



Instructions for the Completion of EDS Supplements for Formal Disposition Applications

Apr 28, 2017

Purpose

These instructions are intended to provide assistance and clarification to applicants in the completion of Supplement forms for submission when making public land formal disposition applications.

This document has been structured to provide information directly applicable to the completion of supplements for formal disposition applications. Applicants should read the supplement instructions in their entirety, specifically those that are applicable to the activities in which they applying.

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1.0 General

1.1 Intent of Supplement Form

Supplement forms are created to provide the regulatory body with specific information regarding the activity that allows them to make informed decisions about the activity. There have been supplements created for a range of activities specific to their unique impact and their relationships to associated standards and conditions. There are situations when a standard or condition or policy provides options to an applicant and it is the supplement that provides the detailed information that informs the regulatory body when making a decision.

It is the intent of the regulatory body to not duplicate policy or specific conditions within the supplement submissions that are already defined through other documents or procedures.

Application Supplements

These documents provide the regulatory body with information around the construction and development of the activity and in many cases provides context of that activity in relation to the standards and conditions as identified by the Landscape Analysis Tool. In addition, these documents provide information that advises the regulatory body that proper planning steps were undertaken during the planning stages of the project. These supplements can also provide the regulatory body information to assess land use charges in the case of authorized associated incidental activities.

The appropriate supplement must be completed for each disposition being applied for. These supplements form part of the disposition approval document and therefore, the information contained within them as provided by the applicant links directly to the standards and conditions as identified by the Landscape Analysis Tool and the Master Schedule of Standards and Conditions documents. With the supplements forming part of the formal disposition document, they are subject to department inspection and compliance review.

Application Supplement submissions with Mitigation

In some situations, an applicant may propose to not adhere to;

1. one or more of the standards identified within the Landscape Analysis Tool (LAT) report as submitted as part of the formal disposition application,
2. is unable to meet the requirements of a reservation as discussed with the reservation holder,
3. is unable to meet the expectations of a Higher Level Plan as discussed with the plan administrator.

When this occurs, mitigation is required to be submitted as part of supplement. The mitigation proposed must clearly describe why the applicant cannot meet the above factors and then provide justification as to why it cannot be mitigated or provide appropriate mitigation to address the objectives and outcomes of that specific item. Mitigation and other commitments as provided by the applicant and agreed to by the regulatory body must be followed and are subject to compliance.

The applicant must be detailed and specific in its submission of mitigation options and if these are not acceptable to the regulatory body, the applicant may be asked to revise its supplement submission or the application may be refused. It is the responsibility of the applicant to ensure that all information is complete and true to the activity that is being applied for. Erroneous or misleading information submitted as part of the application will place the applicant in a position of non-compliance and subject to compliance actions.

1.2 Adherence to Standards, Conditions and Associated Documents

It is the applicants' responsibility to ensure that all standards, conditions and associated documents are met when making the formal disposition application. The LAT will guide applicants in determining which standards and conditions are applicable based on the proposed activity boundaries and the sensitive features that are intersected due to that specific land location. The most directly applicable standards and conditions are referenced next to the appropriate section; however this is not an exhaustive list. The proponent will have to review all the standards and conditions within the LAT report and any associated documents, such as; the Master Schedule of Standards and Conditions, Pre-Application Requirements for Formal Dispositions and others, to ensure that the formal disposition application meets the procedures and processes defined by the regulatory body. If the applicant has any questions regarding any of these documents or procedures, it is expected they will be contacting the appropriate regulatory body for clarification or direction.

If the applicant cannot meet all applicable standards as defined within the LAT report or must deviate from direction provided within a reservation or higher level plan, appropriate mitigation must be identified.

1.3 Supplement Form Types

Both Environment and Parks and the Alberta Energy Regulator have collaboratively developed Application Supplements for activities on public land to replace the Environmental Field Reports. These supplements take into consideration environmental factors of the activity and speak to factors identified within the Landscape Analysis Tool.

The Supplements available for use by applicants applying to public land are:

- AS-001 Wellsite
- AS-002 Installations
- AS-003 Access
- AS-004 Pipeline
- AS-005 Miscellaneous
- AS-006 Easement
- AS-007 Bed and Shore
- AS-008 Vegetation Control Easement
- AS-009 Recreation
- AS-010 Surface Material Exploration
- AS-011 Surface Material Licence
- AS-012 Surface Material Lease
- AS-013 Quarry's
- AS-014 Mines/InSitu

Available supplements are coded specifically to certain disposition, purpose and activity types. Refer to Appendix G for a list of these references to ensure you are selecting the appropriate supplement for your proposed activity.

1.4 Form Completion and Validation

The supplement forms are contained with the Electronic Disposition System (EDS) and as such, have business rules and checks built within to ensure supplements are completed correctly prior to submission with a formal disposition application. In every case, a supplement is to be completely filled out, however some of the answers provided by the applicant may initiate additional related questions to be completed. This will be explained in more detail, further within this document.

To facilitate the completion of the supplement and ensure errors are eliminated, when navigating through the supplement form, sections that are not completed properly or require information, will be highlighted in red and error warnings will be displayed at the bottom of the page.

