Page Number
November 17, 2014	Initial Creation	All
September 2015	Updated	All
March 2016	Updated	Various
September 2020	Updated	Various
January 2022	Updated	Various
August 2025	Updated	Various

## Introduction



### In this module you will learn how to:

- Create and submit an Online Continuation Application.
- Cancel or withdraw an Online Continuation Application.
- Review and respond to an offer.
- Amend a submitted (Processing) application where the agreement has expired.
- View a final document.

## Login to ETS



### Electronic Transfer System



User Name:

Password:

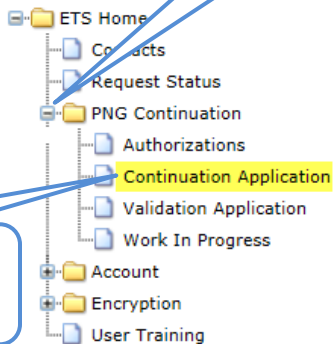
☐ Save my user name

Login

[Forgot Password/Reset Password](#)

1. Login to ETS with  
your user name and  
password

2. Expand **PNG  
Continuation**



3. Select **Continuation  
Application**



### Continuation Application

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin	Agreement	Extension	Other Data	Section 15	Section 16	Section 17										
<b>Administration Information</b> Company Name: <input type="text"/> Creator: <input type="text"/> Application Reference # (Optional): <input type="text"/> Comment: <input type="text"/> <b>Contact Information</b> First Name: <input type="text"/> Last Name: <input type="text"/> Phone: ( ) - - Ext <input type="text"/> Fax: ( ) - - Email: <input type="text"/> <table border="1"> <thead> <tr> <th>Technical Contact</th> <th>Title of Technical Contact</th> <th>Phone</th> <th>E-mail</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">Add Technical Contact</td> </tr> </tbody> </table> Attach Geological Information - see technical guidelines: Choose File No file chosen <input type="button" value="Upload..."/> <b>Uploaded Files</b> <table border="1"> <thead> <tr> <th>File Name</th> </tr> </thead> <tbody> <tr> <td> </td> </tr> </tbody> </table>							Technical Contact	Title of Technical Contact	Phone	E-mail	Add Technical Contact				File Name	
Technical Contact	Title of Technical Contact	Phone	E-mail													
Add Technical Contact																
File Name																
<input type="button" value="Submit"/> <input type="button" value="Save"/> <input type="button" value="Verify"/> <input type="button" value="Close"/>																

## Create and Submit a Continuation Application

- You must have the Creator role to create or amend an application and the Submitter role to submit an application.
- All the lands (or a portion of lands) within your application must be associated with an extension or continuation.
- If any part of your application includes lands where the balance of the spacing unit is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both with respect to that spacing unit. Please refer to Section 25 of the PNG Tenure Regulation. Note – this information can accompany your application.

## Create Continuation Application – Administration Information

When an application is created, its status is “Work in Progress.”

**Continuation Application**

Status: **Work in Progress** Application Summary Report  
Continuation Document

**Admin**
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Administration Information**

Company Name:  ✓

Creator:

Application Reference # (Optional):

Comment:

**Contact Information**

✓

First Name:

Last Name:

Phone:  Ext

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
<input type="button" value="Add Technical Contact"/>			

**Attach Geological Information - see technical guidelines:**

No file chosen

**Uploaded Files**

File Name
-----------

1. Select **Company Name** and optionally enter **Comment**

2. Select **Contact Information** and edit if required

 An Application Reference Number is not necessary for creating a new application. You may add an agreement to an existing application already submitted to Alberta Energy by using the Application Reference Number in the Administrative Tab in ETS. This is also referred to as the Application Number on your Continuation Document PDF. For example, a qualifying well has already been used and you want to add an agreement to the submitted application. Contact Information can be updated at anytime.

## Create Continuation Application – Administration Information (continued) – Add Technical Contact

Continuation Application 543700

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin Agreement Extension Other Data Section 15 Section 16 Section 17

**Administration Information**

Company Name:

Creator:

Application Reference # (Optional):

Comment:

**Contact Information**

First Name:

Last Name:

Phone:  Ext:

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
<a href="#">Add Technical Contact</a>			

Attach Geological Information - see technical guidelines:

No file chosen

Uploaded Files

File Name
-----------

3. Click on **Add Technical Contact**

4. Enter **Technical Contact** (all fields are required)

5. Click **Save**

Continuation Application 543700

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin Agreement Extension Other Data Section 15 Section 16 Section 17

**Administration Information**

Company Name:

Creator:

Application Reference # (Optional):

Comment:

**Contact Information**

First Name:

Last Name:

Phone:  Ext:

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
		<input type="text" value="() - - -"/>	<input type="text"/>

Attach Geological Information - see technical guidelines:

No file chosen

Uploaded Files

File Name
-----------



Use the Save button after completing information on each tab.



If information is not entered into an optional field, the screen may display a blue/green warning message. However, warning messages do not prevent you from saving the application data.

### Warning Message

#### Continuation Application 543700

Admin: No Technical Contact Information has been entered.  
Status: **Work in Progress**

Application Summary Report  
Continuation Document

Admin	Agreement	Extension	Other Data	Section 15	Section 16	Section 17	
<p><b>Administration Information</b></p> <p>Company Name: <input type="text" value="ABC Company"/></p> <p>Creator: <input type="text" value="EN0000_John"/></p> <p>Application Reference # (Optional): <input type="text" value="M123"/></p> <p>Comment : <input type="text"/></p> <p><b>Contact Information</b></p> <p><input type="text" value="John Doe"/></p> <p>First Name: <input type="text" value="John"/></p> <p>Last Name: <input type="text" value="Doe"/></p> <p>Phone: <input type="text" value="(999) 999-9999"/> Ext <input type="text"/></p> <p>Fax: <input type="text" value="( ) -"/></p> <p>Email: <input type="text" value="123@hotmail.com"/></p>							
<b>Technical Contact</b>		<b>Title of Technical Contact</b>			<b>Phone</b>	<b>E-mail</b>	
<p><input type="button" value="Add Technical Contact"/></p> <p><b>Attach Geological Information - see technical guidelines:</b></p> <p><input type="button" value="Choose File"/> No file chosen <span style="float: right;"><input type="button" value="Upload..."/></span></p> <p><b>Uploaded Files</b></p> <table border="1"> <thead> <tr> <th>File Name</th> </tr> </thead> <tbody> </tbody> </table>							File Name
File Name							
<p><input type="button" value="Submit"/> <input type="button" value="Save"/> <input type="button" value="Verify"/> <input type="button" value="Delete"/> <input type="button" value="Close"/></p>							



If information is not entered into a mandatory field, or the application validation fails, the screen will display a red error message. The application must be corrected and then you can try to save again.

## Continuation Application 543700

### Error Message

The phone number is invalid. Please enter a phone number in the form of (XXX) XXX-XXXX.  
Status: **Work in Progress**

Application Summary Report  
Continuation Document

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

### Administration Information

Company Name: ABC Company

Creator: EN0000\_John

Application Reference # (Optional): M123

Comment :

### Contact Information

John Doe

First Name: John

Last Name: Doe

Phone: (999) 999-9999 Ext

Fax: () - -

Email: 123@hotmail.com

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane Doe	Geologist	( ) - -	123@hotmail.com

Add Technical Contact

**Attach Geological Information - see technical guidelines:**

Choose File No file chosen Upload...

**Uploaded Files**

File Name
-----------

Submit Save Verify Delete Close

ETS request number for the application is generated and displayed upon successful save.  
At this time, the application can be retrieved and opened from your Work In Progress list.

**Continuation Application 543700**

Status: **Work in Progress**
[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Administration Information**

Company Name:

Creator:

Application Reference # (Optional):

Comment :

**Contact Information**

First Name:

Last Name:

Phone:  Ext

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail	
Jane Doe	Geologist	(999)999-9999	123@hotmail.com	✕

**Attach Geological Information - see technical guidelines:**

No file chosen

**Uploaded Files**

File Name

## Create Continuation Application – Data Submission Attach Geological Information– See Technical Guidelines

Continuation Application 543700

Continuation Application 543700

Status: Work in Progress

Application Summary Report  
Continuation Document

Application Summary Report  
Continuation Document

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

### Administration Information

Company Name: ABC Company

Creator: EN0000\_John

Application Reference # (Optional): M123

Comment :

### Contact Information

John Doe

First Name: John

Last Name: Doe

Phone: (999) 999-9999 Ext

Fax: ( ) -

Email: 123@hotmail.com

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane D	Geologist	(999)999-9999	123@hotmail.com

Add Technical Contact

Attach Geological Information - see technical guidelines:

Choose File No file chosen

Upload...

Uploaded Files

File Name
-----------

Submit Save Verify Delete Close

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

### Administration Information

Open

« Desktop » Data

Search Data

Organize New folder

Name	Status	Date modified	Type	Size
Completion reports.par	✓	2023/03/1...	Adobe Acrobat D...	
Geological Discussion.pdf	✓	2025/07/0...	Adobe Acrobat D...	
Production Data.pdf	✓	2025/07/0...	Adobe Acrobat D...	
Well Logs.pdf	✓	2025/05/1...	Adobe Acrobat D...	

File name: Well Logs.pdf All files (\*.\*)

Upload from mobile Open Cancel

7. Select the document.

8. Select Open.

6. Select Choose File.

7. Select the document.

8. Select Open.

Attach Geological Information - see technical guideline

Choose File No file chosen

Upload...

Uploaded Files

File Name
-----------

Submit Save Verify Delete Close

Data from the Applicant to support the Application will be entered under the Attach Geological Information; this includes the Geological Discussion. It is highly recommended the data uploaded is separated into the data types. The Geological Discussion **must** be uploaded separately from the data.

## Create Continuation Application – Data Submission

### Attach Geological Information– See Technical Guidelines (continued)

#### Continuation Application 543700

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Administration Information**  
Company Name: ABC Company  
Creator: EN0000\_John  
Application Reference # (Optional): M123  
Comment :

**Contact Information**  
John Doe  
First Name: John  
Last Name: Doe  
Phone: (999) 999-9999 Ext  
Fax: -  
Email: 123@hotmail.com

Technical Contact	Title of Technical Contact	Phone	E-mail	
Jane Doe	Geologist	(999)999-9999	123@hotmail.com	X

Add Technical Contact

**Attach Geological Information - see technical guidelines:**

Choose File
No file chosen
Upload...

**Uploaded Files**

File Name
X Well Logs.pdf
X Production Data.pdf
X Geological Discussion.pdf

Submit
Save
Verify
Delete
Close



Geological Discussion should always be attached and submitted with an application. It needs to be text only and must not include any maps or diagrams.

# Create Continuation Application – Agreement Information – Add Agreement

1. Click on Agreement tab

2. Click on Add Agreement

Continuation Application 346594

Status: Work in Progress

[Application Summary Report](#)  
[Continuation Document](#)

Admin

Agreement

Extension

Section 15

Section 16

Section 17

Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement
Add Agreement				

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Submit

Save

Verify

Delete

Close

## Create Continuation Application – Agreement Information – Add Agreement (continued)

3. Enter  
Number(s)

Search Agreements

Search by Agreement Number

Number

Search
Reset
Close

4. Click **Search**

5. Click on **Checkbox** to  
select all agreements or  
each individual agreement

Agreements Found

	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>	053 3333333333	2014/12/03	Oil Company
<input checked="" type="checkbox"/>	054 4444444444	2015/03/07	Oil Company

OK
Cancel

6. Click **OK**

## Create Continuation Application – Agreement Information – Add Agreement (continued)

7. Optionally enter  
Application File Number

8. Click on checkbox  
if applicable

After an agreement is  
added, the Expiry  
Date is automatically  
populated.

