

Pursuant of Section 63 of the Federal Commercial Vehicle Drivers Hours of Service Regulation (SOR/2005-313), Sections 24 to 29 and 49 to 54 of the Regulation, being the cycle requirements, do not apply to Oil Well Service Vehicles, provided that the Holder of this Permit complies with all conditions contained.

**General**

- This Permit is binding upon the Permit Holder and all Drivers who drive under the direction and authority of the Permit Holder while performing the service authorized by this Permit (hereinafter referred to as "Drivers"). Therefore, the Permit Holder and all Drivers are jointly and severally responsible to ensure compliance with all the conditions contained within this Permit.
- This Permit only applies to vehicles base-plated in Alberta and registered to the Permit Holder.
- The Permit Holder must hold a valid operating status of "Federal" issued by Alberta Transportation and Economic Corridors.
- This Permit is only valid when operating point-to-point in Alberta, or operating to, from, or within [\[Jurisdiction\]](#)
- Unless specifically stated, the Permit does not apply when traveling between any two locations that do not include an active well head site except when travelling to a staging location to pick up equipment/materials directly related to the operation of an active well site and then transported directly to an active well site thereafter.
- At all times, the Permit Holder and their Drivers must be in compliance to ALL applicable transportation regulations both administrative and operational other than those specifically exempted by this Permit.
- Travelling "directly" may include making rest stops (each no longer than 24 hours) at a motel, branch office, for servicing, for staging, etc. before getting to the final destination. 24 hours period may be extended for unforeseen delays such as unexpected road closure or inclement weather, provided driver documents reason for delay and operates within terms of the permit.
- This Permit only applies to Oil Well Service Vehicles as defined in Section 1 of the federal Commercial Vehicle Drivers Hours of Service Regulation (SOR/2005-313), and is limited to a commercial vehicle that is used exclusively in the oil or natural gas industry.
- "Exclusive" use shall apply on a trip-by-trip basis and may or may not apply to all vehicles in the Permit Holder's fleet (as specified in the vehicle list submitted to the Director and updated quarterly).

- Transporting mixed shipments during any one trip, some to a well site and the rest to another location, are not covered by the Permit.
- Services allowed by the Permit include:
  - a) Moving a rig and its components, including loaders moved as part of the drilling rig, directly to or from an oil/gas well site;
  - b) Transportation of camp shacks and well-site trailers that are being moved in conjunction with a rig move to or from an oil/gas well site;
  - c) Transporting materials or personnel directly to or from a well site necessary for the day-to-day operation of the well (e.g. drilling mud, drill pipe, compressed/liquefied gases, etc.);
  - d) Directly servicing, or drilling of the well head or of equipment directly associated with the drilling of the oil/gas well site including well testing, mud filling, coil tubing, data logging, wireline, cementing, services done by water or vacuum trucks, well head maintenance and hydraulic fracturing. Driving a service rig to and from an inactive well site and completing reclamation services while on site.
  - e) Transportation of raw (unprocessed) petroleum products (e.g. crude oil, produced water, petroleum condensate, waste sand, tailings) from a well head or from a storage facility near a series of well heads (e.g. tank farm) directly to a storage/battery/upgrader site for processing or directly to another location for disposal. "Processing" includes the physical separation and handling of the individual petroleum products.
  - f) Driving a vehicle from a storage/battery/upgrader site to a home terminal or branch office after delivery/disposal of raw petroleum products.
  - g) Driving a vehicle operated under this Permit directly between an oil/gas well site or a home terminal or branch office of the Permit Holder and either:
    - a. a repair facility (for maintenance or for a commercial vehicle inspections); or
    - b. a cleaning/washing facility (equipped with a specialized wastewater capture/disposal system).
  - h) Non-driving work (e.g. in a shop, warehouse, office, etc.) and operating a vehicle registered for 4,500 kilograms or less at one or more locations;
  - i) Conducting driver evaluations/re-certifications in a vehicle. A copy of the evaluation is to be retained in the driver's file and the time must be noted in both the driver's and the examiner's daily logs.

