Aberta Government

Environmental Site Assessment Repository (ESAR) Using the ESAR Document Publishing Application

June 2017

Table of Contents

General	3
Availability	3
Search Form	4
Alberta Township System (ATS) Search	4
Plan Block Lot (PBL) Search	6
ESA Results	8
ESA Document Results	9
Map Search	11
Map Search – ESA Marker	11
Map Controls	12
Map Search – Alberta Township System (ATS)	13
Map Search - Plan Block Lot (PBL)	13
Map Search – Address	14
Map Search - Place Name	15
Map Search - Coordinates	15
Reclamation Document Search	16
Using Search Form	16
Using Map Search	17
Download Complete ESA List	18

This document may be cited as:

Alberta Environment and Parks. 2017. Using the ESAR Document Publishing Application. 12 pp.

Comments and questions may be directed to:

• <u>ESAR-Support@gov.ab.ca</u>

ESAR - Document Publishing

General

The Environmental Site Assessment Repository – ESAR Document Publishing Application (ESAR) provides stakeholders with readily accessible information on property in Alberta with environmental assessments and reclamation certification.

• <u>www.esar.alberta.ca</u>

The system has an integrated linkage with Land Titles data and mapping functions to enable site file searches based on **current land title** information.

The following environmental site assessments (ESA) are not currently available, but will be incorporated into the Repository when available:

- ESA submitted under an EPEA approval
- Environmental assessments submitted with an Environmental Impact Assessment

If you have further questions, please consult the frequently asked questions on the webpage or contact the ESAR help desk at:

• <u>ESAR-Support@gov.ab.ca</u>

Availability

ESAR provides either a form search by legal land description or a map search through Land Titles SPIN2 mapping function.

Form search by legal land description is available 7 days a week, 24 hours a day, except for occasional application upgrades.

The map search function is only available during Alberta Land Titles, SPIN2 operating times. Those operating times are:

SPIN2 Hours of Availability Monday to Friday – 7 a.m. to 9 p.m. Saturday – 7 a.m. to 6 p.m. Sunday - 12 p.m. to 5 p.m.

At this time, the ESAR map search function is only officially supported for Microsoft Internet Explorer. Map functions are available on other browsers such as Mac Safari, Chrome, Mozilla Firefox, or mobile browsers on a best effort basis only.

When using Internet Explorer, the ESAR system requires an Active-X plug-in to display the map from Alberta Registry's SPIN2 technology. You will have to allow this plug-in to install on your computer. If you are in a business environment that manages the software loaded on your computer, you will have to contact your help desk to get the plug-in installed. Other browsers do not require the Active-X plug in.

Search Form

Searching on this page allows the user to locate routinely disclosed information submitted to Alberta Environment based on the search criteria provided. A user can search by Alberta Township System (ATS) or Plan, Block, Lot (PBL). If there is no document within the search criteria, the results will be empty.

Alberta Township System (ATS) Search

The Alberta Township System (ATS) format is as follows:

MER - (Meridian)	west of the 4 th , 5 th or 6 th
RGE - (Range)	1-30
TWP - (Township)	1-126
SEC - (Section)	1-36
[QTR] - (Quarter Section) [optional]	N, S, E, W, NE, NW, SE, SW
[LSD] - (Legal Subdivision) [optional]	1-16
Sections and LSD's may be searched in m range (1-6). Quarter Section may also be	ultiples; separated by a comma (1,12) or a searched by multiples (NE,SW).

Search Form Map Search Download Complete ESA list (Updated Weekly)	
ATS Search ► SHOWHELP w[4]-11]-59]-27]-[sw]]-[]Search Format MER-RGE-TWP-SEC-[QTR]-[LSD] [] denotes that the quarter section and legal subdivision are optional.	Note: An ESA document does not necessarily mean the sitle is, or ever was, contaminated. Please refer to the studies and reports to determine the condition of the sitle. Place Name, Street Address, and Coordinate Searches are available on the map page
PBL Search ► SHOW HELP Plan Block: Lot [] Search Format Plan - [Block] - [Lot] [] denotes that the Block and/or Lot are optional.	-Am arker identified as ESA is the location of a site where Alberta Environment and Parks has received scientific and/or technical information -Amarker identified as REC is the location of a site where Alberta Environment and Parks has received an application for a reclamation certificate.
Search Results 1 Result(s)	Comments and questions can be directed to: ESAR-Support@gov.ab.ca
Name Address Map Docs	Document Results 1 Result(s) ► SHOW HELP
AB Transportation Hwy Maintenance Yard Ashm ont SW 27-59-11 W4M 🔮 🗅	File FileSize Select Name Description Type (MB) Date
	AB Transportation LETTER ASHMONT Hwy HIGH WAY MAINTEN ANCE pdf 0.06 5/15/2009 Maintenance YARD Yard

Tip: [] denotes that quarter section and legal subdivision are optional

Searching at a Section level will display all sites within that Section.

