# Change Document Reason Codes for DB Projects

These codes are to be used to identify the reason for a change to a project during construction. They are used on the following forms:

* [DB Change Order (CO)](https://www.alberta.ca/system/files/custom_downloaded_images/tr-ca-db-change-order.docx)
* [DB Change Directive (CD)](https://www.alberta.ca/system/files/custom_downloaded_images/tr-ca-db-change-directive.docx)

| Code | Title | Definition |
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| 1 | Cash Allowance | A sum of money that is required to be carried in the Contract Price for products or work that is known to definitely be required, but which cannot be specified with adequate detail to permit accurate pricing at the time of the bid call.  |
| 2 | Design Discrepancy | Design that should have reasonably been anticipated by the consultant team and included in the design documents (an error or omission). |
| 3 | Regulatory Change | Scope required as a result of a new verbal or written directive from an authority having jurisdiction. |
| 4 | Site Condition | A building and/or site condition that could not be reasonably anticipated. |
| 5 | Cost Saving | A change in scope that results in a credit to the project. |
| 6 | Design Change/Improvement/Change to SOR | Scope increase or change to improve the project design. This may include change to the SOR. |
| 7 | User Change | A change requested by the client. |
| 8 | Furniture / Equipment Change | A change required as a result of client supplied furnishings or equipment changes. |
| 9 | DB Error | An error in executing the work by the Design Builder. |
| 10 | Contract Reconciliation | A contract adjustment to reconcile contract values that does not related to a scope change. |