

**AGREEMENT OF**

\_\_\_\_\_  
[Name of attendee]

[Email Address of attendee]

[Home Address of attendee]

**Hearing Date:**      **DATE(S), from TIME a.m. [daily]**

**Hearing Location:**    **Virtual**

I understand that the hearing for the above date and time will proceed remotely. I further understand that in accordance with section 225.996(2) of the *Education Act*, the hearing is open to the public, however the hearing committee has the authority to close some or all of the hearing to the public. I understand and agree to the following:

- I can observe this hearing by audioconference or videoconference;
- I must remain muted with my video turned on and cannot disrupt the proceedings in any way;
- I will only observe this proceeding and will not attempt to participate in any way, including contributing or speaking during the proceeding unless requested to do so by the committee;
- I will not contact members of the committee regarding the proceeding at any time;
- I may be automatically prevented from unmuting and turning off my camera;
- I will not share the link to attend the hearing with anyone;
- I will not have anyone else present to view the hearing with me unless that person has also signed an agreement and provided it to the secretary to the committee;
- If I am late in attending the proceedings, I will not be admitted from the waiting room until there is a break in the proceedings;
- I agree to follow any instructions from the committee;
- To protect the integrity of these proceedings, I will not record, broadcast or rebroadcast the proceedings in any manner. This prohibition includes taking, posting or sharing photographs, videos, screenshots or screen recordings of the proceedings; and
- I acknowledge that if I breach this agreement, I may be prohibited from further participation in this proceeding or future proceedings.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, YEAR.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent/Guardian Signature

The personal information collected through this Attendance Request Form is for identification of attendees and to ensure confidentiality of hearing proceedings. This collection is authorized by section 4(c) of the *Protection of Privacy Act*. For questions about the collection of personal information, contact Governance Manager, Governance and Registries at 780-340-7953 or toll free: 310-0000 before the phone number (in Alberta), by email at [EDC.Governance@gov.ab.ca](mailto:EDC.Governance@gov.ab.ca), or mail to 2nd Floor 44 Capital Blvd, 10044-108 Street, Edmonton, AB T5J 5E6.