Search Form	Map Search	Dow nload Complete ESA list (Updated Weekly	/)	
ATS Sea > SHOW HELF W 5 - 5 Form at ME [] denotes the	arch]-[25]-[7 R-RGE-TWP-S that the quarter]	I.	
PBL Sea	arch an - [Block] - [Lo that the Block a	Block: [] Lot [] Searci t] nd/or Lot are optional.	n	
	Results	4	Resu	lt(s)
	Name	Address	View Map	View Docs
ALBERTA IN FR	RASTRUCTURE	Cochrane NE 7-25-5 W5M	۷	D_,
Reclamation		NW-6-25-5-5	۷	D.,
Reclamation		NW-6-25-5-5	۷	D_,
Reclamation		NE-7-25-5-5	۷	D,

NE-7-25-5-5

Reclamation

Plan Block Lot (PBL) Search

The Plan/Block/Lot format is used to search for documents within a Plan of Survey or a Condominium Plan.

Plan	7-character alphanumeric value		
Block/Unit/Parcel [optional]	4-character alphanumeric value		
Lot[optional]	6-character alphanumeric value		
***Multiple searches for blocks/units/parcels within a plan may be requested by using either a comma or a hyphen (or a combination of both) between the block/unit/parcel values (lot values are not allowed).			
Multiple searches for lots within a plan may be requested by using either a comma or a hyphen (or a combination of both) between the lot values, however, the block			

Multiple searches for lots within a plan may be requested by using either a comma or a hyphen (or a combination of both) between the lot values, however, the block value (if applicable) must be a single value.

Multiple searches for alphanumeric values can only be requested by use of a comma, a hyphen is not allowed.

Do not use spaces within the alphanumeric values.

PBL Search ► SHOW HELP				Environi informat	n ent and Parks ion	has received scientific and/o	or techr	nical	
Plan: Form at: Plan - [Block] - [Lot] [] denotes that the Block and/o	ock: [7] Lot [4,5	Search		-Amarke Environi reclama	er identified as F n ent and Parks tion certificate.	REC is the location of a site when a site	where / for a	Alberta	
Search Results		1 Resu	llt(s)	Comme ESAR-S	nts and ques tio upport@gov.ab.	ns can be directed to: ca			
Name	Address	View Map	View Docs	Do st	CUMENT F	Results	2	Res	ult(s)
VILLAGE OF HOLDEN	Holden 4819 50 ST	۷	D.,	Selec	t Name	Description	File Type	FileSize (MB)	Date
					VILLAGE OF HOLDEN	PHASE III EN VIR ONMENTAL SITE ASSESSMENT	pdf	1.09	8/1/2001
					VILLAGE OF HOLDEN	PHASE II EN VIR ONMENTAL SITE ASSESSMENT	pdf	1.02	3/1/2001

Tip: [] denotes that the block and/or lot are optional.

Searching at a plan level displays a list of sites where a document is available with the search criteria.

PBL Search ► SHOW HELP			
Plan: 3940W Blo	ck: [] Lot [] S	earch	
Format Plan - [Block] - [Lot] [] denotes that the Block and/o	r Lot are optional.		
Search Results		5 Resu	llt(s)
Name	Address	View Map	View Docs
Name T AND T TIRE	Address Holden 5023 50 ST	View Map	View Docs
Name TAND T TIRE UFABULK PLANT	Address Holden 5023 50 ST Holden 51 AVE 50 ST	View Map ©	View Docs
Name T AND T TIRE UFA BULK PLANT ROYAL BANK OF CANADA	Address Holden 5023 50 ST Holden 51 AVE 50 ST Holden 4823 50 ST	View Map ©	View Docs
Name T AND T TIRE UFA BULK PLANT ROYAL BANK OF CANADA VILLAGE OF HOLDEN	Address Holden 5023 50 ST Holden 51 AVE 50 ST Holden 4823 50 ST Holden 4819 50 ST	View Map © ©	View Docs
Name T AND T TIRE UFA BULK PLANT ROYAL BANK OF CANADA VILLAGE OF HOLDEN MATROC INVESTMEN TS LTD.	Address Holden 5023 50 ST Holden 51 AVE 50 ST Holden 4823 50 ST Holden 4819 50 ST Holden 4815 50 ST	View Map © © ©	View Docs D, D, D, D, D, D,

When an ESA was submitted as referral for development of a condominium, when possible, the ESA is associated with the condominium plan (designated as Block = CS).