- The use of this Permit can include providing allowed services regardless of whether cargo/goods/persons are being transported in/on the vehicle. This Permit cannot be used for any services or trips other than those listed above.

## **Driver**

- Drivers operating under this Permit must have successfully completed training directly related to safety requirements associated with operating within the field services sector of the oil or natural gas industry. This includes any related industry courses as specified in the attached document entitled Training Requirements for the Oil Well Service Vehicle Cycle Exemption Permit. All training must be updated at least every 3 years.
- Drivers, dispatchers, and transportation safety management operating under or responsible for compliance to this Permit must have successfully completed hours of service and fatigue management training to ensure the safety and health of the public, the driver, or the employees of the motor carrier are not or are unlikely to be jeopardized. This training must meet the specified standards as per the attached document entitled Minimum Course Criteria for Hours of Service and Fatigue Management.
- No Driver shall drive:
  - a) when their faculties are impaired and it is unsafe for the Driver to do so;
  - b) where the Driver has not previously received all the required training.
- Drivers operating under this Permit must complete a record of duty status that accounts for the Driver's on-duty times and off-duty times for each calendar day. When operating under this Permit, the Driver must comply with all Commercial Vehicle Drivers Hours of Service Regulation (SOR/2005-313) requirements not referred to in this permit.
- The Driver shall clearly document on each record of duty status when this Permit is being used.
- Each time a driver stops complying with the full regulations and starts using this Permit, the Driver must have taken at least 3 periods of off duty time, each at least 24 hours long, in the preceding 24 days on the first day that this Permit will be used.
- Drivers must take 72 consecutive hours of off-duty time when ending driving under the provisions of this Permit and beginning driving under cycle 1 or cycle 2 of the Commercial Vehicle Drivers' Hours of Service Regulation (SOR/2005-313).

- Drivers operating under this Permit must comply with all other applicable provisions of the Commercial Vehicle Drivers' Hours of Service Regulation (SOR/2005-313) including the daily maximum for driving time and on-duty time and off duty time under sections 12, 13 and 14, and all other requirements under Section 63.
- Every Driver of a motor vehicle, operated under the authority of this Permit, shall carry a copy of the Permit in the motor vehicle and the driver shall produce such Permit upon request of a Peace Officer or an individual authorized by the Registrar.
- Every Driver of a motor vehicle, operated under the authority of this Permit, shall carry in the motor vehicle proof of training in Fatigue Management, Hours of Service, and Oilfield Driver Awareness (ODA) (or equivalent) and produce such documentation upon request of a person authorized for such purposes. All training must be updated at least every 3 years. If the carrier has provided CAOEC Driver Training as an equivalent to ODA, the driver shall produce proof of CAOEC Driver Training upon request of a person authorized for such purposes.

### **Permit Holder**

- The Permit Holder must ensure compliance with all Driver and Permit Holder conditions contained within this Permit.
- The Permit Holder shall comply with all other laws applicable to hours of service, labour, and transportation legislation.
- The Permit Holder must establish and implement a monitoring system to ensure compliance with all Permit conditions.
- The Permit Holder must ensure that a record is in each applicable employee file and that they have satisfactorily completed the specified training in all required areas. Refer to the attached document 'Training Requirements for the Oil Well Service Vehicle Cycle Exemption Permit' for more information on what training is required under the Permit. Each training record must include at least:
  - Employer name (as stated on permit);
  - Employee name (printed/typed);
  - Course title;
  - Copy of course evaluation completed by the driver (such as a quiz), or written confirmation from third party provider that this information is available if

requested;

- Name of training facilitator, or written confirmation from third party provider that this information is available if requested;
- Dates of training;
- Expiry date (no more than 3 years from date of training). If the driver is issued a CAOEC training certificate for CTC or HDTC, no expiry date is required.

