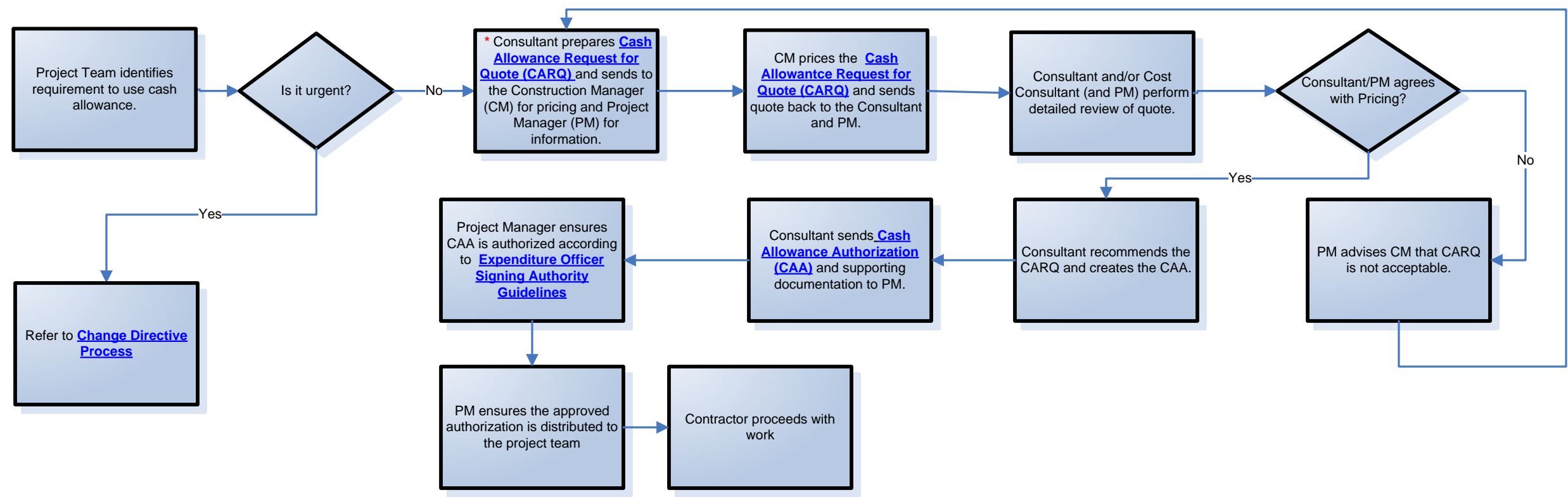


Construction, Monitor and Control



General Information

Change Allowance Request for Quotation (CARQ)

- A **CARQ** is a written instruction to the Construction Manager to obtain pricing, or have the Subcontractors obtain pricing, for work associated with a cash allowance. When acceptable, a Cash Allowance Authorization will be issued.

* The Consultant typically prepares CARQ and CAA but in rare cases the PM may choose to do so.

General Information Continued . . .

Cash Allowance Authorization (CAA)

- A **Cash Allowance Authorization** is a written instruction to the Construction Manager to proceed with work that is associated to a cash allowance either through a Subcontractor or through self performed CM work. The CAA will not result in a change in the Contract Price.

Signing Authority

CAA must be signed by the Project Manager or GOA designate under the signing authority outlined in the **Expenditure Officer Signing Authority Guidelines**.