The map display will show a green dot for the condominium plan, and a CDE along with the plan number. The green dot is not part of the ESAR application and is not linked to ESA documents.



In some instances, the same plan numbers were assigned in both the Calgary and Edmonton Land Titles Offices. You must enter the appropriate registration district to complete the search (N - Edmonton, or S- Calgary).

PBL Search ► SHOW HELP		
Plan: nd Blo	ck: [3] Lot [42] Se	earch
Form at: Plan - [Block] - [Lot] [] denotes that the Block and/o	r Lot are optional.	
Search Results		1 Result(s)
Name	Address	View View Map Docs
SALVATION ARMY	Edmonton 9630 - 32 101A AVE	🍅 D_,

ESA Results

The results table displays a list of sites with an ESA or other scientific/technical documents or correspondence for the specified searched criteria.

PBL Search ► SHOW HELP			
Plan: 2571af Blo	ck: [] Lot [] Sear	ch	
Form at Plan - [Block] - [Lot] [] denotes that the Block and/o	r Lot are optional.		
Search Results SHOW HELP	9	Resu	lt(s)
Name	Address	View Map	View Docs
NORTHERN INDUSTRIAL CARRIERS	Calgary 9307 48 ST SE	۷	D.,
STERLING CRANE	Calgary 9559 52 ST SE	۷	D,
STAY SALES LTD	Calgary 9615 52 ST SE	۷	D_,
CALGARY LAN DSCAPE MAIN TENAN CE	Calgary 9715 48 ST SE	۷	□,
SHADOW LINES	Calgary 9312 BARLOW TR SE	۷	D,
CAN-WEST CLOTHING LTD	Calgary 9930 48 ST SE	۷	<u>D</u> ,
FOUR STAR GRAVEL CON TRACTORS LTD	Calgary 9816 44 ST SE	۷	D_,
CANADIAN FRACMASTER	Calgary 4625 90 AVE SE	۷	D,
TRI-LINE EXPRESSWAYS LTD	Calgary 9559 40 ST SE	۷	Δ,

The operation name is the site name provided by the stakeholder at the time of submission. Click the View Docs box to display the list of documents for the selected site.

D,	View Docs : Click on the box to display the list of documents for the selected site.
۷	View Map : Click the globe icon to display the ESA location on the map.

ESA Document Results

The document results table display a list of documents associated to the selected site.

Document Results ► SHOW HELP		3 Result(s)			
Select	Name	Description	Rie Type	FileSize (MB)	Date
	BUTTE MOTORS AND FARM SUPPLY	Offsite Drilling Program	pdf	5.22	4/30/2007
	BUTTE MOTORS AND FARM SUPPLY	UST Removal AND Site Remediation	pdf	1.13	12/19/2003
*	BUTTE MOTORS AND FARM SUPPLY	REPORT	pdf	0.87	12/1/2003
Scien ocatior Enviror his info	tific and/or tech n, however it is r nment's Freedor ormation.	nical type of information ha not routinely available. Plea m of Information and Prote	s bee ase co ction f	n identifi Intact Alb for the av	ed for this ierta railability of
Do	cument D	elivery			
Download Email					
	Deliver Selected	d Documents			

Check the selection boxes beside any document to either download it or have delivered by email, then click on Deliver Selected Documents.

* Any checkbox unavailable (grayed out) with an asterisk indicate the document is not deemed routinely available, and the user should contact **Alberta Environment and Parks Freedom of Information** office (780 427-4429) for the availability of the document. A fee will apply for a FOIP search.

Image Verification	9 e 7 5 a Refresh
Submit	9e75a Cancel

A **CAPTCHA** screen will appear. This is a program that can distinguish between humans and machines using a test most people can easily pass but a computer program cannot. The idea is to prevent spammers from using web bots to automatically mine the information. The test is case sensitive.

Tip: Having trouble seeing or typing the verification, or getting error messages? Click on Refresh to reset the CAPTCHA for a new image.

Click on the link to download the documents. The document will be delivered in a zip folder. Multiple documents can be delivered together.