Continuation Application 340

Status: **Work in Progress** [Application Summary Report Continuation Document](#)

Admin Agreement Extension Section 15 Section 16 Section 17

**Agreement**

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
053 3333333333	2014/12/03		<input type="checkbox"/>	8-08-008:01 Customize	X
054 4444444444	2015/03/07		<input type="checkbox"/>	9-09-009:01 Customize	X

Add Agreement

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.



An application for advanced ruling must be received by Alberta Energy and Minerals at least two months or up to one year before expiry.

## Create Continuation Application – Agreement Information – Customize/Breakdown Land

If land needs to be broken down, it must be done at this point. You may wish to breakdown land if applying for a portion of the agreement expiry or if you wish to select a portion of a land in the Section 16 and Section 17 tabs.

**Continuation Application 346594**

Status: **Work in Progress** [Application Summary Report](#) [Continuation Document](#)

Admin Agreement Extension Other Data Section 15 Section 16 Section 17

**Agreement**

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
053 333333333	2014/12/03		<input type="checkbox"/>	8-08-008:01 <b>Customize</b>	X
054 444444444	2015/03/07		<input type="checkbox"/>	9-09-009:01 <b>Customize</b>	X

Add Agreement

If any part of your application includes lands where the balance of the spacing is not met, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to section 25 of the PNG Tenure Regulation.

Submit Save Cancel Delete Close

1. Click **Customize**

**Customize Land Selection**

	Agreement	Land	Breakdown To...	
<input type="checkbox"/>	053 333333333	8-08-008:01	Quarter Section LSD Quadrant Quarter Quadrant	<b>Breakdown</b>

OK Cancel

2. Select  
“**Breakdown To**”  
if applicable.

3. Click **Breakdown**  
if applicable

## Create Continuation Application – Agreement Information – Customize/Breakdown Land (continued)

4. Click on the checkbox to select lands you want to use for agreement expiry

**Customize Land Selection**

<input type="checkbox"/>	Agreement	Land	Breakdown To...	
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01SE	LSD	Breakdown
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01SW	LSD	Breakdown
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01NW	LSD	Breakdown
<input type="checkbox"/>	053 3333333333	8-08-008:01NE	LSD	Breakdown

OK Cancel Reset

5. Click OK



Use the Reset button to clear the screen.

Result of customization/breakdown is displayed.

**Continuation Application 346594**

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin Agreement Extension Data Section 15 Section 16 Section 17

**Agreement**

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
053 3333333333	2014/12/03		<input type="checkbox"/>	8-08-008:01-SE 8-08-008:01-SW 8-08-008:01-NW Customize	X
054 4444444444	2015/03/07		<input type="checkbox"/>	8-08-008:01-SE 8-08-008:01-SW 8-08-008:01-NW Customize	X

Add Agreement

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Submit Save Verify Delete Close

## Create Continuation Application – Agreement Information – Remove Agreement

### Continuation Application 346594

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

#### Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
053 3333333333	2014/12/03		<input type="checkbox"/>	8-08-008:01 Customize	X
054 4444444444	2015/03/07		<input type="checkbox"/>	9-09-009:01 Customize	X

Add Agreement

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

If needed, use this button to remove the added agreement.

Submit Save Verify Delete Close

# Create Continuation Application – Extension Information

The dropdown list shows the extensions that can be applied for:

Continuation Application 543700

Status: Work in Progress

Application Summary Report  
Continuation Document

Admin

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

1. Click on Extension tab

2. Click on the dropdown list and select the extension type.

Extension

Select the type of continuation and agreement to apply for and click on the add button:

▼

▼

Add

Land

Section 16(6) - Request an extension under Section 16(6) (Must be under Section 16 or Section 16(6) at Expiry)

Section 18(6) - Request an extension under Section 18(6) (Must be under Section 18 or Section 18(6) at Expiry)

Section 8(1)(h) - Request an extension under Section 8(1)(h) of the Mines and Mineral Act

Section 8(1)(g) - Request an extension under Section 8(1)(g) of the Mines and Mineral Act

Section 26 - Request an extension under Section 26 of the PNG Tenure Regulation

Section 82.1(6) - Request an extension under Section 82.1(6) (Must be under Section 82.1 or Section 82.1(6) at Expiry)

add button.

ad...

Uploaded Files

File Name


Submit

Save

Verify

Delete

Close



8(1)(g) extends the period of time you can submit your application, and it must be requested with another type of continuation. You may apply for an extension on one or multiple agreements.

Classification: Public

Page 19 of 83

# Create Continuation Application – Extension Information – Add Extension

2. Select extension

3. Select agreement

4. Click Add

Application Summary Report  
Continuation Document

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

Section 8(1)(h) -

054 9999999999

2025/08/18

Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Requested Extension Date	Land	
<div>Add Extension Documents for the requested extensions by selecting the browse button, select your file, then selecting the add button.</div> <div> <div>Choose File</div> <div>No file chosen</div> <div>Add</div> </div> <div> <div>Attach Extension Geological Information - see technical guidelines</div> <div> <div>Choose File</div> <div>No file chosen</div> <div>Upload...</div> </div> </div> <div> <div>Uploaded Files</div> <table> <thead> <tr> <th>File Name</th> </tr> </thead> <tbody> </tbody> </table> </div>					File Name
File Name					

Submit

Save

Verify

Delete

Close



Select land sections if the extension applied for is Section 8(1)(g), 16(6), 18(6), 26, or 82.1(6).

## Create Continuation Application – Extension Information – Add Extension (continued)

**Continuation**

Status: **Work in Progress** Application Summary Report  
Continuation Document

Admin Agreement **Extension** Other Data Section 15 Section 16 Section 17

**Extension**

Select the type of continuation and agreement to apply for and click on the add button:

Section 8(1)(h) - 054 999999999 2025/08/18

Section	Agreement Number	Expiry Date YYYY-MM-DD	Requested Extension Date	Land	
Section 8(1)(h)	054 999999999	2025/08/18	2025/09/30	7-07-007:01	<input checked="" type="checkbox"/>

If needed, use this button to remove the added extension.

Add Extension Documents for the requested extensions by selecting the browse button and clicking the add button.

No file chosen

Attach Extension Geological Information - see technical guidelines

No file chosen

**Uploaded Files**

File Name
-----------



The extension date is the date you wish to have the agreement term date extended to. It cannot be the current date or a past date.

## Create Continuation Application – Extension Information – Add Extension Document

**Continuation Application 543700**

1. Select  
Choose File

**Work in Progress**

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Extension**

Select the type of continuation and agreement to apply for and click on the add button:

Section 8(1)(h) - ▾
054 9999999999
2025/08/18 ▾
Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Request Date	Extension	Land	
Section 8(1)(h)	054 9999999999	2025/08/18	2025/09/30		7-07-007:01	✕

Add Extension Documents for the requested extensions by selecting the browse button, select your file, then selecting the add button.

Choose File No file chosen
Add

Attach Extension Geological Information - see technical guidelines

Choose File No file chosen
Upload...

**Uploaded Files**


File Name

2. Select **Add**

3. Extension Geological Information (data) is optionally.

Application Summary Report  
Continuation Document

Submit
Save
Verify
Delete
Close



Extension Document, which contains the reason for needing the extension, must be attached in a PDF format. Extension Geological Information can also be attached.

Classification: Public

Page 22 of 83

## Create Continuation Application – Data Tab

This tab is required only if the data is going to be submitted by another company or the data is already provided for an existing PNG agreement.

An authorization request is required (see **Request Authorization for Data** in PNG Continuation: Authorization online training course) and authorized data will need to be emailed to the department via [EM.DatasubmissionPNGContinuation@gov.ab.ca](mailto:EM.DatasubmissionPNGContinuation@gov.ab.ca).

If your application is for more than one agreement but this data is only to be used for one of the agreements you can enter that in under “Data for Agreement” If it is left blank the data will be used for all the agreements in the application.

If the data will be coming from other companies, complete the New Data section.

If the data is already with Alberta Energy, complete the Previously Submitted Data section.

[Application Summary Report](#)  
[Continuation Document](#)

Continuation Application

Status: **Work in Progress**

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

Data for Section 15 and Section 17 Continuations

**New data being submitted by another company:**  
 Applicant authorizes Alberta Energy and Minerals to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement(s)
<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="color: #f00; font-weight: bold;">New Data</span> <div style="border: 1px solid #0072bc; padding: 2px 10px; background-color: #f0f0f0;">Add Company</div> </div>		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

**Data previously submitted, within the past 12 months**

Applicant authorizes Alberta Energy and Minerals to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement(s)
<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="color: #f00; font-weight: bold;">Previously Submitted Data</span> <div style="border: 1px solid #0072bc; padding: 2px 10px; background-color: #f0f0f0;">Add Agreement</div> </div>		

Applicant requests Alberta Energy and Minerals refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<div style="display: flex; justify-content: space-between; align-items: center;"> <div></div> <div style="border: 1px solid #0072bc; padding: 2px 10px; background-color: #f0f0f0;">Add Company</div> </div>				

Submit
Save
Verify
Close

## Create Continuation Application – Data Tab – Add Company

**Continuation Application**

Status: **Work in Progress** [Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Data for Section 15 and Section 17 Continuations**

**New data being submitted by another company:**  
Applicant authorizes Alberta Energy and Minerals to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement(s)
<span style="background-color: #ffff00; padding: 2px 10px;">Add Company</span>		

1. Click **Add Company**

2. Choose and enter search parameters and click **Find**

3. Click **Select**

**Find Client**

ClientName ▼

XYZ COMPANY

Find

Client ID	Client Name	ETS Acct	Address
000-1234 001	XYZ COMPANY	Yes	<div style="background-color: #ffff00; padding: 2px 10px;">Select</div>

Select Blank

Close

## Create Continuation Application – Data Tab – Remove Company

If needed, use this button to  
remove the added company.

**Continuation Application**

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Data for Section 15 and Section 17 Continuations**

**New data being submitted by another company:**  
Applicant authorizes Alberta Energy and Minerals to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement(s)	
0000000000	XYZ Company	<div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div>	<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">X</div>

Add Company

## Create Continuation Application – Data Tab – Add Data for Agreement

If the data submitted is not to be used for all the agreements. Click the ... to add which agreement(s) you want us to use the data for.

