

Executive Support

APS Minimum Recruitment Standards

Excluded Administrative Support

Effective Date: January, 2007

Stream Definition:

Minimum Recruitment Standards: Executive Support 1
Executive Support 2
Executive Support 3

Executive Support 1

Minimum Recruitment Standard:

- High School Diploma and two years of related experience; or equivalent as described below.

Equivalency: Directly related education or experience considered on the basis of:

- one year of education for one year of experience; or
- one year of experience for one year of education.

Executive Support 2

Minimum Recruitment Standard:

- High School Diploma and four years progressively responsible related experience; or equivalent as described below.

Equivalency: Directly related education or experience considered on the basis of:

- one year of education for one year of experience; or
- one year of experience for one year of education.

Executive Support 3

Minimum Recruitment Standard:

- Two year related diploma and three years progressively responsible related experience; or equivalent as described below.

Equivalency: Directly related education or experience considered on the basis of:

- one year of education for one year of experience; or
- one year of experience for one year of education.

Last Review / Update: 2026-05-20

Executive Support 3

Minimum Recruitment Standard:

- Two year related diploma and three years progressively responsible related experience; or equivalent as described below.

Equivalency: Directly related education or experience considered on the basis of:

- one year of education for one year of experience; or
- one year of experience for one year of education.

Last Review / Update: 2014-12-05