



Schedule 1 Right of Entry Application Instruction

It is the Applicant's responsibility to correctly complete the application form as per Surface Rights Rule 16. Please contact Tribunal administration with any questions regarding a large number of applications, unusual situations or situations not covered by the instructions. Tribunal administration reviews applications in accordance with *Surface Rights Rule 15*.

Documents may be sent electronically to the Tribunal. You are required to keep a copy of the original documents on file until a decision the Tribunal has issued regarding your application for Right of Entry.

> 1. Land Description:

- State legal land description in the form of Quarter-Section-Township-Range-Meridian.
- State Certificate of Title (C of T) number (if applicable)
- If application is on Crown land provide a copy of the *Non Patent Sheet* if available, but DO NOT add the Non Patent Sheet No. in the land description

Example 1: Certificate of Title No. 020 000 000 states land description as: Meridian 4, Range 12, Township 33, Section 2, and Quarter SE:

- On application state as: SE ¼-2-33-12-W4M as described in Certificate of Title No. 020 000 000

Example 2: C of T includes a more defined parcel:

- On application state as: Lot 1, Block 2, Plan 888888 (SE ¼-2-33-12-W4M) as described in Certificate of Title No. 020 000 000

> 2. Applicant:

- Name of applicant must be consistent with name of the licensee on the Permit/Licence/Approval

> 3. Respondents:

(a) Owner(s), whether or not a certificate of title to the land is issued under the *Land Titles Act*.

FREEHOLD LAND:

- Name: insert name exactly as it appears on the Certificate of Title.
- Address: insert address exactly as it appears on the Certificate of Title if available/complete
- Other Address(es): (if applicable): insert current mailing address of the Owner(s) if known. This may be different than that indicated on the Certificate of Title.
- **IF THE REGISTERED OWNER IS A COMPANY** - you must provide a copy of the *Corporate Registry Search* (CORES) search and if the registered address is different than the address on the Certificate of Title, add the registered address from the CORES search in the "Other Address(es)" column.

CROWN LAND: (refer to [s 40\(3\) of the Surface Rights Act](#))

- Provide a *Crown* search AND a copy of the *Non Patent Sheet* (if available)
- Name: use standard Crown format: Her Majesty the Queen in right of Alberta as represented by the Minister of (insert ministry name), (i.e. Environment and Parks or Municipal Affairs).
- Address: insert current address of the Crown applicable or other body administering the land (Att: Deputy Minister c/o the appropriate division of the Minister).
- Other Address(es): insert any other address(es) that may be applicable.

Example 1:

[C of T does not reflect the current address for the registered owner\(s\):](#)

The certificate of title lists as Owner: Jack Jones
Of Box 121
Lloydminster, Alberta
T4V 5T2

However, you are aware that this is not Jack's current mailing address.

On application enter:

Name: (as stated on the Certificate of Title, or in the case of Crown land, the Crown or other body administering the land):	Address: (as stated on the Certificate of Title, or in the case of Crown land, the address of the Deputy Minister under section 40(3) of the <i>Surface Rights Act</i>):	Other Address(es) (if applicable):
Jack Jones	Box 121 Lloydminster, Alberta T4V 5T2	17 Main St. Lloydminster, Alberta T9V 0A2

Example 2:

[Incomplete Address on C of T and you have a current address:](#)

The certificate of title lists as Registered Owner: Ted Brown
Of Box 200
Calgary, Alberta

On application enter:

Name: (as stated on the Certificate of Title, or in the case of Crown land, the Crown or other body administering the land):	Address: (as stated on the Certificate of Title, or in the case of Crown land, the address of the Deputy Minister under section 40(3) of the <i>Surface Rights Act</i>):	Other Address(es) (if applicable):
Ted Brown	Incomplete Address	123 2 nd St Calgary, Alberta T9V 0A2

Example 3:

[Registered Owner on Certificate of Title is deceased:](#)

The certificate of title states a deceased owner as: Bill Smith
Of Box 21
Camrose, Alberta
T5X 3C2

However, you are aware that Bill's mailing address is c/o the Administrator of his Estate.