	Document Results SHOW HELP			3 Result(s)			
1				File	FileSize		
	Select	Name BUTTE MOTORS AND FARM SUPPLY	Description Offsite Drilling Program	Type pdf	(MB) 5.22	Date 4/30/2007	
	>	BUTTE MOTORS AND FARM SUPPLY	USTRemoval AND Site Remediation	pdf	1.13	12/19/2003	
	*	BUTTE MOTORS AND FARM SUPPLY	REPORT	pdf	0.87	12/1/2003	
Y	Your order is now available to be downloaded. <u>Click here to download.</u>						
Document Delivery							
Download Demail							
	Deliver Selected Documents						

Note: Some of the documents are quite large in size; they can take up to a few minutes to download. When requesting delivery by Email, check with your internet/email service provider to determine any security or size restrictions. Contact the ESAR support desk if you cannot download or email a large document.

• <u>ESAR-Support@gov.ab.ca</u>

Map Search

Tip: Users having a problem viewing the map can go to SPIN2 News to download the SPIN2 Map Controls.

SPIN2 News

In most cases these controls download automatically without a problem, however, other users may be prompted to download the controls. Those users, who did not agree to download the controls or have "locked down" computers and/or firewall security in place, will not be able to view the map until the controls are in place.

Searching by the map allows the user to locate sites with ESA information from the Map of Alberta based on the search criteria. Use the panel on the left to select the type of search criteria that the user has available.



Map Search – ESA Marker



The ESA marker represents an approximate location of a site where the Government of Alberta has received scientific and/or technical information. The ESA marker is an arbitrary, 40 metre diameter **purple** circle centered on the property for which this information is attached.

The marker is associated with the land parcel where the assessment was conducted. If the assessment includes off-site location(s), those are not referenced with a marker. Users are encouraged to check documents within their search area to determine if the property of interest has been impacted.



Tip: If no documents are displayed when you click on a marker, move the cursor around until a number is displayed. This indicates a connection has been made between the map and the document storage.

Map Controls					
	Alberta Map – Returns map view to the Alberta map				
2	Zoom to Last Full-Extents – Returns map view to the original urban/rural detail map size selected after zooming in (dependent on level zoomed to)				
	Back – Returns user to the previous map view				
	Forward – Returns map to previous view if Back function was used				
í	Information – Place information tool within an ESA marker using your mouse and left click. The application returns to the Search Form page with the selected information populated within the ESA Results table.				
$\mathbf{Q}_{\mathbf{T}}^{-}$	Zoom In/Out – Left click to zoom into the map, right click to zoom out				
2	Zoom Area – Click, hold, drag and release to create window (use Zoom to Full-Extents or Zoom In/Out, if you have zoomed in too far)				
	Pan – Used to move around the map in any direction or to set specific From and To points on the map				
	Measure Map – Used to measure the distance between two points on the map, click and hold a line, the distance, in metres, will be displayed along the Status Line				
L	Magnifying Glass – Left click to increase magnification, right click to decrease magnification (to disable, select another tool)				

Tip:

To quickly move around the map, click the arrow at the side or corner to move in the desired direction.



Map Search – Alberta Township System (ATS)

The Alberta Township System (ATS) format is as follows:

MER - (Meridian)	west of the 4 th , 5 th or 6 th
RGE - (Range)	1-30
TWP - (Township)	1-126
SEC - (Section)	1-36
[QTR] - (Quarter Section) [optional]	N, S, E, W, NE, NW, SE, SW

Alberta Environment and Parks	Th arbitr	e ESA marker represents an approximate location of a site where the Governmery, 40 meter diameter circle centered on the property for which this information of the property of the site of the property of the pro	nt of Alberta has received scientific and/or technical informa is attached. For locations or other site information, see the or Spatial Search provided by the Alberta Land Ti	ation. The marker is an locument results table.
Search Form Map Search				
A designated location identifies a site where Albertz Environment and Parks has received scientific o	r	MONTH I		
anything regarding the current state or condition of the site. Please refer to the studies and reports to determine the condition of the site				R LANG
✓ ATS				
Meridian W - 4				
Township 28			-	
Section 27	PPELNER/W			
Search	NE28 10 10 4	NW2@8-20-4	NE27 28-20-4	(AST
> PBL	ML20 20/20/4			Į,
> Address		CONTRACTOR 	⊜	
Place Name		COMPRESSOR SITE		
Coordinate				
Help with Map		\frown		
	Click and drag to pan.	X:156873.5787 Y:5698053.970	9	
	Map Views	Map Information	Map Navigation 💦 🔍 💽	Map Tools

Tip: Searches made to the quarter section will show a marker in the centre of the quarter section (as in the example). Reclamation certificates are often filed to the Legal Subdivision (LSD), and will be displayed to the appropriate LSD location (as on the adjacent quarter section - W4;20;28;27;;10).