**Continuation Application**

Status: **Work in Progress** [Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Data for Section 15 and Section 17 Continuations**

**New data being submitted by another company:**  
Applicant authorizes Alberta Energy and Minerals to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement(s)	
0000000000	XYZ Company	<div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div> <div style="border: 1px solid #ccc; padding: 2px; text-align: center; margin-top: 2px;">...</div>	✕

Add Company

## Create Continuation Application – Data Tab – Add Agreement for Previously Submitted Data

**Continuation Application**

Status: **Work in Progress**
[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Data for Section 15 and Section 17 Continuations**

**New data being submitted by another company:**  
Applicant authorizes Alberta Energy and Minerals to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement(s)
<input type="button" value="Add Company"/>		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

**Data previously submitted, within the past 12 months**  
Applicant authorizes Alberta Energy and Minerals to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement(s)
<input type="button" value="Add Agreement"/>		

Applicant requests Alberta Energy and Minerals refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

1. Click **Add Agreement**

## Create Continuation Application – Data Tab

### – Add Agreement for Previously Submitted Data (continued)

2. Enter Number(s)

Search Agreements

Search by Agreement Number

Number

9999999999

Search Reset Close

3. Click Search

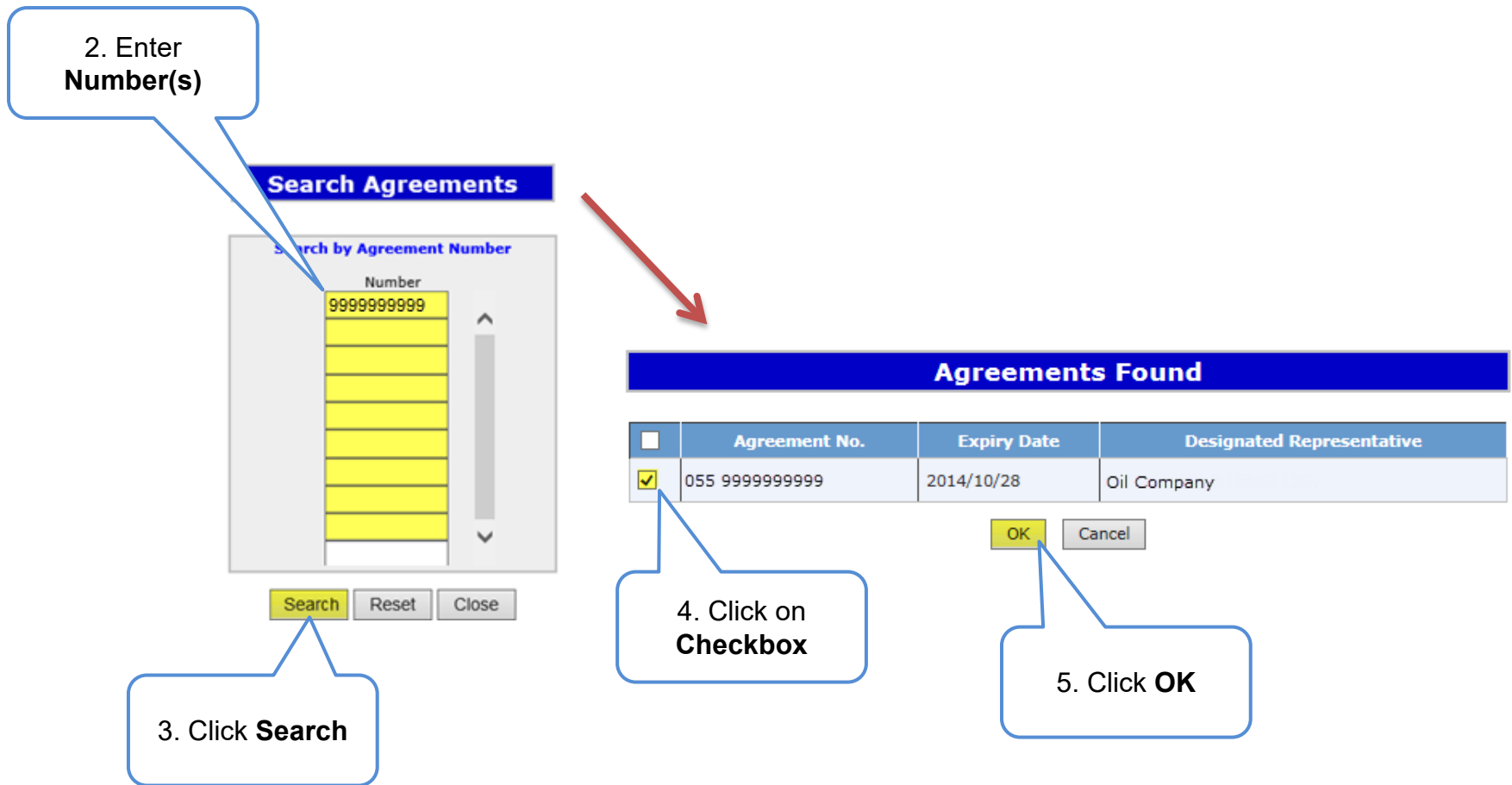
4. Click on Checkbox

5. Click OK

Agreements Found

	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>	055 9999999999	2014/10/28	Oil Company

OK Cancel



## Create Continuation Application – Other Data Tab – Add Agreement for Previously Submitted Data (continued)

**Continuation Application**

Status: **Work in Progress** [Application Summary Report Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Data for Section 15 and Section 17 Continuations**

**New data being submitted by another company:**  
Applicant authorizes Alberta Energy and Minerals to use incoming data from the following company or companies in support of this application.

Company Id	Company Name	Data for Agreement(s)
<input type="button" value="Add Company"/>		

Data submitted by another company must be accompanied by their authorization to use the data to support the application.

**Data previously submitted, within the past 12 months**  
Applicant authorizes Alberta Energy and Minerals to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement(s)
054 8888888888	2025-01-01	054 9999999999
		<input type="button" value="..."/> <input type="button" value="X"/>

Applicant requests Alberta Energy and Minerals refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

6. Select  
Submitted Date

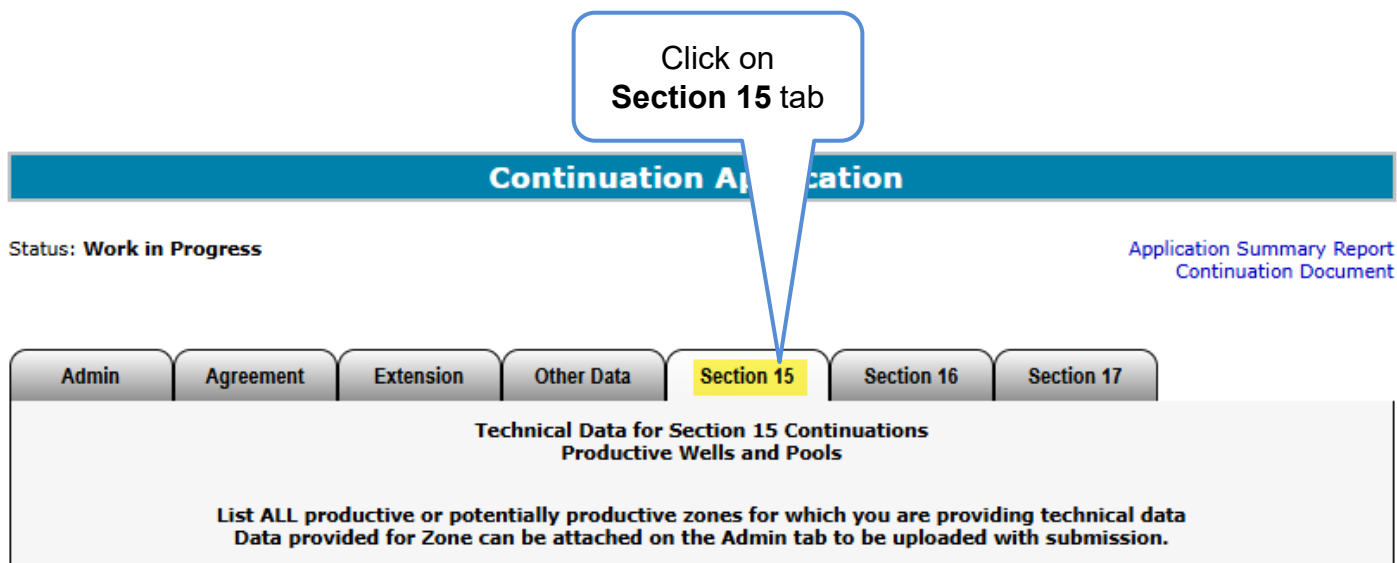
As required, use this button to remove the added agreement.

As required, use this button to indicate which agreement you want us to use the data for.



The Submitted Date is the date when the data was previously submitted to Alberta Energy. The bottom portion of the screen is for data previously submitted by another company. The company's name must be provided.

## Create Continuation Application – Section 15 Information



Click on  
**Section 15** tab

**Continuation Application**

Status: **Work in Progress**

[Application Summary Report Continuation Document](#)

Admin Agreement Extension Other Data **Section 15** Section 16 Section 17

**Technical Data for Section 15 Continuations  
Productive Wells and Pools**

List ALL productive or potentially productive zones for which you are providing technical data  
Data provided for Zone can be attached on the Admin tab to be uploaded with submission.

This table shows the Section 15 continuations that can be applied for:

Continuation	Description
Section 15(1)(a)	Well data
Section 15(1)(b)	Unit Agreement OR Production Allocation Unit Agreement
Section 15(1)(c)	Obligation to pay offset compensation
Section 15(1)(d)	Gas Storage Agreement
Section 15(1)(e)	Mapping

## Create Continuation Application – Section 15 Information – Select Agreement

Technical Data for Section 15 Continuations  
Productive Wells and Pools

List ALL productive or potentially productive zones for which you are providing technical data

Zones	Type of Continuation requested	Data Provided for zone
Please Select Zone	<input type="checkbox"/> Section 15(1)(a) - Well data <input type="checkbox"/> Section 15(1)(e) - mapping	<input type="checkbox"/> Well Log <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Net Pay Mapping <input type="checkbox"/> Completion Reports <input type="checkbox"/> Geological Discussion <input type="checkbox"/> Isopatch mapping <input type="checkbox"/> Structural mapping <input type="checkbox"/> Cross Sections <input type="checkbox"/> Discussion of seismic mapping <input type="checkbox"/> Interpreted seismic mapping <input type="checkbox"/> Interpreted seismic sections <input type="checkbox"/> Shot point maps <input type="checkbox"/> Synthetics <input type="checkbox"/> Other

Agreement and Expiry Date  
YYYY-MM-DD

**All Agreements**  
Select Agreement

AB WI / - - - W / - - -

Add Well Row

Add Production Zone Row

By default all agreements of the application are selected for Section 15.

Select Agreement		
	Agreement	Expiry Date YYYY-MM-DD
<input checked="" type="checkbox"/>		
<input checked="" type="checkbox"/>	053 3333333333	2014/12/03
<input checked="" type="checkbox"/>	054 4444444444	2015/03/07

1. Click on **Select Agreement**

2. Click on **Checkbox** to select all agreements or each individual agreement

3. Click **OK**

## Create Continuation Application – Section 15 Information – Select Zone

Technical Data for Section 15 Continuations  
Productive Wells and Pools

List ALL productive or potentially productive zones for which you are providing technical data

Zones	Type of Continuation requested	Data Provided for zone
Please Select Zone	<input type="checkbox"/> Section 15(1)(a) - Well data <input type="checkbox"/> Section 15(1)(e) - mapping	<input type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Net Pay Mapping <input type="checkbox"/> Completion Reports <input type="checkbox"/> Geological Discussion <input type="checkbox"/> Isopatch mapping <input type="checkbox"/> Structural mapping <input type="checkbox"/> Cross Sections <input type="checkbox"/> Discussion of seismic mapping <input type="checkbox"/> Interpreted seismic mapping <input type="checkbox"/> Interpreted seismic sections <input type="checkbox"/> Shot point maps <input type="checkbox"/> Synthetics <input type="checkbox"/> Other

Agreement and Expiry Date  
YYYY-MM-DD

All Agreements  
Select Agreement

Wells other than Qualifying Wells (Optional)  
AB WI / - - - W /

Add Well Row

Add Production Zone Row

1. Click on  
**Ellipsis**

2. Select **Zone**

Select Zone

- ARCS MBR
- BADHEART-MUSKIKI
- BAKKEN FM
- BALDONNEL & UPPER CHARLIE LK
- BALDONNEL FM
- BANFF FM**
- BASAL BELLY RIVER SD
- BASAL BLAIRMORE
- BASAL COLO & MANNVILLE
- BASAL COLORADO SD
- BASAL CRETACEOUS
- BASAL GETHING
- BASAL MANNVILLE

Select Cancel

3. Click **Select**



In the Select Zone list, first click on any zone and type the first letter of the zone you are searching for. The system will navigate alphabetically.