On application enter

Name: (as stated on the Certificate of Title, or in the case of Crown land, the Crown or other body administering the land):	Address: (as stated on the Certificate of Title, or in the case of Crown land, the address of the Deputy Minister under section 40(3) of the <i>Surface Rights Act</i>):	Other Address(es) (if applicable):
Bill Smith	Box 21 Camrose, Alberta T5X 3C2	c/o Greg Smith 17 Black St Camrose, Alberta T9V 0A2

Example 4

Registered Owner is corporation and address on C of T is different from CORES search:

The C of T states owner as: ABC Company Ltd.
Of Box 21
Camrose, Alberta
T5X 3C2

The CORES search shows the address as: ABC Company Ltd.
123 Main St
Calgary, Alberta
T5A 1G5

On application enter.

Name: (as stated on the Certificate of Title, or in the case of Crown land, the Crown or other body administering the land):	Address: (as stated on the Certificate of Title, or in the case of Crown land, the address of the Deputy Minister under section 40(3) of the <i>Surface Rights Act</i>):	Other Address(es) (if applicable):
ABC Company Ltd.	Box 21 Camrose, Alberta T5X 3C2	ABC Company Ltd. 123 Main St Calgary, Alberta T5A 1G5

Example 5:

The lands are administered by the Minister of Environment and Parks:

On application insert.

Name: (as stated on the Certificate of Title, or in the case of Crown land, the Crown or other body administering the land):	Address: (as stated on the Certificate of Title, or in the case of Crown land, the address of the Deputy Minister under section 40(3) of the <i>Surface Rights Act</i>):	Other Address(es) (if applicable):
Her Majesty the Queen in right of Alberta as represented by the Minister of Environment and Parks	Deputy Minister Dept. of Environment and Parks c/o Operations Division Petroleum Plaza South Tower, Fifth Floor, 9915 108 Street Edmonton, AB T5K 2G8	

Example 6:

The lands are administered by the Minister of Municipal Affairs (Special Areas):

On application insert.

Name: (as stated on the Certificate of Title, or in the case of Crown land, the Crown or other body administering the land):	Address: (as stated on the Certificate of Title, or in the case of Crown land, the address of the Deputy Minister under section 40(3) of the <i>Surface Rights Act</i>):	Other Address(es) (if applicable):
Her Majesty the Queen in right of Alberta as represented by the Minister of Municipal Affairs	Deputy Minister Dept. of Minister of Municipal Affairs c/o Special Areas Board 212 2 Ave West Hanna AB T0J 1P0	

(b) Occupant(s) other than the owner who is/are in actual possession of the land:

- List all individuals who are not owners and who are not registered on the Certificate of Title and their current mailing address. This may include husbands/wives and adult children (18 or above) residing on the land or a party leasing the land.

Example:

- Jill Jones is Jack Jones' wife who resides on the land but is not listed as owner on the certificate of title nor has a registered interest on the Certificate of Title. Her current mailing address is 17 Main St., Lloydminster AB T9V 0A2.

On application insert:

Name:	Address:
Jill Jones	17 Main St., Lloydminster AB T9V 0A2

(c) Occupant(s) on a certificate of title under the *Land Titles Act* as having an interest in the land:


- List all registration holders stated on the Certificate of Title as having any interest in the lands. State the name exactly as it appears on the Certificate of Title. **This may also apply under Crown land if a Non Patent Sheet is available.**
- List the addresses of these parties exactly as shown on the Certificate of Title - see "Mailing Address Guidelines of the Land and Property Rights Tribunal".
- Other Address(es): insert the current mailing addresses of those listed (if available).
- List the Registration No(s). in the row corresponding to the pertinent address. (See Example 1 below)
- If a registration is shown on title as Tribunal Order rather than caveat re: Right of Entry or Public Utilities Board Order then see section 3(d). (See Example 7 below)
- IF THE OCCUPANT IS A COMPANY** - you must also provide a copy of the Corporate Registry Search (CORES) search and if the registered address is different than the address on the Certificate of Title, add the registered address from the CORES search in the "Other Address(es)" column.

