

2024 Assessment year request for information

Linear Property -
operators of wells with surface locations
inside the City of Lloydminster, Saskatchewan

This package contains the forms and instructions you need to complete and submit your 2024 Assessment Year Request for Information (2024 AY RFI) Return. The 2024 AY RFI Return will be used to prepare the 2024 AY / 2025 Tax Year designated industrial linear property assessment roll and assessment notices for all designated industrial linear property in accordance with parts 9-12 of The Lloydminster Charter. The 2024 linear property assessment will be subject to property taxes in 2025.

Contents include:

- 2024 AY RFI:
 - 2024 AY RFI Reference Guide (PDF format – Adobe)
 - Pre-populated 2024 AY RFI Excel file
 - 2024 AY RFI Return Declaration Form (PDF format - Adobe)

What is the 2024 AY RFI Return declaration form?

This form is to ensure your contact information is up to date and the Request for Information Return has been filled out in compliance with legislation. This form must be completed, signed and returned with the 2024 AY RFI by Wednesday, November 13, 2024.

Do you have to file a 2024 AY RFI Return?

Yes. To be compliant, every individual or corporation who receives a 2024 AY RFI package **must** complete and return their 2024 AY RFI Return (inventory file and requested documentation) to the assessor by Wednesday, November 13, 2024. This request is in accordance with parts 9-12 of The Lloydminster Charter.

My company has no changes to report on the 2024 AY RFI. Do I still have to file a 2024 AY RFI Return?

Yes to be compliant with the legislation. If the pre-populated information is correct and you have no additions, deletions or changes, we ask that you submit the Excel file as your 2024 AY RFI Return to the Assessment Services Branch by Wednesday, November 13, 2024. Instructions can be found within the 2024 AY RFI PDF under “Filing your 2024 AY RFI Return”.

What if my company has changes to the 2024 AY RFI?

If the pre-populated information is incorrect or otherwise deficient or inaccurate, please follow the instructions laid out in the 2024 AY RFI PDF document.

What are the consequences of not filing 2024 AY RFI return by November 13, 2024?

In accordance with parts 9-12 of The Lloydminster Charter, if the operator does not provide the requested information, the assessor must prepare the assessment using the most accurate information available about the linear property.

The operator may also lose the right to appeal to the Land and Property Rights Tribunal in accordance with parts 9-12 of The Lloydminster Charter.

The assessor may apply to the courts to obtain the required information under parts 9-12 of The Lloydminster Charter.

What happens after I file my 2024 AY RFI Return?

The assessor will review your submission and may ask for additional information to clarify or support your 2024 AY RFI Return. This information will be used to prepare your 2024

AY designated industrial linear property assessment for property taxation in 2025 and where applicable, the 2024 tax year Supplementary Assessment.

Questions/concerns

Government of Alberta telephone numbers can be reached toll free from anywhere in Alberta by first calling 310-0000.

For direct support please contact one of the following:

- a) Westin Bennett
Westin.Bennett@gov.ab.ca
825-468-4138
- b) Janet Hayes
Janet.Hayes@gov.ab.ca
403- 754-6298
- c) Gail Reykdal
Gail.Reykdal@gov.ab.ca
780-422-8302

General inquiry e-mails: ma.alpasmail@gov.ab.ca

