

National Building Code – 2019 Alberta Edition Schedule B

ASSURANCE OF PROFESSIONAL DESIGN INVOLVEMENT AND COMMITMENT FOR *FIELD REVIEWS* BY THE *REGISTERED PROFESSIONAL OF RECORD*

Notes:

- (i) Italicized words contained in this schedule have the same meanings as defined in the National Building Code – 2019 Alberta Edition (NBC(AE)).
- (ii) This schedule shall be submitted by each *registered professional of record* to the *coordinating registered professional* before the application for a *building permit* is submitted.
- (iii) This schedule is endorsed by the Alberta Association of Architects (AAA) and the Association of Professional Engineers and Geoscientists of Alberta (APEGA). Both associations have a user guide available on their website that provides information on the use of this schedule.

To: the *coordinating registered professional*

Name of *Coordinating Registered Professional* (Print)

Re:

Name of *Project* (Print)

Address or Legal Survey Description of *Project* (Print)

The undersigned *registered professional of record* hereby gives assurance that

- The design of the
(Instructions: Mark only the component(s) listed below that the undersigned *registered professional of record* is responsible for)

_____ Architectural/Licensed Interior Design
_____ Structural
_____ Mechanical
_____ Electrical
_____ Geotechnical

components of the *project* described on the plans, specifications and other documents, prepared by the undersigned *registered professional of record* in support of the application for a *building permit*, substantially complies with the NBC(AE) and the Safety Codes Act (SCA).

- They shall confirm, through documentation, that *registered professionals* and the AAA/APEGA Permit Holder each *registered professional* is employed by (if applicable) that have been delegated design and *field reviews* are competent to perform their responsibilities.

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- They shall conduct or coordinate *field reviews* during construction of the above referenced components to verify the final design of the components (including approved changes) substantially complies with the NBC(AE) and SCA.
- They shall notify the *coordinating registered professional* should they cease to be retained as a *registered professional of record* at any time during the *project*. Notification shall be given before the date the *registered professional of record* ceases to be retained; or if that is not possible, then as soon as possible.
- They are competent in the necessary fields of expertise to undertake the *project* and they are a *registered professional* as defined in the NBC(AE).

The design and *field reviews* delegated to other *registered professionals* are described in the plans, specifications and other supporting documents prepared by the undersigned *registered professional of record* and the following Schedules C-3 shall be provided after substantial completion of the *project*. The undersigned *registered professional of record* will review or coordinate the review of all applicable shop drawings.

Schedules C-3 required:

The *constructor* is responsible under the SCA to ensure that the *work* complies with the plans, specifications and supporting documents.

The undersigned AAA/APEGA Permit Holder understands that should the undersigned *registered professional of record* cease to be retained as a *registered professional of record* at any time during the *project* that the AAA/APEGA Permit Holder shall notify the *coordinating registered professional* of the date the *registered professional of record* will cease to be retained. Notification shall be given before the date the *registered professional of record* ceases to be retained; or if that is not possible, then as soon as possible.

Building Permit Number
(for Authority Having Jurisdiction)

Project Reference / Components
(for Registered Professional of Record)

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AAA/APEGA Permit Holder (if applicable)

AAA/APEGA Permit Holder's Phone Number

AAA/APEGA Permit Holder's e-mail (Print)

AAA/APEGA Permit Holder's Validation

Registered Professional of Record

Registered Professional of Record's Legal Name (Print)

Registered Professional of Record's Address (Print)

Registered Professional of Record's Phone Number

Registered Professional of Record's e-mail (Print)

Registered Professional of Record's Authentication