

**MINISTERIAL ORDER No. 01/2023**

**DEPARTMENT OF EXECUTIVE COUNCIL PROVINCE OF ALBERTA**

**Government Organization Act (s. 7)**

**PUBLIC HEALTH EMERGENCIES GOVERNANCE REVIEW PANEL**

I, Danielle Smith, President of Executive Council, make the following Order:

**Establishment, Appointments and Designation**

1. The Public Health Emergencies Governance Review Panel (the “Panel”) is established.
2. The following are appointed as members of the Panel:
  - (a) Preston Manning.
3. Preston Manning is designated as the Chair of the Panel.
4. The President of Executive Council may appoint additional members to the Panel from time to time by amendment to this Order. The Chair may recommend additional members to the President of Executive Council who may consider such names in further appointments under this Order.
5. The President of Executive Council is designated as the head of this public body for the purposes of the *Freedom of Information and Protection of Privacy Act*.

**Mandate and Authorities**

6. The mandate and deliverables of the Panel are as set out in the Terms of Reference attached as Appendix A to this Order.
7. Subject to the terms of this Order, including the Terms of Reference, the Panel is authorized to make rules governing the calling of its meetings, the procedure to be used at its meetings, and the conduct of business at its meetings.

### **Additional Support**

8. The work of the Panel will be supported by the Government of Alberta through resources contracted by such departments or the personnel of such departments as determined by the Deputy Minister of Executive Council.
9. Resources contracted by the Government of Alberta at the request of or in support of the Panel will be limited to a maximum budget of \$2,000,000, subject to further adjustment by the Deputy Minister of Executive Council.

### **Remuneration and Expenses**

10. Members of the Panel will be entitled to remuneration for their work and time spent in relation to the business of the Panel, as follows:
  - (a) Chair – Total remuneration of \$253,000 to November 30th, 2023, payable in monthly installments, in accordance with and subject to a contract to be entered into between the Chair and the Government of Alberta;
  - (b) Other Panel members – Remuneration in accordance with Schedule 1, Part A of the *Committee Remuneration Order* (O.C. 466/2007).
11. Members serving on the Panel will be entitled to reimbursement of their reasonable expenses on the same basis as if they were employees of the Government of Alberta and subject to the *Travel, Meal and Hospitality Expenses Directive*, being Treasury Board Directive 05/2020, including any amendments thereto.

### **Disestablishment**

12. The Panel is disestablished on November 30, 2023.

DATED this 19th day of January 2023.



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Danielle Smith  
President of Executive Council

## **Appendix “A”**

### **Terms of Reference – Public Health Emergencies Governance Review Panel**

#### **Objective**

The Panel’s objective is to review the legislation and governance practices typically used by the Government of Alberta during the management of public health emergencies and other emergencies to recommend changes which, in the view of the Panel, are necessary to improve the Government of Alberta’s response to future emergencies.

#### **Scope of Review**

The Panel will, in relation to its objective, consider and appropriately balance the following factors in the overall context of a public health emergency:

- General public health and health information;
- Mental health and wellness;
- Child and student health, mental health and education
- Health professionals’ practice standards;
- Effective implementation of emergency measures;
- Protection of rights and freedoms;
- Economic and financial effects;
- Employment standards.

The Panel will review, in relation to its objective, relevant Alberta legislation, including applicable regulations, orders in council and ministerial orders made under the legislation.

The Panel will also:

- Review any governance practices the Panel determines advisable to review in relation to its objective;
- Consider submissions made by members of the public and stakeholders;
- Undertake or provide any additional analysis or recommendations, as may be requested by the President of Executive Council, in relation to the Panel’s objective.

#### **Deliverables and Reporting**

The Panel must deliver:

- An interim written report and recommendations (the “Interim Report”) to the President of Executive Council on or before June 30, 2023;
- A final written report and recommendations (the “Final Report”) to the President of Executive Council on or before November 15, 2023;

- A verbal presentation to the President of Executive Council and other members of the Executive Council, at the President of Executive Council's sole discretion;
- Any other deliverables as may be requested by the President of Executive Council in relation to the Panel's objective.
- The President of Executive Council may extend the above deadlines as required.

### **Support for the Panel and related Budget**

Support will be provided to the Panel for its work by personnel from such departments of the Government of Alberta as determined by the Deputy Minister of Executive Council. This support will include arranging for access to information as required (including in relation to all departments and agencies of the Government of Alberta).

The third party contract support will be selected on the basis that the Panel members, together with the contracted support, have as a collective expertise in all of the following areas:

- General public health and health information;
- Mental health and wellness;
- Child and student health, mental health and education
- Health professionals' practice standards;
- Effective implementation of emergency measures;
- Protection of rights and freedoms;
- Economic and financial effects;
- Employment standards.

### **Department Contact(s) for the Panel**

The Panel's primary contact in the Government of Alberta will be the Deputy Clerk of Executive Council & Deputy Secretary to Cabinet.

### **Public Communications**

A website for the purpose of public engagement will be established and maintained by Communications and Public Engagement.