



## 2023 Assessment year request for information

Designated industrial property – linear - operators of cable distribution undertakings

This package contains the forms and instructions you need to complete and submit your 2023 Assessment Year Request for Information (2023 AY RFI) Return. The 2023 AY RFI Return will be used to prepare the 2023 AY / 2024 Tax Year designated industrial linear property assessment roll and assessment notices for all designated industrial linear property in accordance with sections 292, 294, 295, 302(2) and 308(2) of the *Municipal Government Act*, and Parts 9-12 of The Lloydminster Charter.

Depending on the municipality the designated industrial linear property is in a Supplementary Assessment for the 2023 Tax Year may be created. Please review the "Supplementary Assessment for Designated Industrial Linear Property" document included in this RFI communication package.

Under section 284(1) (f.01) (ii) of the *Municipal Government Act* and parts 9-12 of The Lloydminster Charter "designated industrial property" includes linear property.

Contents of this package include:

- 2023 AY RFI:
  - 2023 AY RFI Reference Guide (PDF format – Adobe)
  - Pre-populated 2023 AY RFI Excel file
  - 2023 AY RFI Return Declaration Form (PDF format – Adobe)
- 2023 AY RFI important links document, which contains hyperlinks to:
  - 2005 Construction Cost Reporting Guide
  - Interpretative Guide to the 2005 Construction Cost Reporting Guide
  - Allocation Area Information:
    - 2023 Allocation Area Guide (PDF format - Adobe)
    - 2023 Alberta Allocation Area Maps (PDF format - Adobe)
    - 2023 Alberta Allocation Area Boundaries file (MapInfo GIS format)
    - 2023 Alberta Allocation Area Boundaries file (ESRI GIS format)

### What is the 2023 AY RFI Return declaration form?

This form is to ensure your contact information is up to date and the RFI Return has been filled out in compliance with legislation. This form must be completed, signed, and returned with the 2023 AY RFI by Tuesday, November 14, 2023.

### Do you have to file a 2023 AY RFI Return?

Yes. To be compliant with legislation, every individual or corporation who receives a 2023 AY RFI package **must** complete and return their 2023 AY RFI Return (inventory file and requested documentation) to the Assessment Services Branch by Tuesday, November 14, 2023, as outlined in section 295(1) and (3) of the *Municipal Government Act* or sections 238(4), 240(1), and 241(1) of The Lloydminster Charter.

### My company has no changes to report on the 2023 AY RFI. Do I still have to file a 2023 AY RFI Return?

Yes, to be compliant with the legislation. If the pre-populated information is correct and you have no additions, deletions, or changes, we ask that you submit the Excel file as your 2023 AY RFI Return to the Assessment Services Branch by Tuesday, November 14, 2023. Instructions can be found within the 2023 AY RFI PDF under "Filing your 2023 AY RFI Return".

### What if my company has changes to the 2023 AY RFI?

If the pre-populated information is incorrect or otherwise deficient or inaccurate, please follow the instructions laid out in the 2023 AY RFI PDF document.

## What are the consequences of not filing 2023 AY RFI Return by November 14, 2023?

If the operator does not provide the requested information, the assessor must prepare the assessment using “any other source of information that the provincial assessor considers relevant, as of October 31 of the year prior to the year in which the tax is imposed under Part 10 in respect of the “designated industrial property” section 292(2.1) (b) of the *Municipal Government Act*,

or

In accordance to parts 9-12 of The Lloydminster Charter, if the company does not provide the requested information, the assessor must prepare the assessment using whatever information is available about the designated industrial linear property.

The assessor must prepare the 2023 Tax Year Supplementary Assessment where applicable. Please see the “Supplementary Assessment for Designated Industrial Property” document included in this RFI communication package.

The operator may also lose the right to appeal to the Land and Property Rights Tribunal in accordance with section 295(4) of the *Municipal Government Act* or parts 9-12 of The Lloydminster Charter.

Additionally, the assessor may apply to the courts to obtain the required information under section 296(1) of the *Municipal Government Act* or section 242(1) of The Lloydminster Charter.

**Return your completed 2023 AY  
RFI Declaration and Return by  
Tuesday, November 14, 2023**

## What happens after I file my 2023 AY RFI Return?

The assessor will review your submission and may ask for additional information to clarify or support your 2023 AY RFI Return. This information will be used to prepare your 2023 AY designated industrial linear property assessment for property taxation in 2024 and where applicable, the 2023 tax year Supplementary Assessment.

The review of your submission will also determine those designated industrial linear properties that are located in a municipality where a 2023 tax year Supplementary Assessment may be created. We will contact you either by email or phone on those designated industrial linear properties that will be part of the supplementary assessment. Additional information may be required by the assessor. For further information please review the “Supplementary Assessment for Designated Industrial Linear Property” document included in this communication package.

## Questions/concerns

Government of Alberta telephone numbers can be reached toll free from anywhere in Alberta by first calling 310-0000. For direct support please contact one of the following:

- a) Balkar Dusanj  
[Balkar.Dusani@gov.ab.ca](mailto:Balkar.Dusani@gov.ab.ca)  
780-641-8890
- b) Kim Huang  
[Kim.Huang@gov.ab.ca](mailto:Kim.Huang@gov.ab.ca)  
780-415-9001
- c) Mayling Mah  
[Mayling.Mah@gov.ab.ca](mailto:Mayling.Mah@gov.ab.ca)  
825-468-4131

General inquiry e-mails: [ma.alpasmal@gov.ab.ca](mailto:ma.alpasmal@gov.ab.ca)

