

# Director of Emergency Management (DEM)

## Roles and responsibilities in emergency management

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### Course description

Alberta's *Emergency Management Act* requires key emergency management functions from each community including the appointment of a Director of Emergency Management (DEM) to lead its emergency management activities.

This course is designed to provide incoming DEMs with the information they need to perform their duties effectively. A combination of lecture materials, activities, and assessment are included to prepare you to direct effective emergency management in your community.

Participants will be supplied with a student handbook, which includes a glossary of terms and acronyms, fact sheets on relevant provincial and federal legislation, and other helpful tools.

### Course learning objectives

- Discuss the emergency management framework within Alberta.
- Describe the DEM position in relation to governing legislation.
- Compare and contrast different leadership styles and how they may apply to a DEM.
- Evaluate your community's emergency plans and programs.
- Explain the tasks and procedures of the director of emergency operations for your community's emergency management agency.
- Summarize the coordination of emergency resources and services used in an emergency.
- Identify other possible duties for a DEM that could be required by the local authority.

- Discuss the mental and emotional impacts of times of stress and uncertainty.

### Evaluation

- Attendance of the full course required to receive certificate

### Method

- Facilitated PowerPoint with classroom discussion and activities

### Target audience

- Directors of Emergency Management (DEM)
- Deputy Directors of Emergency Management (DDEM)
- Local authority staff whose responsibilities include or may include the DDEM or DEM role

### Course length

- Facilitated PowerPoint: 4-5 hours

### Course prerequisites

- Required: Basic Emergency Management, Incident Command System 100,
- Recommended: Incident Command System 200

If you have any questions about this course, please visit the government of Alberta website or contact the AEMA Emergency Management Education Specialist at [AEMA.Training@gov.ab.ca](mailto:AEMA.Training@gov.ab.ca).