

**2024-2025 to 2027-28 FUNDING**

## Hub Project Proposal

### Official Languages in Education Programs (OLEP)

#### Second-Language Learning Component

The personal information collected as part of this application form is collected pursuant to section 33(c) of the *Freedom of Information and Protection of Privacy Act (FOIP Act)*. This information will be used for the purpose of processing application and contact information for the Official Languages in Education programs (OLEP) Hub project funding and for its administration. The personal information will be treated in accordance with the FOIP Act. Questions regarding the collection may be directed to us at 10th Floor, 44 Capital Boulevard, 10044 108 Street NW, Edmonton, Alberta T5J 5E6, or phone 780-415-0614.

**Important:**

- This application is for eligible K-12 French immersion and/or French as a second language OLEP funding recipients seeking additional funding for K-12 regional initiatives that:
  - seek to advance and/or enhance French immersion and/or French as a second language instruction;
  - extend beyond the regular operations of the school authority/organization;
  - have an impact beyond the lead school authority/organization;
  - include active input and collaboration from other school authorities; and
  - occur between July 1, 2024 and June 30, 2028.
- Before completing the funding application form, please carefully read the Applicant's Guide for the call for proposals for 2024-2025.
- It is mandatory to fill every box. A complete application form includes answers to all the questions and the signature of the authorized personnel.

<b>1. CONTACT INFORMATION</b>		
<b>a) NAME OF SCHOOL AUTHORITY</b> <i>The school authority will act as the administrative and financial agent receiving all funding for the project.</i>		
<b>b) NAME OF ORGANIZATION (if applicable)</b> <i>If applicable, the organization will lead the regional initiative while the school authority above will act as the administrative and financial agent.</i>		
<b>c) KEY COLLABORATORS</b> <i>Please provide a list of partnering school authorities and organizations that will collaborate on the project. Multiple school authorities are required.</i>		
<b>d) PROJECT CONTACT PERSON(S)</b>		
	<b>Main Contact</b>	<b>Alternate Contact (will be cc'd)</b>
<b>Name</b>		
<b>Title</b>		
<b>Phone</b>		
<b>Email</b>		
<b>2. PROJECT TITLE</b> <i>The title must be clear and concise to understand the project and the concrete result targeted.</i>		

**3. TARGET AREA(S) OF INTERVENTION**

Please indicate which area(s) of intervention this project targets. For definitions of each area of intervention, refer to p.24 of the [Protocol for Agreements for Minority-Language Education and Second-Language Instruction](#).

- |   |   |
|---|---|
| <input type="checkbox"/> Learner Participation            | <input type="checkbox"/> Provision of Programs          |
| <input type="checkbox"/> Academic Achievement of Learners | <input type="checkbox"/> Enriched Learning Environments |
| <input type="checkbox"/> Support for Educational Staff    | <input type="checkbox"/> Research                       |

**4. CURRENT SITUATION**

Explain why the school authority or the organization is undertaking the project (describe the problem that needs to be solved, the situation to be changed or improved, the need to answer to and the challenge to surmount.) If possible, support information with research results and statistics.

**5. ACTIVE INVOLVEMENT OF COLLABORATORS**

Explain concrete steps as to how the lead school authority/organization will ensure active involvement, input, and collaboration from partnering school authorities.

**6. PROJECT DESCRIPTION**

a) What are the project's main objectives? (limit to one or two per area of intervention identified in section 3)

b) How does the project address the issues/needs identified in section 4, above?

c) Please provide a brief overview of the activities that will be undertaken by both the lead and the collaborating school authorities, and the desired outcome.

**7. PROJECT ACTIVITIES**

Provide a detailed description of the activities under each component of your project: the development/implementation/dissemination plan. If the project includes more than one initiative, please present this information by initiative (e.g. "Initiative A: Title", "Initiative B: Title", etc.).

**Budget section:** Outline the amount budgeted for each of the described activities (OLEP + Applicant = Total). Applicant amount must match or exceed OLEP amount.

INITIATIVE A: Title	
<b>Targeted result(s)</b> Provide a	

<i>specific, measurable target</i>				
<b>Description</b> <i>Provide summary description and explain how this project/initiative will affect the targeted results above.</i>				
	<b>Activities &amp; Deliverables</b>	<b>BUDGET</b>		
		<b>Applicant</b>	<b>OLEP</b>	<b>TOTAL</b>
<b>Component 1: Title</b>				
<b>Component 2 (if applicable): Title</b>				
<b>TOTAL</b>				

**8. OVERALL TARGET(S) AND PERFORMANCE INDICATOR(S)**  
*Provide the targets of the proposed project, the performance indicator(s) that will be used to measure the expected results, as indicated in section 7 (Project Activities) of this application form, as well as the baseline data.*

TARGET(S)	PERFORMANCE INDICATOR(S)	BASELINE DATA (with date of reference)

**9. BUDGET SUMMARY**

The budget summary provides a breakdown by school year (**July 1<sup>st</sup> to June 30<sup>th</sup>**) of the total contributions from OLEP and the other sources of revenues. If the project includes more than one initiative, please present a separate budget summary for each initiative. It is **not** necessary to allocate funding to each year.

INITIATIVE A: Title			
School Year	TOTAL	Applicant	OLEP
2024-2025			
2025-2026			
2026-2027			
2027-2028			
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

INITIATIVE B (if applicable): Title			
School Year	TOTAL	Applicant	OLEP
2024-2025			
2025-2026			
2026-2027			
2027-2028			
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

GRAND TOTAL			
School Year	TOTAL	Applicant	OLEP
2024-2025			
2025-2026			
2026-2027			
2027-2028			
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**10. AUTHORIZED SIGNATURE**

As an authorized person to sign for the applicant, I declare that:

I will act in accordance with the rules, ordinances, standards and guidelines regulating the program where the funding is being requested.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature:

X \_\_\_\_\_