## Create Continuation Application – Section 15 Information – Request Continuation for 15(1)(a) and 15(1)(e)

1. Click on checkbox, if applicable.

2. Click on the checkbox for the data provided.

3. A Geological Discussion **must** be checked off and attached in the Admin tab.

4. Optional: Enter a well. Click **Add Well Row** to add another well.

To apply for a different zone, add a new production zone row.

**Technical Data for Section 15 Continuations  
Productive Wells and Pools**

Active or potentially productive zones for which you are providing technical data

Zones	Type of Continuation requested	Data Provided for zone
BANFF FM	<input checked="" type="checkbox"/> Section 15(1)(a) - Well data <input checked="" type="checkbox"/> Section 15(1)(e) - mapping	<input checked="" type="checkbox"/> Well Logs <input checked="" type="checkbox"/> Recent production data <input checked="" type="checkbox"/> DST or flow test data <input checked="" type="checkbox"/> Net Pay Mapping <input checked="" type="checkbox"/> Completion Reports <input checked="" type="checkbox"/> Geological Discussion <input type="checkbox"/> Isopatch mapping <input type="checkbox"/> Structural mapping <input type="checkbox"/> Cross Sections <input type="checkbox"/> Discussion of seismic mapping <input type="checkbox"/> Interpreted seismic mapping <input type="checkbox"/> Interpreted seismic sections <input type="checkbox"/> Shot point maps <input type="checkbox"/> Synthetics <input type="checkbox"/> Other

Agreement and Expiry Date  
YYYY-MM-DD

All Agreements  
Select Agreement

Wells other than Qualifying Wells (Optional)

AB WI / - - - W /

Add Well Row

Add Production Zone Row



A Geological Discussion **must** be included with the Application and attached separately from the data provided. You must also attach the related data in the Admin tab.

# Create Continuation Application – Section 15 Information – Request Continuation for 15(1)(b), 15(1)(c), and 15(1)(d)

1. Select option

2. Select agreement

3. Click Add

Units, Gas Storage Agreements and Offset Compensation  
For Continuation under Section 15(1)(b),(c) and (d)

Select the type of extension and agreement to apply for and click on the add button:

Section 15(1)(t)

053 3333333333

2014/12/03

Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Zone	Unit (Name/Number) or Offset Number or Land Description

Units, Gas Storage Agreements and Offset Compensation  
For Continuation under Section 15(1)(b),(c) and (d)

Select the type of extension and agreement to apply for and click on the add button:

Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Zone	Unit (Name/Number) or Offset Number or Land Description
Section 15(1)(b)	053 3333333333	2014/12/03	Please Select Zone	Unit Name

Submit

Save

Verify

Delete

Close

4. Select Zone

5. Enter information

## Create Continuation Application – Section 16

1. Click **Section 16** tab

**Continuation Application 344**

Status: **Work in Progress** [Application Summary Report](#) [Continuation Document](#)

Admin Agreement Extension Other Data Section 15 **Section 16** Section 17

Qualifying Wells for Section 16  
Rig released less than 3 months before expiry OR drilling at expiry

Qualifying Well - Location or Unique ID	Land
Add Well Row	

Submit Save Cancel Delete Close

2. Click on **Add Well Row**



More than one qualifying well may be added for Section 16.

## Create Continuation Application – Section 16 (continued)

3. Enter well

As required, use this button to remove the added well.

**Continuation Application**

Status: **Work in Progress**

[Application Summary Report Continuation Document](#)

Admin | Agreement | Extension | Other Data | Section 15 | **Section 16** | Section 17

**Qualifying Wells for Section 16**  
Rig released less than 3 months before expiry OR drilling at expiry

If you are not the well licensee for a well, authorization is required prior to submission.

Qualifying Well - Location or Unique ID	Land
AB WI 01 / 02 - 03 - 004 - 05 W 7 / 00	Up to 9 sections can be selected:
	<input type="button" value="Select Sections"/>

4. Click on **Select Sections**

# Create Continuation Application – Section 16 (continued)

Select Sections

<input type="checkbox"/>	Agreement	Land
<input checked="" type="checkbox"/>	054 9999999999	7-07-007:01

OK

Cancel

5. Click on the top **Checkbox** to select all land sections or each individual land selection box

6. Click **OK**

Continuation Application

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

Qualifying Wells for Section 16

Rig released less than 3 months before expiry OR drilling at expiry

If you are not the well licensee for a well, authorization is required prior to submission.

Qualifying Well - Location or Unique ID	Land				
AB WI 01 / 02 - 03 - 004 - 05 W 7 / 00	<div>Up to 9 sections can be selected:</div> <table> <tr> <th>Agreement</th> <th>Land</th> </tr> <tr> <td>054 9999999999</td> <td>7-07-007:01</td> </tr> </table> <div>Select Sections</div>	Agreement	Land	054 9999999999	7-07-007:01
Agreement	Land				
054 9999999999	7-07-007:01				

Add Well Row

Submit

Save

Verify

Close

## Create Continuation Application – Section 17

**Continuation Application**

Status: **Work in Progress**

[Application](#) [Primary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Technical Data for Section 17 Continuations**  
**Productive and Potentially Productive Wells and Pools**  
 Data provided for Zone can be attached on the Admin tab to be uploaded with submission.

To enter a well id, click the Add Well Row button at the bottom of screen.

Well ID other than a qualifying well	Section of Land	Data Provided for zone
AB W1 01 / 02 - 03 - 004 - 05 W 7 / 00	Up to 9 sections can be selected: <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Select Sections</div>	<input type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Geological Discussion

**Zones**

Select Zones

Add Well Row

Submit

Save

Verify

Close

1. Click **Section 17** tab

2. Enter well

3. Click **Select Zones**

## Create Continuation Application – Section 17 (continued)

4. Select zone(s)

**Select Zone**

☐ ARCS MBR  
☐ ARCTOMYS FM  
☐ BADHEART-MUSKIKI  
☐ BAKKEN FM  
☐ BALDONNEL & UPPER CHARLIE LK  
☐ BALDONNEL FM  
☐ BANFF FM  
☐ BASAL BELLY RIVER SD  
☐ BASAL BLAIRMORE  
☐ BASAL COLO & MANNVILLE  
☐ BASAL COLORADO SD  
☐ BASAL CRETACEOUS  
☐ BASAL GETHING  
☐ BASAL MANNVILLE  
☐ BASAL QUARTZ SD  
☐ BASAL QUARTZ-DETRITAL  
☐ BASAL SANDSTONE UNIT  
☐ BASE FISH SCALES ZONE  
☐ BASE OF U CLNY TO T MCMY  
☐ BEARPAW FM  
☒ **BEAVERHILL LAKE GRP**  
☐ BEAVERHILL LAKE FM

5. Click **Select**

**Continuation Application**

Status: **Work in Progress**
[Application Summary Report](#)  
[Continuation Document](#)

Admin

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

**Technical Data for Section 17 Continuations**  
**Productive and Potentially Productive Wells and Pools**  
**Data provided for Zone can be attached on the Admin tab to be uploaded with submission.**

To enter a well id, click the Add Well Row button at the bottom of screen.

Well ID other than a qualifying well	Section of Land	Data Provided for zone
AB WI 01 / 02 - 03 - 004 - 05 W 7 / 00	Up to 9 sections can be selected: <input type="button" value="Select Sections"/>	<input type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Geological Discussion

**Zones**  
 BEAVERHILL LAKE GRP



When selecting a zone from the list, first click on any zone and type the first letter of the zone you are searching for. The system will navigate alphabetically.

## Create Continuation Application – Section 17 (continued)

**Continuation Application**

Status: **Work in Progress** Application Summary Report  
Continuation Document

Admin Agreement Extension Other Data Section 15 Section 16 Section 17

**Technical Data for Section 17 Continuations**  
Productive and Potentially Productive Wells and Pools  
Data provided for Zone can be attached on the Admin tab to be uploaded with submission.

To enter well ID, click the Add Well Row button at the bottom of screen.

Well ID other than a qualifying well	Section of Land	Data provided for zone
AB WI 01 / 02 - 03 - 004 - 05 7 / 00	Up to 9 sections can be selected: Agreement Land 054 99999999999 7-07-007:01	<input checked="" type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input checked="" type="checkbox"/> Geological Discussion

**Zones**  
BEAVERHILL LAKE GRP  
Select Zones

Select Sections

Add Well Row

Submit Save Verify Close

6. Click on  
**Select  
Sections**

7. Click on the  
checkbox for the  
data provided.

3. A Geological  
Discussion **must** be  
checked off and  
attached in the  
Admin tab.

To apply using an additional  
well, add a well row.



A Geological Discussion **must** be included with the Application and attached separately from the data provided. You must also attach the related data in the Admin tab.

## View Continuation Document

The Continuation Document is a PDF document which details the information in your application.

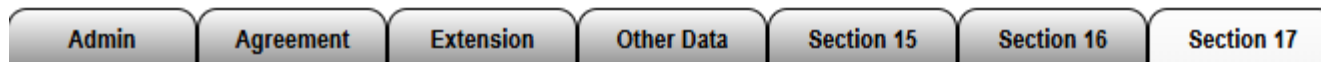
If an application contains multiple agreements, before it is submitted, all the agreements will show on this document. Once the application has been submitted, ETS separates the agreements and each agreement will show on a separate Continuation Document.

Please do not mail a printed application to Alberta Energy.

### Continuation Application

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)



To view the document  
click on this link.



The Continuation Document can be viewed at any time after the application has been saved.

## View Continuation Document (continued)

After the application has been submitted, you should open the document and print a copy for your records.

Please note the document will reflect any amended information if the application has been amended.

Alberta		ELECTRONIC TRANSFER SYSTEM CONTINUATION APPLICATION		Sample	
Tenure 9945 - 108 Street Edmonton, Alberta, T5K 2G6				ETS # 542346	
<b>ADMINISTRATIVE INFORMATION</b>					
Company Name	:	ABC Company			
Request Status	:	Submitted			
Creator	:	EN0000_John			
Submission Date	:	Jul 03, 2025			
Application Number	:	202507030002			
Files Attached	:	Yes			
<b>CONTACT INFORMATION</b>					
First Name	:	John			
Last Name	:	Doe			
Phone	:	(999) 999-9999			
Fax	:				
Email Address	:	123@hotmail.com			
Technical Contact	Title	Phone	Email		
Jane Doe	Geologist	(999) 999-9999	123@hotmail.com		

## Verify Continuation Application

This process verifies information within the application using internal validations to ensure data is correct. Any errors or warnings will be displayed on the screen. You may use the Verify button after completing the application.