*If the address for the instrument/registration **is not shown** on the Certificate of Title:*

- If there is **NO** "**Data Updated by: Transfer of Caveat/Utility Right of Way**" - indicated on that registration:

then a copy of the registered document must be provided with your application package. If there is an address on the registered document, then that address is listed in the first address column.


If no address or incomplete address on the registered document then provide a corporate registry search for the company. If individual person, provide known address for person.

751 090 954  **11/07/1975 UTILITY RIGHT OF WAY**
GRANTEE - FORTY MILE GAS CO-OP LTD.

b. If there is a **“Data Updated by: Transfer of Caveat/Utility Right of Way”** - indicated on that registration:

You must check all the transfer documentation and provide a copy of the transfer document that **indicates the last updated address**. That address would be put in the first address box on the Application.

812 096 205 29/04/1981 UTILITY RIGHT OF WAY
GRANTEE - ATCO GAS AND PIPELINES LTD.
(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 012029290)



If you have checked all the transfer documents and there is no updated address you must provide a copy of each transfer document and a copy of the registered document. Follow step a) above.

Example 1: Multiple Registrations for Same Company - Same Address for each Registration + CORES Address different:

If Registration Number 542 234 643 is for a Utility Right of Way for Fuel Gas Company Ltd. and the address is shown on title is 298 3rd St., Calgary, Alberta T2P 0C1; and

Registration Number 346 234 754 is a Caveat re: Land and Property Rights Tribunal Order No. 0512/1990 registered on the certificate of title in favor of Fuel Gas Company Ltd. and the address shown on title **is same as above**; and

It is known that the current registered address is 2000 - 680 5th Ave, Calgary, Alberta T2P 0C1. (CORES Search)

On Application insert:

Name: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Fuel Gas Company Ltd. 298 3 rd St Calgary, Alberta T2P 0C1	2000 - 680 5 th Ave. Calgary, Alberta T2P 0C1	542 234 643 346 234 754

NOTE: If the exact same name and address(es) appear for multiple registrations, state the name and address(es) only once and all the registrations as shown above.

Address: (as it is registered under the *Land Titles Act*):

Example 2: Same Company - Multiple registrations - Different Addresses:

If Registration Number 542 234 643 is a Utility Right of Way registered on certificate of title for Fuel Gas Company Ltd., and the address shown on title is 298 3rd St., Calgary, Alberta **T2P 0Z0**; and
 Registration Number 489 204 548 is a Caveat re: Land and Property Rights Tribunal Order No. 0789/2011 registered on title in favor of Fuel Gas Company Ltd., and the address shown on title 298 3rd St, Calgary, Alberta **T2P 3V7**; and

It is known that the current registered address is 2000 - 680 5th Ave, Calgary, Alberta T2P 0C1; (CORES Search)

On Application insert

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Fuel Gas Company Ltd.	298 3 rd St Calgary, Alberta T2P 0Z0	2000 - 680 5 th Ave. Calgary, Alberta T2P 0C1	542 234 643
	298 3 rd St Calgary, Alberta T2P 3V7	2000 - 680 5 th Ave. Calgary, Alberta T2P 0C1	489 204 548

Example 3: [Address Unavailable on C of T and registered document or transfer document but you have a CORES Search:](#)

IF no address is shown on the Certificate of Title, registered document, or transfer document, you must still name the interest-holder as a Respondent and enter “Address Unavailable” in the “Address” column. If a current Registered Office Address from the CORES Search is available, enter that in the “Other Address(es)” column. Provide registered document or transfer document and Corporate Registry Search.

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Smith Oil Company Ltd.	Address Unavailable	2000 - 600 6 th Ave. SW Calgary AB T2P 0Z1	544 222 644

Example 4: [Incomplete Address on C of T and registered document or transfer document but you have a CORES Search:](#)
[Incomplete Address on C of T and registered document or transfer document but you have a CORES Search:](#)

Fuel Gas Company Ltd. and the address is shown as 298 3rd St., Calgary, Alberta (**No Postal Code**); and
 The Registered Office address on CORES Search is 2000 - 680 5th Ave, Calgary, Alberta T2P 0C1. Provide copy of registered document or transfer document and CORES Search.

