

## Official Administrator Report Review and Approval of Council Meeting Minutes

Regular Council Meeting: February 7, 2023

Resolution No.	Motion	Council Decision	OA Response	Comments
230207-01	Motion that Council adopt the agenda for the February 7, 2023 Regular Council Meeting, and acknowledge while still compliant with the Municipal Government Act section 193(1)(2), as per section 2.3 of Bylaw #014-22 to elect to defer Section 6.1.3 and 6.1.4 of Bylaw #014-22 for today, February 7, 2023, given that two (2) business days notice was not provided by administration, as per Bylaw #014-22, as amended with the following additions: <ul style="list-style-type: none"> <li>Under Section E, Bylaw 002-23 - Combative Sports Commission Bylaw.</li> <li>As per the Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Section 17- Disclosure harmful to personnel privacy.</li> </ul>	CARRIED UNANIMOUSLY	ALLOWED	
230207-02	Motion that Council table the January 31, Regular Council Meeting Minutes.	CARRIED UNANIMOUSLY	ALLOWED	
230207-03	Motion that Council give First Reading to Bylaw 002-23, being the Combative Sports Commission Bylaw, First Reading.	CARRIED UNANIMOUSLY	ALLOWED	
230207-04	Motion that Council direct administration to take all necessary steps, including legal review, to bring back Bylaw 002-23, being the Combative Sports	CARRIED UNANIMOUSLY	ALLOWED	

OA Initials

February 22, 2023  
Date

*Municipal Government Act,*

Section 575(1) The Minister may at any time appoint an official administrator to supervise a municipality and its council.

Section 575(2) So long as the appointment of an official administrator under this section continues.

- (a) No bylaw or resolution that authorizes the municipality to incur a liability or to dispose of its money or property has any effect until the bylaw or its resolution has been approved in writing by the official administrator, and
- (b) The official administrator may at any time within 30 days after the passing of any bylaw or resolution disallow it, and the bylaw or resolution so disallowed becomes and is deemed to have always been void.

**Legend:** Approved – Bylaw or resolution approved

Disallowed – Bylaw or resolution is void

Out of Scope – Council's bylaw or resolution does not require Official Administrator approval

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	Commission Bylaw, back to Council for the February 14, 2023 Regular Council Meeting.			
230207-05	Motion that Council approve Chestermere Fire Service - Levels of Service presentation, as information.	CARRIED UNANIMOUSLY	ALLOWED	
230207-06	Motion that Council directs administration to review and confirm that the City has appropriate liability insurance for the new basic levels of service for Chestermere Fire Department.	CARRIED UNANIMOUSLY	ALLOWED	
230207-07	Motion that Council give Bylaw 001-23, being the Clean Energy Improvement Bylaw, First Reading.	CARRIED UNANIMOUSLY	ALLOWED	
230207-08	Motion that Council direct Administration to schedule a Public Hearing with regards to the Clean Energy Improvement Program.	CARRIED UNANIMOUSLY	ALLOWED	
230207-09	Motion that Council to direct administration to explore other opportunities for public engagement for the Clean Energy Improvement Bylaw including townhalls and/or round table discussions and to bring recommendations back to council for the March 7th Council Meeting.	CARRIED UNANIMOUSLY	ALLOWED	
230207-10	Motion that Council go into In-Camera at 10:59 a.m.	CARRIED UNANIMOUSLY	ALLOWED	
230207-11	Motion that Council come out of Camera at 11:58 a.m.	CARRIED UNANIMOUSLY	ALLOWED	

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230207-12	Motion that Council authorizes City Administration to proceed with the changes to the NW Stormwater Servicing Plan, as presented at the February 7, 2023, Regular Council Meeting, for servicing the NW Stormwater System utilizing the existing Rainbow Falls Underdrain infrastructure and notify the stakeholders who would be impacted by this decision.	CARRIED UNANIMOUSLY	ALLOWEED	
230207-13	Motion that Council authorizes City Administration to obtain a quote from a bona-fide expert to update the City Standards to accommodate the updated requirements for the phosphorus loading in the new development areas in a business-like manner and to proceed with the analysis, if the costs do not exceed the limits outlined in the City of Chestermere Procurement Policy, and update Council via E-mail.	CARRIED UNANIMOUSLY	ALLOWED	
230207-14	Motion that Council directs Administration to present Option A and Option B from the February 7, 2023 Regular Council Meeting, with an emphasis that Option A is the preferred option of Council, and to report back to Council with the results.	CARRIED UNANIMOUSLY	DISALLOWED	See comment below
230207-15	Motion that Council move In-Camera at 2:51 p.m.	CARRIED UNANIMOUSLY	ALLOWED	
230207-16	Motion that Council come out of In-Camera at 5:18 p.m.	CARRIED UNANIMOUSLY	ALLOWED	

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230207-17	Motion that Council, the Mayor, and Administration continue to look for other potential candidates for Economic Development Manager and Economic Development Officer and return for Council consideration. The two candidates that were identified for negotiations were unsuccessful.	CARRIED UNANIMOUSLY	ALLOWED	
230207-18	Motion that Council adjourn at 5:18 p.m.	CARRIED UNANIMOUSLY	ALLOWED	

I have been appointed Official Administrator of the City by the Minister of Municipal Affairs. Below are my reasons for disallowing Resolution 230207-14.

Resolution 230207-14 does not specify what Option A and B are. Resolution 230207-14 lacks clarity. As such, it is disallowed. The motion should identify what the options being considered are. If the Options are outlined in an agenda report, the motion may identify that the options are as set out in an agenda report.

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