

Application for Conditional Grant Funding

Alberta Education and Childcare

Conditional Grants

Conditional grants are used to support an organization’s project or program (“Project”) that has been determined by Alberta Education and Childcare to provide a benefit to Alberta Education and Childcare’s stakeholders. Conditional grants formalize the transfer of funds to a recipient organization through a formal, written agreement between Alberta Education and Childcare and the recipient organization.

Frequently Asked Questions

How do I submit an application?

Submissions to the Research Partnerships Program Call for Proposals must be emailed to EDC.RPP@gov.ab.ca.

I have already prepared a proposal. May I just submit that?

This application form is required. You must also submit your proposal separately as described in Section E. Please ensure that your proposal addresses all the items listed in the Research Partnerships Program 2026 Call for Proposals.

Does submitting an application mean that my organization will receive a grant?

Submitting an application to Alberta Education and Childcare does not constitute Alberta Education and Childcare’s acceptance or approval of the application. The determination whether to consider, approve, and ultimately fund a project (or a portion thereof) is at the sole discretion of Alberta Education and Childcare, and Alberta Education and Childcare reserves the right to reject any applications submitted.

Applications considered for funding by Alberta Education and Childcare will be subject to the department’s internal review and approval process, and no agreement or commitment on behalf of Alberta Education and Childcare exists until such time as a Conditional Grant Agreement is executed between Alberta Education and Childcare and the organization.

How long does the application process take?

This will depend, in part, on the nature and complexity of the project. The primary contact for teams whose applications are successful will be notified by March 31, 2026, via email from EDC.RPP@gov.ab.ca.

Will Alberta Education and Childcare ask me to change or modify my project?

The provision of Conditional Grant funding is at the sole discretion of Alberta Education and Childcare and is contingent on the recipient organization agreeing to and meeting certain conditions and restrictions related to the use and accountability of the funds.

Additionally, Alberta Education and Childcare may ask for additional information and may work with the organization and request or negotiate modifications to a project where, in the opinion of Alberta Education and Childcare, such modifications will enhance the outcomes and provide increased benefit to the intended stakeholders.

Who may I contact if I have any questions?

Questions should be submitted in writing to the Alberta Education and Childcare contact person identified in the application.

Administrative Notes

Filling out the Form

- Single click on the grey text boxes to type or insert your text.
- Double click on the grey “Yes” or “No” boxes to check (i.e., mark with an X).
- Text boxes will expand to accommodate your responses.

Submitting the Application

- Please make sure that all sections are complete, and the application is signed by the organization’s authorized representative, as incomplete or unsigned applications will not be considered.
- Submit the application to the Alberta Education and Childcare contact person identified in the application. Follow the submission process outlined in the Research Partnerships Program 2026 Call for Proposals.
- If applying for more than one conditional grant, a **separate** completed application for each project is required.

Definitions

For the purposes of this application:

- “organization” means the entity requesting conditional grant funding and responsible for the project under any subsequent Conditional Grant Agreement; and
- “project” means the organization’s project, program, or activities, described within the application and proposal, for which funds are being requested.

- declare that, to the best of my knowledge, the information provided within this application and attached proposal is complete and accurate;
- understand that any conditional grant funding that may be awarded subsequent to this application is at the sole discretion of Alberta Education and Childcare and will:
 - be subject to certain conditions and/or restrictions relating to the release and use of funds including, but not limited to, results-based and financial accountability, reporting, and monitoring; and
 - be formalized through, and in accordance with, a duly executed Alberta Education and Childcare Conditional Grant Agreement;
- consent, and I have obtained written consent from any individuals identified within the application and proposal, to the use of the information within the application and proposal by Alberta Education and Childcare's employees, contractors, and agents for the purposes of reviewing and evaluating the application and proposal and administering the conditional grant that may arise as a result;
- understand that the information contained in this Application and any attachments hereto are subject to the *Freedom of Information and Protection of Privacy Act* (Alberta). For additional information, see <https://www.alberta.ca/freedom-of-information-and-protection-of-privacy>; and
- understand that if a Conditional Grant Agreement is executed, the organization's name, project description and grant amount will be published on the Government of Alberta's Grant Payments Disclosure Site. For additional information, see <https://www.alberta.ca/grant-payments-disclosure>.

Signature of Authorized Representative

Date