On Application insert

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Fuel Gas Company Ltd.	Incomplete Address	2000 - 680 5 th Ave. Calgary, Alberta T2P 0C1	542 234 643

Example 5: [Same Registered Interest Holder with variations of the same address on C of T or registered/transfer document:](#)

If Registration Number 542 234 643 is for a Utility Right of Way registered on the Certificate of Title for Fuel Gas Company Ltd. and the address is shown on title is 2000 - 298 3rd St., Calgary, Alberta T5J 3X2; and

If Registration Number 542 299 500 is for a Utility Right of Way registered on the certificate of title for Fuel Gas Company Ltd. and the address is shown on title is Suite 2000 - 298 3rd St., Calgary, Alberta T5J 3X2; and

If Registration Number 542 300 600 is for a Utility Right of Way registered on the certificate of title for Fuel Gas Company Ltd. and the address is shown on title is 298 3rd Street, #2000, Calgary, Alberta T5J 3X2;

CORES Search shows registered office address as 2000 - 680 5th Ave. Calgary, Alberta T2P 0C1

On Application insert:

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Fuel Gas Company Ltd.	2000 - 298 3 rd St. Calgary, Alberta T5J 3X2	2000 - 680 5 th Ave. Calgary, Alberta T2P 0C1	542 234 643 542 299 500 542 300 600

Example 6: Unable to find a current address on the C of T and registered document or transfer document. No address available on CORES or any other source:

You must provide a copy of the registered document and most recent transfer documents (if applicable). You must also provide a letter and documentation (eg. CORES searches) indicating what attempts were made to locate an address.

On Application insert:

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Fuel Gas Company Ltd.	Address Unavailable	Address Unavailable	542 236 643

Example 7: Caveat is registered Re: Right of Entry or Public Utilities Board Order:

The registration will be listed under section 3(c) and 3(d) of the schedule 1 application. See section 3(d) below for instructions for listing a Right of Entry Order.

Company and address shown for caveat re: Land and Property Rights Tribunal Order on C of T is: Fuel Gas Company Ltd. 123 Main St., Calgary Alberta, T5P 2F8

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Other Address(es) (if applicable):	Registration No(s):
Fuel Gas Company Ltd.	123 Main St., Calgary Alberta, T5P 2F8	2000 - 680 5 th Ave. Calgary, Alberta T2P 0C1	542 236 643

(d) Occupant(s) an operator granted right of entry in respect of the land pursuant to right of entry order:

This may apply on Freehold or Crown land where a Tribunal Order is registered on a Certificate of Title or Crown Land Search.

- Name: insert the name of the **current operator** as indicated on the Right of Entry or Public Utilities Board Order. To obtain a copy of the most current Order from Tribunal administration:
 - a) print the registered document from the Certificate of Title/Crown Land Search.
 - b) request a copy of the required orders by emailing lpert.applications@gov.ab.ca.
In your email, please include a request for the most recent Operator on file if different from the most recent Order due to an assignment under s. 35.1 of the *Surface Rights Act*
 - c) a copy of the registered document **and** a copy of the Tribunal Order(s) that were obtained from Tribunal administration must be included in the application package;
 - d) the Operator named on the most current Tribunal Order or most recent assignee under s. 35.1 of the *Surface Rights Act* will be listed as a Respondent/Occupant under 3(d) in the Application.
- Current Address: **Tribunal Orders do not indicate addresses.** Provide and use the Registered Office address from the CORES Search. Please see examples below.
- The Right of Entry Order No. should be the **original order number which granted right of entry** (do not use the Order Number from an amending order)
- Registration Number (if applicable)
If there are several registrations on the Certificate of Title that all refer to the same originating Right of Entry Order, provide every registered document and list all registration numbers. It is only necessary to provide one copy of the current Tribunal Order. Only name the Operator on the current Tribunal Order as a Respondent once.
- If the registration is a caveat re: LPRT Order, please also refer to instructions in section 3(c).