Map Search - Plan Block Lot (PBL)

The Plan/Block/Lot format is used to search for documents within a Plan of Survey or a Condominium Plan.

Plan	seven-character alphanumeric value			
Block/Unit/Parcel	four-character alphanumeric value			
Lot six-character alphanumeric val				
**Plan is mandatory, Block and Lot are optional				



Map Search – Address

The system displays a map centered around the requested area. The municipal address search will NOT provide the exact positioning of a parcel at that address. It will generate a map with a viewing area of approximately 200 metres, with the address as the center of the map. Please note this is a third party feature and not in control of Alberta Environment and Parks.

Tip: A list of acceptable values will be displayed as you type to assist with the correct format of the street name, street type and municipality.



Map Search - Place Name

The system displays a map centered around the specified place name. NOTE: These place names are sourced from a SPIN2 table. The location may not be the physical centre of the place, but the logical centre. (e.g. The downtown corridor when finding "Edmonton")

Tip: To assist with selecting the correct place name, a list of acceptable values will be displayed as you type.



Map Search - Coordinates

The system displays a map centered around the specified coordinates. Two types of coordinates can be used: 10TM X,Y and Latitude/Longitude. Latitude and Longitude coordinates have to be entered in degree-decimal format (e.g., 53.8584, 112.9435).



Reclamation Document Search

Using Search Form

All reclamation certificates are based on the Alberta Township System (ATS).

The Alberta Township System (ATS) format is as follows:

MER - (Meridian)	west of the 4 th , 5 th or 6 th
RGE - (Range)	1-30
TWP - (Township)	1-126
SEC - (Section)	1-36
[QTR] - (Quarter Section) [optional]	N, S, E, W, NE, NW, SE, SW
[LSD] - (Legal Subdivision) [optional]	1-16

Tip:

[] denotes that quarter section and legal subdivision are optional

Searching at a Section level will display all sites within the Section. Entering the quarter section or legal subdivision could result in missed documents.

ATS Search ► SHOW HELP



Form at: MER-RGE-TWP-SEC-[QTR]-[LSD]

[] denotes that the quarter section and legal subdivision are optional.

Instead of the site name, the Search Results table displays 'Reclamation' in the name cell.

Search Results 4 ► SHOW HELP			Result(s)	
Name	Address	Vie w Map	Vie w Doc s	
Reclamation	10-11-39-14-4	۱		
Reclamation	16-11-39-14-4	۷	D,	
Reclamation	6-11-39-14-4	۲	D_	
Reclamation	11-11-39-14-4	۱	D,	

The site name is displayed in the Description field in the Document Results table.

Document Results ► SHOW HELP			2 Result(s)		
Select	Name	Description	File Type	File Size (MB)	Date
	Reclamation	Reclamation Certificate Documentation - VOYAGER PROVOST 10- 11-39-14 WELL	pdf	0.12	7/10/1990
	Reclamation	Reclamation Application Documentation - VOYAGER PROVOST 10- 11-39-14 WELL	pdf	0.68	11/4/1988

Using Map Search

Unlike ESA documents, reclamation certificates are mapped based on the centre of the quarter section or the centre of the legal subdivision, and are not tied to the land title. The example below shows a reclamation certificate file mapped to the centre of W4;27;50;36;SW, and another reclamation certificate file mapped to the centre of W4;27;50;36;;LSD4.

•
SW2050-27-4
69
BY MINIMARY

- 0015388226 4;25;52;5;SE

 Redy ...

 Keady ...

 Kap Views

 Map Information

 Map Navigation

 Map Navigation

 Map Toels

 Image: State S
- When multiple files exist on a property of interest, the markers are offset for display.

 Selecting any one of the offset markers will return all files associated with the property of interest

Search Results	2	2 Result(s)		
Name	Address	View Map	View Docs	
Reclamation	8-5-52-25-4	۲	D,	
Reclamation	8-5-52-25-4	۷	D,	

Download Complete ESA List

This function is available from the Search Form tab. Clicking on the "Download Complete ESA Site List" tab will bring up a screen asking if you want to open the csv file or save it to your computer.

The csv file can be saved in csv format or opened in Excel and saved as an Excel file for further data manipulation. The ESRD File Number is the file number that the Department has associated with the site, and includes sites with ESA's on file, as well as sites with reclamation certificates. The csv file includes a list of all sites that ESAR can currently display, and includes basic information like file number, operation name, file type (PST, CSU, SCD, REC), the legal land location (LLD) as either PBL or ATS coordinates, the number of documents for each site that is available on ESAR, the Land Titles LINC number (when available), and the 10TM coordinates for spatial mapping.