- The Permit Holder must ensure that each driver authorized under the permit carries in the motor vehicle proof that they have satisfactorily completed the specified training in all required areas, and produces such documentation upon request of a person authorized for such purposes. Each training record produced by the driver must include at least:

- Employee name (printed/typed);
- Employer name (printed/typed);
- Course title;
- Date of training;
- Expiry date (no more than 3 years from date of training). If the driver is issued a CAOEC training certificate for CTC or HDTC, no expiry date is required.

- The Permit Holder must investigate and document the findings of every traffic accident involving a vehicle registered to the Permit Holder for more than 4,500 kilograms or a passenger vehicle originally designed to transport 11 or more persons, including the driver, that resulted in:

- a) the death of a person;
- b) an injury requiring treatment by a medical doctor;
- c) a condition that causes an employee to lose consciousness; or
- d) damage to all property, including cargo, totaling \$5,000 or more.

Those collisions found to have occurred while operating under this Permit must be evaluated by the permit holder. Each evaluation and follow-up action(s) taken must be fully documented and retained by the Permit Holder for at least the current year and the following 4 years. The permit holder may complete an application form and submit to the Compliance and Oversight section for collision review (<https://www.alberta.ca/collision-evaluations>) Should a review support the removal of collision points, the carrier profile will be updated by having these points removed, and the points will not be used as part of the [Intervention and Discipline Policy](#).

- The Permit Holder shall retain the original Permit and must produce the Permit upon the request of a person authorized for such purposes. A copy of the Permit is to be placed in each commercial vehicle that is being utilized under this Permit.

- Regardless of whether all other conditions specified in the Permit are being complied with, no Permit Holder shall request, require or permit a Driver to drive:
  - a) when the Driver's faculties are impaired and it is unsafe for the driver to do so;
  - b) where the Driver has not received all the required training.
- The Permit Holder is required to provide to the Registrar a list of Drivers who are authorized to operate under the terms and conditions of this Permit and confirmation that the drivers have completed required training. This list is to be updated quarterly and submitted to [tec.exemptions@gov.ab.ca](mailto:tec.exemptions@gov.ab.ca).
- The Permit Holder must ensure that all Drivers are provided with a copy of this Permit and are made aware of their obligations under this permit and document these actions on each Driver's file.
- The Permit Holder must have and implement specific written policies and procedures included in their safety program to ensure that all conditions in this Permit are being complied with at all times. All documentation related to compliance with this condition must be made available to an authorized person when requested.
- The Permit Holder must have and fully implement a written Fatigue Management program that includes at least the following policies/procedures:
  - a) driver responsibilities;
  - b) dispatcher/management's responsibilities related to scheduling, monitoring and discipline;
  - c) how a driver's hours of service compliance will be monitored;
  - d) how a driver's readiness for work will be evaluated and monitored;
  - e) employee fatigue alertness training;
  - f) internal monitoring and evaluation of fatigue management policies and procedures;
  - g) employee training in driver's hours of service regulations and fatigue management; and
  - h) lifestyle management.
- The Permit Holder must monitor the hours of service compliance of each Driver operating under this Permit and meet all requirements specified in Section 87 of the Commercial Vehicle Drivers' Hours of Service Regulation (SOR/2005-313). Refer to the attached document entitled Monitoring Driver Compliance to Hours of Service Regulations for an example of a monitoring program that meets these minimum requirements. This monitoring program must be effective at ensuring Drivers are in compliance.



## **Permitting and Evaluation Exemption Conditions**

## **Oil Well Service Vehicle Cycle Exemption**

Last Modified: February 1, 2025

- The Registrar may require the Permit Holder to provide any other information that is deemed necessary in order to confirm compliance to the Permit or to any applicable transportation legislation.
- Permit Holder is required to achieve and maintain a Satisfactory safety rating, and when required by the Registrar, undergo a National Safety Code Audit and/or a Permit Inspection.
- The Registrar may amend, suspend or cancel this permit at any time.