Example 1: Provide address from corporate registry search (CORES) (submit documentation with application):

On the Application insert

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Registration No(s) (if appl	Right of Entry Order No:
123 Oil Company Ltd.	2000 - 680 5 th Ave., Calgary AB T2P 0C1	346 234 754	0512/2002

Example 2: Operator named on Tribunal Order has changed name or amalgamated - you have found the new company name:

Name the Operator as it appears on the Tribunal Order but the address can be c/o the new company name (**Address obtained from corporate registry search (CORES) (submit documentation with application)**):

In the Application insert:

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Registration No(s) (if appl	Right of Entry Order No:

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Registration No(s) (if appl)	Right of Entry Order No:
123 Oil Company Ltd.	c/o ABC Company Ltd. 2000 - 680 5 th Ave., Calgary AB T2P 0C1	346 234 754	0512/2002

Example 3: Unable to find a current address:

Provide a letter and documentation (eg. CORES search) indicating what attempts were made to locate an address.

On the Application insert:

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Registration No(s) (if appl)	Right of Entry Order No:
123 Oil Company Ltd.	c/o ABC Company Ltd. 2000 - 680 5 th Ave., Calgary AB T2P 0C1	346 234 754	0512/2002

Example 4: Right of Entry Order and Amending Order registered on C of T - different companies named on each:

Registration No. 346 234 754 refers to LPRT Order No. 0512/2002, which is the Right of Entry Order, registered on title in favor of Fuel Gas Company Ltd.; and

Registration Number 643 723 458 is for LPRT Order No. 0999/2002, which is an order amending Right of Entry Order No. 0512/2002, and registered on title in favor of ABC Oil Company Ltd.

However, the copy of the CURRENT Tribunal Order obtained from LPRT administration indicates 123 Oil Company Ltd. is actually the Operator, but this name does not appear on the Certificate of Title. The Registered Office address from CORES for 123 Oil Company Ltd. is 2000 - 680 5th Ave., Calgary, Alberta T2P 0C1.

In the Application insert:

Name: (as it is registered under the <i>Land Titles Act</i>):	Address: (as it is registered under the <i>Land Titles Act</i>):	Registration No(s) (if appl)	Right of Entry Order No:
123 Oil Company Ltd.	2000 - 680 5 th Ave., Calgary AB T2P 0C1	346 234 754 643 723 458	0512/2002

(e) Occupant: in the case of Crown land, a person shown on the records of the department or other body administering the land as having an interest in the land:

- Name: State the name exactly how it appears on the Record (Crown Search). If a government department is named on the Search it should be reflected on the application as follows:

Eg. Transportation

“Her Majesty the Queen in right of Alberta as represented by the Minister of Transportation”

- Address on Record: State the address exactly how it appears on the Crown Search. If more than one address is listed, include every different address.
- Other Address(es) (*if applicable*): State the current mailing address(es).

Example 1: Crown Search shows two interests for the same company:

PLA for ABC Company Ltd. at 123 - 14th Avenue SW Calgary AB T2P 3C4

MSL for ABC Company Ltd. at Box 49 Calgary AB T2P 9Z2.

- o Corporate Registry search reveals another address for ABC Company Ltd.

Name:	Address on Record:	Other Address(es) (if applicable):
ABC Company Ltd.	123 - 14 th Avenue SW Calgary AB T2P 3C4 Box 49 Calgary AB T2P 9Z2	Box 2925 Calgary, AB T2P 0Z1

Example 2: Crown Search shows same person with multiple different interests:

Crown Search shows Jack Jones with two interests: GRL 99999 and FDL 89885 and both interests have the same address at Box 98 Camrose AB T4V 4V4

Name:	Address on Record:	Other Address(es) (if applicable):
Jack Jones	Box 98 Camrose AB T4V 4V4	

- > 4. The Applicant has the right to apply to the LPRT for a right of entry order by:
 - **Approval/Permit/Licence No.:** use separate line for each approval/permit/licence number
 - **Date:** State the date listed on each Approval/Permit/Licence.
Note: if applying for a pad site or multiple pipelines in the same area, include all licence numbers.
 - **Issued By:** State the authority that granted the Approval/Permit/Licence such as the Alberta Utilities Commission (“AUC”) or the Alberta Energy Regulator (“AER”).
 - When applying with more than one approval/permit/licence **each and all approval/permit/licence must cover the entire area applied for** - if your approval/permit/licence is approved for only a portion of the area applied for you may have to submit separate applications.