Click **Verify**

Status becomes **Verifying**.

Once the verification process is complete, load the application again from your Work In Progress list, and the status should return to "Work in Progress."

At this stage, you may continue working on your application.

**Continuation Application**

Status: **Work in Progress** [Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Technical Data for Section 17 Continuations**  
**Productive and Potentially Productive Wells and Pools**  
 Data provided for Zone can be attached on the Admin tab to be uploaded with submission.

To enter a well id, click the Add Well Row button at the bottom of screen.

Well ID other than a qualifying well	Section of Land	Data Provided for zone				
AB WI 01 / 02 - 03 - 004 - 05 W 7 / 00	<div style="text-align: center;">Up to 9 sections can be selected:</div> <table border="1" style="margin: 0 auto; border-collapse: collapse;"> <tr> <th style="width: 50%;">Agreement</th> <th style="width: 50%;">Land</th> </tr> <tr> <td>054 9999999999</td> <td>7-07-007.01</td> </tr> </table> <div style="text-align: center; margin-top: 5px;"> <span>Select Sections</span> </div>	Agreement	Land	054 9999999999	7-07-007.01	<input checked="" type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input checked="" type="checkbox"/> Geological Discussion
Agreement	Land					
054 9999999999	7-07-007.01					

Zones

BEAVERHILL LAKE GRP

Select Zones

Add Well Row

Submit
Save
Verify
Close

**Continuation Application 543987**

Status: **Verifying** [Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

## Submit Continuation Application

You must have the Submitter role to submit an application.

Verifying your application at various steps when completing can be a useful tool; however, verification is not required prior to submission.

When the application is complete, click the submit button. The application will go through the verification process and if no errors are identified, the application will automatically be submitted.

If there are errors, the application goes back into work in progress so it can be corrected and resubmitted. The contact person identified on the application will also receive an email indicating that action is required.

1. Click **Submit**

Continuation Application 543987

Status: Work in Progress

Application Summary Report  
Continuation Document

Admin

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
054 9999999999	2025/08/18		<input type="checkbox"/>	7-07-007:01 <div>Customize</div>	

Add Agreement

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Submit

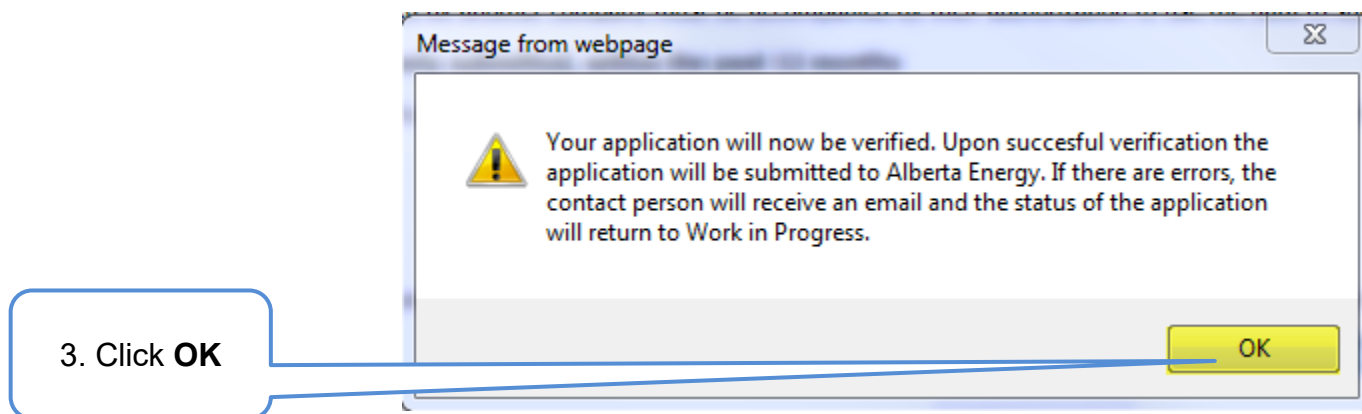
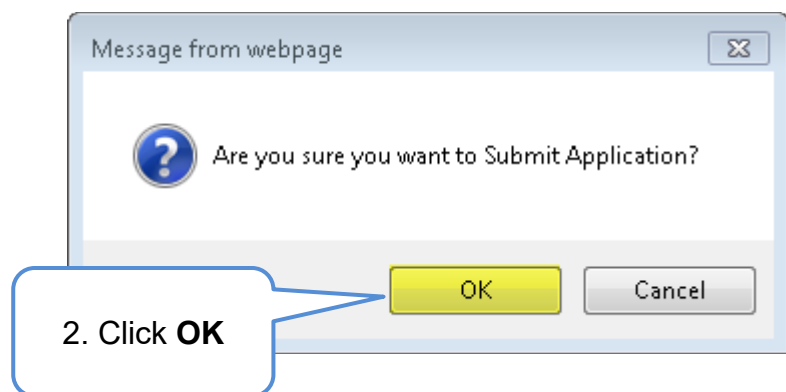
Save

Verify

Delete

Close

## Submit Continuation Application (continued)



## Submit Continuation Application (continued)

Alberta Energy has received the application when the status becomes **Processing (Submitted)**. The application remains in this status until the application is reviewed.

Submission Date is now displayed.

Continuation Application 543700

Status: **Processing (Submitted)**
Submitted: 2025/07/23
Application Summary Report  
Continuation Document

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Administration Information**

Company Name:

Creator:

Application Reference # (Optional):

Comment:

**Contact Information**

First Name:

Last Name:

Phone:  Ext:

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane Doe	Geologist	(999)999-9999	123@hotmail.com

[Add Technical Contact](#)

**Attach Geological Information - see technical guidelines:**

[Choose File](#) No file chosen [Upload...](#)

**Uploaded Files**

File Name
Well logs.pdf
Production Data.pdf
Geological Discussion.pdf

At this stage the application cannot be edited (except Contact Information).

# View Application Summary Report

The Application Summary Report is a PDF document which details the information contained within your application and whether it is was received by the internal system. The Application Summary Report displays all agreements that are applied for together and which share an Application Reference Number. Please note that the continuation document only displays one agreement.

Please do not send a printed application to Alberta Energy.

To view the document  
click on this link.

## Continuation Application 543700

Status: **Processing (Submitted)**

Submitted: 2025/07/23

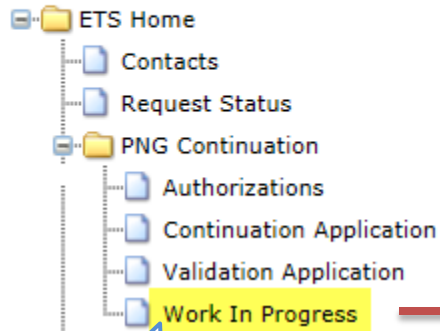
[Application Summary Report  
Continuation Document](#)

Admin	Agreement	Extension	Other Data	Section 15	Section 16	Section 17
<b>Administration Information</b>						
<div> Company Name: <input type="text" value="ABC Company"/> </div> <div> Creator: <input type="text" value="EN0000_John"/> </div> <div> Application Reference # (Optional): <input type="text"/> </div> <div> Comment : <input type="text"/> </div>						

## Work In Progress

- You can use the Work In Progress screen to retrieve all active applications submitted by your company.
- Please note that certain applications may have been archived and will no longer be in your Work in Progress list.

## Work In Progress



1. Select **Work In Progress**

### Work in Progress

Type:	<input type="text" value="Continuation Application"/>	Request Number:	<input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Application #:	<input type="text"/>	Agreement #:	<input type="text"/>
Status:	<input type="text" value=""/>		
Comment:	<input type="text"/>		

2. Optionally  
choose your search  
parameters

Find

Close

3. Click **Find**



Remove the default date search parameters if you wish to retrieve all active Continuation applications.

## Work In Progress – Search Parameters and Result

You can utilize the search parameter fields to filter search results.

The table on the right shows the correlation between the parameter fields and each corresponding result column.

Below is a highlighted colour illustration of the Work in Progress search screen to further demonstrate the relationship between the data.

Parameter Field	Result Column
Type	Application Type
Request Number	ETS #
Start/End Date	Last Updated
Application #	Application #
Agreement #	Agreement #
Status	Status
Comment	(not shown as a result column)

Work in Progress

**Type:** Continuation Application ▼

**Start Date:** 2014/11/26

**Application #:** 201411250004

**Status:** Processing ▼

**Comment:**

**Request Number:** 346594

**End Date:** 2014/11/28

**Agreement #:** 053 3333333333

ETS #	Application Type	Status	Application #	Agreement #	Files	Last Updated YYYY/MM/DD	Creator
346594	Continuation Application	Processing	201411250004	0533333333333	Report: Pdf	2014/11/27 14:36:20	

Page 1

## Work In Progress – Search Result

Work in Progress

**Type:** Continuation Application

**Request Number:**

**Start Date:**

**End Date:**

**Application #:**

**Agreement #:**

**Status:**

**Comment:**

### Search Result

ETS #	Application Type	Status	Application #	Agreement #	Files	Last Updated YYYY/MM/DD	Creator
346781	Continuation Application	Completed	201409230002	0552222222222	Final: Pdf	2014/12/02 16:10:07	
346766	Continuation Application	Offer	201412020009	0557777777777	Report: Pdf	2014/12/02 15:45:10	
346769	Continuation Application	Work in Progress	201412020012		Report: Pdf	2014/12/02 14:16:18	
Page <b>1</b> 2 3 4 5 6 7 8 9 10 ...							

To load an application or view an offer click on the ETS request number link.

To open a document click on the report Pdf link.

Navigate with these page numbers if there are multiple pages of search result.

## Cancel or Withdraw an Application

You can:

- Cancel an application in Work in Progress status.
- Withdraw a previously submitted application prior to expiry. Please note that withdrawing an application will remove it and the data from Alberta Energy's records.

You must have the Submitter role to cancel or withdraw an application.

