

Application Guidelines

Virtual Student Exchange Programs

Application Form

The application consists of two parts:

- Part I: to be completed and signed by the student applicant and a parent/guardian and then given to the liaison teacher.
 - It is the student applicant's responsibility to send the completed Part I of the application to their liaison teacher.
- Part II: to be completed and signed by the liaison teacher as well as by the school principal.
 - It is the liaison teacher's responsibility to submit the completed full application package (i.e., Part I **AND** Part II) to Education and Childcare.

A complete application includes:

- All sections must be complete and typewritten. Incomplete applications will not be accepted.
- This application form uses digital signatures; therefore, each signatory must use a different device to sign.
- Part I of the application form (completed by the student) must include:
 - a passport-sized photo of the student applicant that is placed in the top right-hand corner of the first page, as indicated in the outlined box;
 - labeled colour photos of the family and applicant;
 - all sections completed;
 - all required signatures; and
 - Part II of the application form (completed by the liaison teacher and principal) must include: all sections completed and all required signatures.

Email complete applications to Education and Childcare:

- Liaison teachers must submit complete application packages by email to: studyabroad@gov.ab.ca.
- Students and liaison teachers will be notified when Education and Childcare receives their application.

Application Deadlines

Application deadlines vary and depend on the specific virtual exchange program.

| Exchange Program | Program Dates 2025-26 | Application Deadline | Grades |
|------------------|--------------------------------|----------------------|---------|
| Japan | November 3 – December 14, 2025 | October 15, 2025 | 10 – 12 |
| Ukraine | November 3 – December 14, 2025 | October 15, 2025 | 9 – 12 |
| Italy | February 2 – March 15, 2026 | December 15, 2025 | 9 – 12 |
| Quebec | February 2 – March 15, 2026 | December 15, 2025 | 9 – 12 |
| Spain | February 2 – March 15, 2026 | December 15, 2025 | 9 – 12 |
| Germany | April 13 – May 22, 2026 | February 27, 2026 | 9 – 12 |