Example:

There is a well licence issued by the Alberta Energy Regulator. The Licence No. is 0432096, dated May 7, 2019.

Approval/Permit/Licence No.:	Date:	Issued By:
0432096	May 7, 2019	Alberta Energy Regulator

- > 5. This application is for a right of entry order in respect of the surface of the land above described as outlined or coloured in the prescribed colour on the attached certified plan (if applicable).
 - No additional information is required
 - **See s. 6 of the Surface Rights Act General Regulation**
 - See the Declaration in Support of Survey Plan(s) for more details
- > 6. The total area applied for on this application is _____ acres and the area has been approved by _____ (insert approving authority).

- State the acreage of the area applied for. The acreage must exactly match the acreage of the outlined/coloured area of the plan (*if applicable*).
- State the name of the approving authority. This is the authority that issued the approval/permit/licence.

Example:

The total area applied for on this application is 2.31 acres and the area has been approved by the Alberta Energy Regulator.

> 7 The Applicant requires the land for the following purposes(s): **(from applicable section of the Surface Rights Act):**

- Statement of purpose must be consistent with the *Surface Rights Act*.

[\(click here for examples of wording used on applications\)](#)

- **Note:** if applying for multiple pipelines in the same area you must identify the number of lines you are applying for.

Example:

“for or incidental to the construction, operation or removal of **three** pipelines. (you must provide all the licences approving the three pipelines)

> 8 The Applicant has made a written offer to the Respondent(s) _____ on _____ and has been unable to reach an agreement for the acquisition of the required interest in the surface of the land with the Respondent(s) _____ for the following reason(s):

Only one Respondent has to be named and the reasons why the offer was refused.

See [Rule 14 \(1.1\) of Surface Rights Rules](#).

Example 1: Where the Respondent won't sign a surface lease:

The Applicant has made a written offer to the Respondent(s) Jack Jones on Jan. 11, 2020 (*Date offer was made or sent*) and has been unable to reach an agreement for the acquisition of the required interest in the surface of the land with the Respondent(s) Jack Jones for the following reason(s): **the Respondent Jack Jones will not sign a surface lease.**

Example 2: Where the Respondent is deceased:

The Applicant has made a written offer to the Respondent(s) Bob Smith on Jan. 11, 2020 (*Date offer was sent*) and has been unable to reach an agreement for the acquisition of the required interest in the surface of the land with the Respondent(s) Bob Smith for the following reason(s): **the Respondent Bob Smith is deceased and a surface lease agreement cannot be executed.**

> 9 The Applicant requires immediate right of entry.

- No additional information required.

> 10. The Applicant's address for service is:

Date: June 2, 2021
 at Edmonton, Alberta

TO: Land and Property Rights Tribunal
 1229 – 91 Street S.W.
 Edmonton, AB T6X 1E9

[Signature]
 Signature of Applicant/Agent
Joe Smith
 Name
Land Company Ltd.
 Name of Company/Agent (if applicable)
Energy Company Ltd.
 Name of Applicant

> **Documents that must be enclosed accompany a Schedule 1 Right of Entry Application:**

- Signed Schedule 1 Application with a completed Declaration in Support of Survey Plan(s) with Survey Plan attached as an appendix (if applicable).
- Most Recent Written Offer attached as an appendix to a Declaration of Most Recent Written Offer.
- Approval/Permit/Licence
- One certified copy of the current Certificate of Title or Crown Search. Must have been searched within 30 days of submission of the Schedule 1 Application.
- One copy of any additional documentation such as registered documents, copies of Tribunal Orders, etc.
- Corporate Registry Search if address on C of T is different from Registered Office address
- If submitting electronically, please submit as one PDF document. If document is too large for email, please break down into two or more part as required.

Appendix Stamp Example:

This is Appendix _____ (e.g. A)
referred to in the Declaration of

(print name of person)

(signature of person making declaration)

Appendix Stamp Example:

This is Appendix ___“A”___
referred to in the Declaration of

Bob Smith

Bob Smith