## Cancel an Application

### Continuation Application 543700

Status: **Work in Progress**

[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

**Administration Information**  
Company Name:   
Creator:   
Application Reference # (Optional):   
Comment :   
**Contact Information**  
  
First Name:   
Last Name:   
Phone: (999) 999-9999 Ext   
Fax:   
Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane Doe	Geologist	(999)999-9999	123@hotmail.com

Add Technical Contact


**Attach Geological Information - see technical guidelines:**  
 No file chosen

**Uploaded Files**

File Name
<input checked="" type="checkbox"/> Well Logs.pdf
<input checked="" type="checkbox"/> Production Data.pdf
<input checked="" type="checkbox"/> Geological Discussion.pdf



Message from webpage

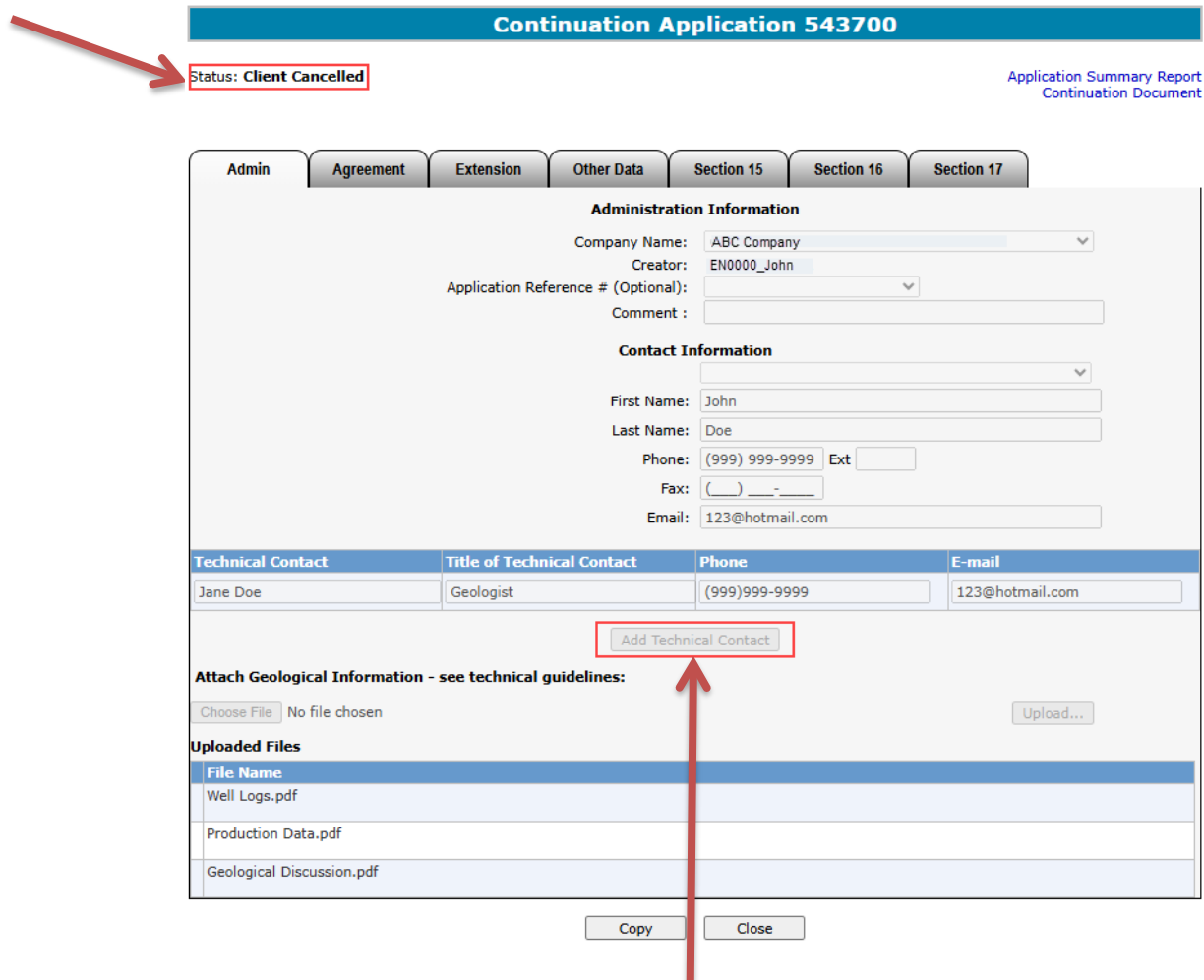
 Are you sure you want to Delete Application?

1. Click  
**Delete**

2. Click **OK**

## Cancel an Application (continued)

Status becomes **Client Cancelled**.



**Continuation Application 543700**

Status: **Client Cancelled**

Application Summary Report  
Continuation Document

Admin Agreement Extension Other Data Section 15 Section 16 Section 17

**Administration Information**

Company Name: ABC Company  
 Creator: EN0000\_John  
 Application Reference # (Optional):  
 Comment :

**Contact Information**

First Name: John  
 Last Name: Doe  
 Phone: (999) 999-9999 Ext  
 Fax: -  
 Email: 123@hotmail.com

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane Doe	Geologist	(999)999-9999	123@hotmail.com

**Add Technical Contact**

**Attach Geological Information - see technical guidelines:**

Choose File No file chosen Upload...

**Uploaded Files**

File Name
Well Logs.pdf
Production Data.pdf
Geological Discussion.pdf

Copy Close

At this stage, the application is no longer editable.

## Withdraw an Application

Status: **Processing (Submitted)**

Submitted: 2021/10/15

[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

**Data for Section 15 and Section 17 Continuations**

**New data being submitted by another company:**  
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
<input type="button" value="Add Company"/>		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

**Data previously submitted, within the past 12 months**  
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement (s)
<input type="button" value="Add Agreement"/>		

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

[Feedback](#)
Copyright © 1999 Government of Alberta


1. Click  
**Withdraw**

When an application is withdrawn, it is removed from Alberta Energy's records. Any offers made by Alberta Energy on the agreement are also rescinded. When submitting a new application for the agreement, you must apply for all lands and/or zones that you want Alberta Energy to review.

Please note the data submitted is also removed from Alberta Energy's records and will need to be resubmitted with the new application.

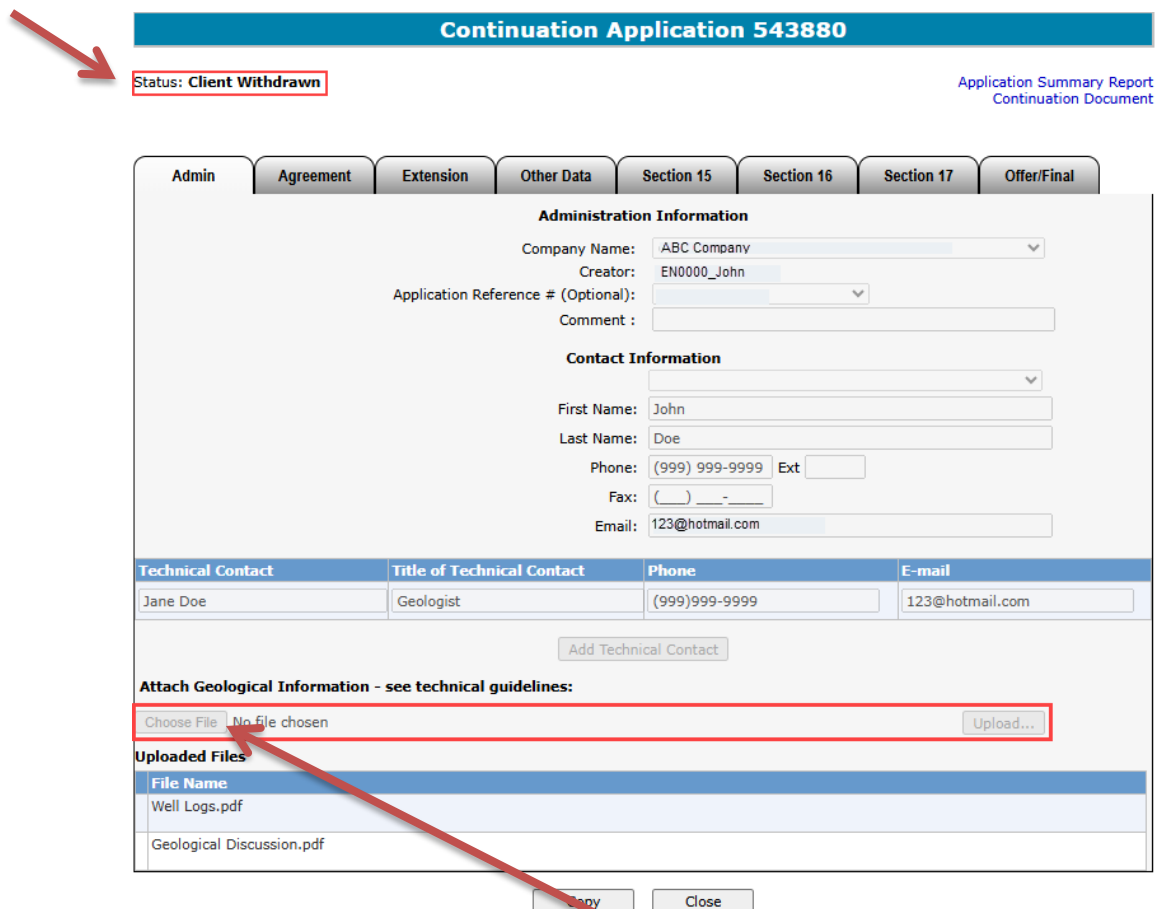
2. Click **OK**

**Message from webpage**


Are you sure you want to withdraw the application? This action will delete the request from the department records. Do you wish to continue?

## Withdraw an Application (continued)

Status becomes **Client Withdrawn**.



**Continuation Application 543880**

Status: **Client Withdrawn**

[Application Summary Report](#)  
[Continuation Document](#)

Admin Agreement Extension Other Data Section 15 Section 16 Section 17 Offer/Final

**Administration Information**

Company Name: ABC Company  
 Creator: EN0000\_John  
 Application Reference # (Optional):  
 Comment :

**Contact Information**

First Name: John  
 Last Name: Doe  
 Phone: (999) 999-9999 Ext  
 Fax: -  
 Email: 123@hotmail.com

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane Doe	Geologist	(999)999-9999	123@hotmail.com

[Add Technical Contact](#)

**Attach Geological Information - see technical guidelines:**

Choose File No file chosen [Upload...](#)

**Uploaded Files**

File Name
Well Logs.pdf
Geological Discussion.pdf

[Copy](#) [Close](#)

At this stage, the application cannot be edited.

## Copy an Application

### Continuation Application 543880

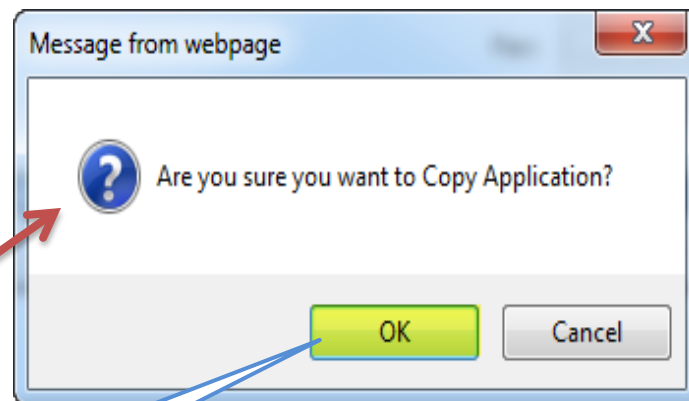
Status: **Client Withdrawn**

[Application Summary Report](#)  
[Continuation Document](#)

Admin	Agreement	Extension	Other Data	Section 15	Section 16	Section 17	Offer/Final								
<b>Administration Information</b> Company Name: <input type="text" value="ABC Company"/> Creator: <input type="text" value="EN0000_John"/> Application Reference # (Optional): <input type="text"/> Comment: <input type="text"/> <b>Contact Information</b> First Name: <input type="text" value="John"/> Last Name: <input type="text" value="Doe"/> Phone: <input type="text" value="(999) 999-9999"/> Ext: <input type="text"/> Fax: <input type="text"/> Email: <input type="text" value="123@hotmail.com"/>															
<table border="1"> <thead> <tr> <th>Technical Contact</th> <th>Title of Technical Contact</th> <th>Phone</th> <th>E-mail</th> </tr> </thead> <tbody> <tr> <td>Jane Doe</td> <td>Geologist</td> <td>(999)999-9999</td> <td>123@hotmail.com</td> </tr> </tbody> </table>								Technical Contact	Title of Technical Contact	Phone	E-mail	Jane Doe	Geologist	(999)999-9999	123@hotmail.com
Technical Contact	Title of Technical Contact	Phone	E-mail												
Jane Doe	Geologist	(999)999-9999	123@hotmail.com												
Attach Geological Information - see technical guidelines: <input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload..."/>															
<b>Uploaded Files</b> <table border="1"> <thead> <tr> <th>File Name</th> </tr> </thead> <tbody> <tr> <td>Well Logs.pdf</td> </tr> <tr> <td>Geological Discussion.pdf</td> </tr> </tbody> </table>								File Name	Well Logs.pdf	Geological Discussion.pdf					
File Name															
Well Logs.pdf															
Geological Discussion.pdf															

1. Click **Copy**

The copy functionality assists you in creating a new application by copying information from a cancelled, withdrawn or rejected application. Once OK is clicked the new application is created with all the information copies over except the data provided.



