

Individual Teacher Bursary Program

Overview

The Individual Teacher Bursary program provides eligible teachers up to \$4,000 each year to support participation in courses (including master's and doctorate programs), conferences, and professional development activities focused on French-language learning, education, or pedagogy.

The program is administered by Alberta Education and Childcare and is funded through the *Canada-Alberta Agreement for Minority-Language Education and Second-Language Instruction*.

Bursaries are awarded on a first-come, first-served basis, subject to the availability of funds.

Eligibility

To be eligible, applicants must:

- hold a valid Alberta teaching certificate
- be a current resident of Alberta
- be a Canadian citizen or permanent resident
- be currently employed or engaged in French language education

Eligible courses, conferences, or professional development activities must:

- be undertaken in French
- take place in Canada
- occur between April 1 and March 31 of the program year
- support professional growth goals aligned with the applicant's educational role

How to apply

Step 1

- Complete the **Application Form** electronically.
- Submit the completed and signed Application Form by email to ecc.officiallang@gov.ab.ca by March 1 of the program year.
- Approval letters are issued within four weeks of receiving a completed application.

Step 2

- Complete the **Reimbursement Form** electronically.
- Submit the completed and signed Reimbursement Form by email to ecc.officiallang@gov.ab.ca by March 31 of the program year.
- Include proof of completion, such as transcripts, confirmation of attendance, or a certificate of completion.
- Approved payments are issued within eight weeks of receiving a complete reimbursement package.

Funding

Eligible applicants may receive up to \$4,000 per program year. Bursaries of \$500 or more are taxable. A T4A slip will be issued by mail.

Tuition/fees for non credit courses

- one-week course up to \$600
- two-week course up to \$800
- three-week course up to \$1,000
- four-week course up to \$1,200
- five- or six-week course up to \$1,400

Tuition/fees for credit courses

- 1.5 credit course up to \$450
- 3 credit course up to \$1,700
- 6 credit course up to \$2,000

Travel within Alberta

- 100-200 km: \$100
- 201-300 km: \$150
- 301-400 km: \$200
- 401-500 km: \$300
- 501-600 km: \$350
- 601 km or more: \$500

Travel outside Alberta

- British Columbia: \$450
- Saskatchewan: \$450
- Manitoba: \$500
- Ontario: \$900
- Québec: \$1,000
- New Brunswick, Nova Scotia, Prince Edward Island, or Yukon: \$1,200
- Newfoundland and Labrador: \$1,400
- Nunavut: \$3,000

Registration costs: up to \$650

Per diem allowance: \$50/day (maximum 3 days)

Substitute teacher allowance: \$250/day (maximum 3 days)

Visit alberta.ca/individual-teacher-bursary-program for more information.