2. Click **OK**



Please note that if an application was withdrawn, any offers by Alberta Energy are also rescinded. All lands and zones must be re-applied for. Any previously submitted data will have to be uploaded again in the new application.

## Offer

- If an offer is received by ETS, the application status becomes Offer.
- An email may be sent from ETS informing your company's contact that an offer is available for review and response. These email notifications are considered a courtesy and should not be relied on to track PNG Continuation Applications in ETS.
- When submitting an application through ETS, it is your responsibility to continually check your Work in Progress to determine if an offer has been sent.
- The offer can have one or more options for you to choose from.
- You have until the Offer Expiry Date to respond to the offer.
- If the Offer Expiry Date has passed without a response, the application will be sent back to the internal system, and the status will become "Processing (No Response)." The agreement expiry will be processed as set out in the offer letter.
- Data to support your Offer response will be submitted in the Offer tab.

## Review Offer

Status has become **Offer**.

Access the Offer in this tab.

**Continuation Application 543880**

Status: **Offer**

Submitted: **2025/07/23**

[Application Summary Report](#)  
[Continuation Document](#)

Admin

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

Offer/Final

**Offer**

OFFER EXPIRY DATE: 2025/08/25

OFFER RESPONSE DATE:

**Agreement Number:** 054 9999999999  
**Expiry Date:** 2025/08/18

[Offer Response Document](#)  

Offer Letter

The Date the Offer expires.

Click this link to view the offer letter.

## Review Offer (continued)

**Agreement Number:** 054 9999999999

**Expiry Date:** 2025/08/18

Offer Response Document  
Offer Letter

Land

7-07-007:01

Sample

is not considered productive.

☐ Accept  
☐ Additional Data

Only one document required for multiple Additional Data options.  
Attach Geological Information - see technical guidelines

No file chosen

**Uploaded Files**

File Name
-----------

If new data is being submitted by another company, on your behalf, you must enter the company name in the Other Data tab before submitting the Offer Response. An authorization form for the data is also required.

☐ Decline  
☐ Customize

You may submit additional evidence of productivity to support your application and any information you submit **must relate to operations conducted** prior to the agreement expiry date.

☐ WE AUTHORIZE ALBERTA ENERGY AND MINERALS TO PROCESS THIS AGREEMENT PRIOR TO THE OFFER EXPIRY DATE. WE UNDERSTAND THIS DECISION IS FINAL AND CANNOT BE REVOKED IF PAST AGREEMENT EXPIRY.

Early Response checkbox for authorizing Alberta Energy to review your Offer Response prior to the Offer Expiry Date. Once checked your decision **CANNOT** be changed unless it is prior to agreement expiry.

## Respond to Offer

For each offer option, you can choose one of these responses:

- Accept
- Decline
- Additional Data (before expiry) / Request for Review (after expiry)
- Customize

1. Choose option

Document Number: 054 9999999999

Expiry Date: 2025/08/18

Offer Response Document  
Offer Letter

Land

7-07-007:01

is not considered productive.

☐ Accept  
☐ Additional Data

Only one document required for multiple Additional Data options.  
Attach Geological Information - see technical guidelines

No file chosen

**Uploaded Files**

File Name
-----------

If new data is being submitted by another company, on your behalf, you must enter the company name in the Other Data tab before submitting the Offer Response. An authorization form for the data is also required.

☐ Decline  
☐ Customize

## Respond to Offer – Add Document

Add a supporting document if your choice is

- **Additional Data** (before expiry) or **Request for Review** (after expiry)

**Continuation Application 543880**

Status: **Offer**
Submitted: 2025/07/23
[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17
Offer/Final

**Offer**  
**OFFER EXPIRY DATE: 2025/08/25    OFFER RESPONSE DATE:**

**Agreement Number:** 054 9999999999
[Offer Response Document](#)

**Expiry Date:** 2025/08/18
[Offer Letter](#)

**Land**  
 7-07-007:01

is not considered productive.

☐ Accept  
☒ **Additional Data**

**Choose File** No file chosen

**Upload...**

Only one document required for multiple Additional Data options.  
Attach Geological Information - see technical guidelines

**Uploaded Files**

File Name

If new data is being submitted by another company, on your behalf, you must enter the company name in the Other Data tab before submitting the Offer Response. An authorization form for the data is also required.

☐ Decline  
☐ Customize

1. Select  
**Additional Data**  
(or Request for  
Review)

2. Click  
**Choose File**

3. Click **Upload**



Only one document is required for multiple Additional Data (or Request for Review) options. However, you may add as many documents as needed, including a Geological Discussion.

## Respond to Offer – Customize

**Agreement Number:** 054 9999999999 Offer Response Document  
Offer Letter

**Expiry Date:** 2025/08/18

Land	Section	Decision
7-07-007:01SE Breakdown		
7-07-007:01SW Breakdown		
7-07-007:01NE Breakdown	Non-Productive	Accept Decline Additional Data
7-07-007:01NW Breakdown		

is not considered productive.

☐ Accept  
☐ Additional Data  
☐ Decline  
☒ **Customize**

All lands have to be accounted for or will be considered as response.

1. Select  
**Customize**

2 Optionally click  
**Breakdown**

3. Choose **Section**

4. Choose  
**Decision**



If “Additional Data” or “Request for Review” is selected as the decision, you must add at least one supporting document.

# View Offer Response Document

Once your offer response is completed you can review it with the Offer Response Document.  
The Offer Response Document is a PDF file that shows your offer response.

Continuation Application 543880

Status: Offer Response Submitted
 Submitted: 2025/07/23
 [Application Summary Report Continuation Document](#)

Admin Agreement Extension Other Data Section 15 Section 16 Section 17 Offer/Final

Offer

OFFER EXPIRY DATE: 2025/08/25
 OFFER RESPONSE DATE: 2025/07/28

Agreement Number: 054 9999999999
 Expiry Date: 2025/08/18
 [Offer Response Document](#)
[Offer Letter](#)

Land
7-07-007:01SE
7-07-007:01SW
7-07-007:01NE
7-07-007:01NW

is not considered productive.

☐ Accept  
☒ Additional Data

Only one document required for multiple Additional Data options.  
 Attach Geological Information - see technical guidelines  
 No file chosen

**Uploaded Files**

File Name
Geological Discussion.pdf


If new data is being submitted by another company, on your behalf, you must enter the company name in the Other Data tab before submitting the Offer Response. An authorization form for the data is also required.

☐ Decline  
☐ Customize

To view the offer response document click on this link.

## View Offer Response Document (continued)

Sample

 Tenure 9945 - 108 Street Edmonton, Alberta, T5K 2G6	<b>ELECTRONIC TRANSFER SYSTEM CONTINUATION OFFER RESPONSE</b>	ETS # 543880
--	---	--------------

### ADMINISTRATIVE INFORMATION

Company Name : ABC Company  
 Creator : EN0000\_John  
 Application Number : 202507230001

### CONTACT INFORMATION

First Name : John  
 Last Name : Doe  
 Phone : (999) 999-9999  
 Fax :  
 Email Address : 123@hotmail.com

Technical Contact	Title	Phone	Email
Jane Doe	Geologist	(999) 999-9999	123@hotmail.com

### OFFER RESPONSE

Offer Expiry Date: August 25, 2025   Offer Response Submission Date: July 28, 2025  
 Agreement Number: 054 9999999999   Expiry Date: Aug 18, 2025

Land Description	Section	Decision
7-07-007:01SE	Non-Productive	additional data
7-07-007:01SW	Non-Productive	additional data
7-07-007:01NE	Non-Productive	additional data
7-07-007:01NW	Non-Productive	additional data

We authorize Alberta Energy and Minerals to process this agreement prior to the Offer Expiry Date. We understand this decision is final and cannot be revoked if past agreement expiry.

\*\*\* End of Report \*\*\*

## Respond to Offer – Early Response Checkbox

- If the early offer response box is **unchecked**, changes can be made to the offer response, up to and including, the **Offer Expiry Date**. The Status will become “**Offer Response Pending**.” Once the Offer Expiry Date passes, the offer response is sent to the internal system and the status will become “**Processing (Offer Response Submitted)**.”
- If the early offer response box is **checked**, **NO changes** can be made to the offer response **unless** it is prior to expiry as the offer response has been submitted to the internal system. Once the internal system has received the offer response, the status will become “**Processing (Offer Response Submitted)**.” At this point Alberta Energy may finalize the agreement at any point after agreement expiry.
- If you are submitting additional data or a request for review, it is **advantageous** to check the **Early Response** box because this ensures that your response is sent right away. If you do not check the early response box, the response is not sent until after the offer expiry date.

**Note:** Authorizing Alberta Energy to finalize the agreement before the **Offer Expiry Date** does not flag the agreement as a rush. It simply means that the agreement is placed into the offer response work list sooner. Alberta Energy has one month from the Offer Response received date to process and this may fluctuate.

☒ WE AUTHORIZE ALBERTA ENERGY TO PROCESS THIS AGREEMENT PRIOR TO THE OFFER EXPIRY DATE. WE UNDERSTAND THIS DECISION IS FINAL AND CANNOT BE REVOKED IF PAST AGREEMENT EXPIRY.

Submit

Save

Amend

Close

## Submit Offer Response

You must have the Submitter role to submit an offer response.

Submit once the offer response is complete.

If you only save your offer response it will not come to Alberta Energy. After the offer expiry date the status will become processing (no response)

**Continuation Application 355620**

Status: Offer Submitted: 2015/06/30 [Application Summary Report Continuation Document](#)

Admin Agreement Extension Data Section 15 Section 16 Section 17 Offer/Final

Offer

OFFER EXPIRY DATE: 2015/07/30 OFFER RESPONSE DATE:

Agreement Number: 053 333333333 Expiry Date: 2015/07/08 [Offer Response Document Offer Letter](#)

Land
8-08-088:01SW
8-08-088:01SE
8-08-088:01NW

pursuant to Section 17 until July 8, 2016 from surface to the base of the Mannville Grp.

☒ Accept  
☐ Additional Data  
☐ Decline  
☐ Customize

Land
8-08-088:01NE

has expired without application and has been deleted from our records.

☒ Accept  
☐ Additional Data  
☐ Decline  
☐ Customize

☒ WE AUTHORIZE ALBERTA ENERGY TO FINALIZE THIS AGREEMENT PRIOR TO THE OFFER EXPIRY DATE. WE UNDERSTAND THIS DECISION IS FINAL AND CANNOT BE REVOKED.

Submit Save Withdraw Close

1. Click **Submit**

Message from webpage

Are you sure you want to Submit Application?

OK Cancel

2. Click **OK**

Message from webpage

Submission Successful.

OK

3. Click **OK**

## Final

- If a final document is received by ETS, the application status becomes Completed.
- An email may be sent from ETS informing your company, and the applicant if applicable, that a final document is available for viewing. These email notifications are considered a courtesy and should not be relied on to track PNG Continuation Applications in ETS.
- Where the Designated Representative and the Authorized Applicant are the same, the email goes to the company's contact person for the request.
- Where the Designated Representative and the Authorized Applicant are different, the Designated Representative email goes to whomever has PNG Continuation Documents form type (assigned by the Site Admin) and the Authorized Applicant email goes to the company's contact person for the request.
- A final document contains a final letter and if applicable, an amended appendix.

# View Final (as Applicant)

Work in Progress

Type: Continuation Application
Start Date:
Application #:
Status: Completed
Comment:

Request Number:
End Date:
Agreement #:

Find Close

ETS #	Application Type	Status	Application #	Agreement #	Files	Last Updated YYYY/MM/DD	Creator
346594	Continuation Application	Completed	201412040001	0533333333333	Report: Pdf Final: Pdf	2014/12/04 16:50:15	

Page 1

To view the final document click on either link.

Continuation Application 543747

Status: Completed
Submitted: 2025/07/17
Application Summary Report
Final Document(s)  
Continuation Document

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17
Offer/Final

## View Final (as Designated Representative)

- ETS Home
- Contacts
- Request Status**
- PNG Continuation
  - Authorizations
  - Continuation Application
  - Validation Application
  - Work In Progress
- Account
- Encryption
- User Training

1. Select **Request Status**

2. Choose your search parameters

### Request Status

Form: **PNG Continuation Documents** Request #:

Start Date:  End Date:

Status: **COMPLETED** Creator:

Account:

File Name:

Comment:

Search Result

Retrieve Select All Unselect All (Un)Delete Pickup

#	Sel	Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
6594	<input type="checkbox"/>	Continuation Final		COMPLETED	2014/12/10		<b>PDF File(pdf)</b>	

Page 1

3. Click **Retrieve**

To view the final document click on this link.



In order to view documents in Request Status you must have PNG Continuation Documents form type assigned.

## Offer Withdrawn

- If an offer is withdrawn, Alberta Energy will contact the company. ETS will not send an email notification.
- Once the offer is withdrawn, it is removed and is no longer accessible (cannot be seen in the Offer tab).
- Offer Withdrawn Applications will return to Processing (Submitted) status.
- “No Application” or Correction Application with the offer withdrawn will become Offer Withdrawn status.

## Amend a Continuation Application

- You can only amend a submitted (Processing) application after the agreement has expired. If it's prior to expiry, you will withdraw the application and resubmit.
- You must have the Creator role to amend an application and the Submitter role to submit it.
- Extensions, zones, land and wells can be added as amendments to the request; however, they are considered **a late amendment**. Existing data cannot be removed.
- The request will not continue until the amendment is submitted.

## Amend Continuation Application

### Continuation Application 543748

Status: **Processing (Submitted)**

Submitted: 2025/07/17

[Application Summary Report](#)  
[Continuation Document](#)

Admin
Agreement
Extension
Other Data
Section 15
Section 16
Section 17

#### Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
054 9999999999	2025/07/22		<input type="checkbox"/>	7-07-007:01	X
					Customize


Add Agreement

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Save
Amend
Close

1. Click **Amend**

Message from webpage



Zones, land and wells can be added to amend the request and will be considered a late amendment. Existing data cannot be removed. This request will not continue until the amendment is submitted. Do you wish to amend this request?

OK
Cancel

2. Click **OK**

## Amend Continuation Application (continued)

Status becomes **Amendment in Progress**.

**Continuation Application 543748**

**Status: Amendment in Progress**  
This request will not continue until the amendment is submitted.  
ALL ORIGINALLY APPLIED FOR LANDS MUST BE SELECTED OR THEY WILL BE CONSIDERED NOT APPLIED FOR

Submitted: 2025/07/17  
[Application Summary Report](#)  
[Continuation Document](#)

Admin

Agreement

Extension

Other Data

Section 15

Section 16

Section 17

**Agreement**

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement
054 9999999999	2025/07/22	<input type="text"/>	<input type="checkbox"/>	<div style="background-color: #e0e0e0; padding: 2px;">7-07-007:01</div> <div style="background-color: #e0e0e0; padding: 2px;">7-07-007:02</div> <div style="text-align: right; margin-top: 5px;"><a href="#">Customize</a></div>

[Add Agreement](#)

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Submit

Save

Close

When amending an application, the following information can be edited:

- Zones, land and wells to the existing agreement(s)
- Attach Geological Discussion and Geological Data Information in the Admin tab
- Other Data tab
- Information under Extension, Section 15, and Section 16 tabs

Once the amendment is completed, click Submit to send the application back to the internal system.

Status will become **Processing (Amended)**.

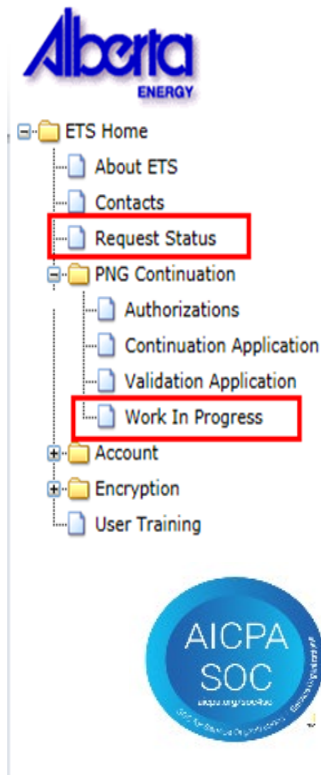
## No Application

- If you fail to apply for continuation and we determine there is an obligation to offer continuation under the PNG Tenure Regulation, Alberta Energy will initiate the process by creating an application, offer or final through our internal system. The system generated application will have a request number assigned and the Designated Representative name populated.
- If there is an offer it will be available in the Work in Progress, if only a final is sent, it will display in Request Status.
- ETS will send an email informing your company's site administrator that an application has been created and action is required.
- If an offer is sent you may review the offer and if satisfactory, accept or decline by completing the offer response and submitting. If no response is submitted by the Offer Expiry date, the agreement will be continued as outlined in the Offer. A Request for Review is not available on a no application offer.
- Contact Information must be provided in order to submit No Application Offers.
- If there is no obligation to offer continuation, a cancellation letter is sent and it will be available in the Request Status. Some of the agreements that you receive a final cancellation letter for may also appear on the monthly Agreement Cancellation Report.

## Correction Application

- At times Alberta Energy may create a correction application on your company's behalf to send you an offer or final. This will occur when an agreement was previously finalized by Alberta Energy and a correction is required.
- An email will be sent from ETS informing your company that an offer or a final is available for your review and/or action.
- If an offer is sent, it will be available in your Work In Progress list. The process to respond to the offer remains the same. If a final is sent, you must retrieve it from the Request Status page.
- Contact Information must be provided in order to submit Correction Task Offers.

## List of ETS Statuses



Designated Representatives can find Completed (Finals) ETS Requests submitted by an Authorized Applicant under “**Request Status**”

Designated Representatives can find Completed (Finals) ETS Requests for applications that have expired without submission under “**Request Status**”

Designated Representatives can find all other ETS Requests under “**Work in Progress**”

Authorized Applicants can find all ETS Requests under “**Work in Progress**”

## List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
<b>Creating an Application</b>	Work in Progress	Application has yet to be submitted to the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Verifying	Application is being verified by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Submitted	Application has been submitted but not yet received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (Submitted)	Application has been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
<b>Cancelling/ Withdrawing an Application</b>	Client Cancelled	Application has been cancelled from your Work In Progress list by you.	Designated Representative Authorized Applicant	Work in Progress
	Client Withdrawn	An already submitted application has been withdrawn by you prior to expiry.	Designated Representative Authorized Applicant	Work in Progress

## List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
Offer	Offer	Offer has been received by ETS and is available for your action. This includes a correction offer or a “no app offer”	Designated Representative Authorized Applicant	Work in Progress
	Offer Response Pending	Offer response has been submitted, however it will not be with the internal system as the early response is not selected. Offer Expiry Date has not passed.	Designated Representative Authorized Applicant	Work in Progress
	Offer Response Submitted	Offer response has been submitted. Early response is selected or Offer Expiry Date has passed and has not been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (Offer Response Submitted)	Offer response has been received by the internal system. Early response selected or Offer Expiry Date has passed.	Designated Representative Authorized Applicant	Work in Progress
	No Response	Offer Expiry Date has passed without your response. This has not yet been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (No Response)	Offer Expiry Date has passed without your response. This has been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress

## List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
<b>Department Withdrawn</b>	Processing (Submitted)	Offer for an application has been withdrawn by Alberta Energy.	Designated Representative Authorized Applicant	Work in Progress
	Offer Withdrawn	Offer for a “no application” or correction application has been withdrawn by Alberta Energy.	Designated Representative Authorized Applicant	Work in Progress
<b>Rejected</b>	Department Rejected	Application has been rejected by Alberta Energy.	Designated Representative Authorized Applicant	Work in Progress
<b>Amendment</b>	Amendment in Progress	Amendment has been activated and is work in progress.	Designated Representative Authorized Applicant	Work in Progress
	Amended	Amendment has been submitted but not yet received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (Amended)	Amendment has been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress

## List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
Final	Completed	Application is now completed and the final document is available for your retrieval. Application was made by the Authorized Applicant, not the Designated Representative	Designated Representative	Request Status
		Application is now completed and the final document is available for your retrieval. Application was made by the Authorized Applicant.	Authorized Applicant	Work in Progress
		Application is now completed and the final document is available for your retrieval. Application was made by the Designated Representative.	Designated Representative	Work in Progress
		Application was not made and the agreement or a portion of the agreement has expired. This includes Cancellation letters from no application files.	Designated Representative	Request Status
		A correction final is sent.	Designated Representative Authorized Applicant	Request Status Request Status

## Resources

[ETS Support and Online Learning](#) provides access to relevant guides, courses and other information.

Authorized Data submissions can be emailed to [EM.DatasubmissionPNGContinuation@gov.ab.ca](mailto:EM.DatasubmissionPNGContinuation@gov.ab.ca)

If you have questions, please contact [PNGContinuations.Energy@gov.ab.ca](mailto:PNGContinuations.Energy@gov.ab.ca)  
or the PNG Tenure Help Line at (780) 644-2300.

# Congratulations!

**You have completed the ETS – PNG Continuation:  
Continuation  
Online Training Course**

To access **Courses, Guides** and **Forms** for all your ETS Business please see [ETS Support and Online Learning](#).

If you have any comments or questions on this training course, please contact:

Crown Agreement Management

Helpdesk: (780) 644-2300

Email inquires: [PNGContinuations.Energy@gov.ab.ca](mailto:PNGContinuations.Energy@gov.ab.ca)