Before an applicant begins to create a supplement, they should ensure they have:

- Read these Supplement Instructions,
- Read the Pre-Application Requirements for Formal Dispositions,
- Have generated a LAT report for this activity and have reviewed its associated standards, conditions and identified impacts to ensure they can address these during supplement completion,
- Have generated a Land Standing report and reviewed it in full,
- Have performed any pre-site assessments or surveys to ensure the siting of the proposed activity is appropriate in relation to the identified standards and conditions within the LAT report,

If the applicant chooses to complete a supplement without the above information, they run the risk that aspects of the disposition application may not be addressed and therefore, the application may be refused during review by the appropriate regulatory body. It is a requirement of the applicant to ensure completed supplements contain up-to-date and accurate information. Supplements with inaccurate information submitted at time of formal disposition application may invite rejection or refusal of the disposition application or if approved, may involve investigations of non-compliance, which may result in enforcement actions being assessed against the disposition holder and/or suspension or cancellation of the disposition activity.

2.0 Steps to Supplement Completion

2.1 Header Information

When an applicant enters EDS and initiates the creation of a supplement, there are certain sections and information that is required for its completion. This common information is required for all supplements. Prior to supplement creation, the applicant needs to be aware of what supplement is appropriate for the activity being proposed.

The screenshot shows the top of the EDS application form. It includes the Government of Alberta logo, the Alberta Environment and Parks logo, and the Alberta Energy Regulator logo. There are links for Contact Us, EDS Website, and Help. A breadcrumb trail reads: Location: Alberta Government > Alberta Environment and Parks > Electronic Disposition System > Application Supplement > Application Supplement. Below the breadcrumb is a paragraph of text explaining that the appropriate supplement form must be completed and submitted for each surface disposition application, and that the proponent is responsible for ensuring that any procedure, policy or direction within these documents are understood and followed. It also states that supplements submitted as part of the disposition application that do not align with the disposition type, purpose or activity will result in the disposition application being rejected. Below the text are four input fields: Report Type (a dropdown menu), Disposition Type (a dropdown menu), Purpose/Activity Type (a dropdown menu), and Project Name (a text input field). At the bottom of the form are two buttons: Cancel and Next. Below the form is a footer with the text: Alberta Environment and Parks | Search | Contact Us | Privacy Statement. The user agrees to the terms and conditions set out in the Copyright and Disclaimer statement. © 1995 - 2012 Government of Alberta.

The information required at time of supplement creation are:

- **Report Type**

Identifies whether the applicant will be submitting a formal disposition application that meets the standards and conditions as identified within the Landscape Analysis Tool (LAT) report and in alignment with any associated reservations/notations and higher level plans or if they are submitting an application with associated mitigation.

This screenshot shows the same EDS application form as above, but with the Disposition Type dropdown menu open. The dropdown menu displays two options: Application Supplement and Application Supplement with Mitigation. The other input fields (Report Type, Purpose/Activity Type, and Project Name) and the Cancel and Next buttons are also visible.

- **Disposition Type:**

Identifies the type of disposition being applied for.

- **Purpose/Activity:**

Identifies the specific purpose/activity that is being applied for as referenced within the Public Lands Administration Regulation (PLAR) Purpose/Activity Tables A1 and A2. These listings are linked to the Disposition Type as selected. For example, when DLO is selected as the disposition type, only those Purpose/Activity Types that can be issued under a DLO are available for selection. Depending on the Purpose/Activity Type that is selected, this will drive which sections of the supplement are required for completion.

The screenshot shows a web form with the following fields and options:

- Report Type: Application Supplement
- Disposition Type: DLO
- Purpose/Activity Type: A dropdown menu is open, showing the following options:
 - Access - Class I - All Weather
 - Access - Class II - All Weather or Dry
 - Access - Class III - All Weather or Dry
 - Access - Class IV - Frozen / Dry Conditions
 - Access - Class V - Frozen
 - Access - Class VI - Frozen
- Project Name: An empty text input field.

At the bottom left of the form, there are two buttons: "Cancel" and "Next".

- **Project Name:**

Optional entry for applicants to identify a Project Name that will provide the applicant with some reference. The regulatory body will not track this entry and it will not inform any of its business decisions.

With this information identified, the applicant will be able to move to the next step of the process in completing the supplement submission.

3.0 Section A: Project/Construction Description

Section A is unique and has been developed based on a number of activity groupings that utilize similar construction techniques and have similar impacts to the land. This section will vary depending on the type of activity the applicant is proposing. This allows the regulator to define a particular set of questions that will further inform the regulatory body of that particular activity during the merit review and decision.

Each Section A as identified within the multiple supplement forms are described as follows.

3.1 AS-001 Wellsite – Section A

This section pertains primarily to wellsite and drilling operations. Below is a breakdown of the specifics of this section;

A. Project/Construction Description

1. Well Product:

2. Drilling Method:

3. Corner To Center Elevation:

4. Flare requirements for drilling:

5. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of site clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

6. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for site clearing:

500 characters remaining.

7. Drilling Waste Handling:

8. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Well Product:

Choose the well product type according to the primary product being produced or targeted from the well. Available options include:

- Coalbed Methane
- Oil
- Sour Gas (H₂S)
- Sweet Gas
- Other (Explain in next column)

2. Drilling Method:

Choose the appropriate drilling method that will be implemented on this site. Available options are:

- Double Rig
- Horizontal (Unconventional)
- Multi-Well Site
- Single Rig
- Triple Rig
- Wellbore addition

This drilling method selected will justify the allowable size of the disposition which must be consistent with the generated LAT report and survey plan. Select “Multi-Well Site” when all the wells are drilled within the first construction phase or if the site has multiple horizontal (unconventional) wells. For the addition of one or more wells to an existing site, select “Wellbore addition”.

3. Corner to Center Elevation:

Available options include:

- < 10m
- > 10m

If wellsite elevation is >10m from any corner to wellsite centre, then the applicant must provide mitigation as part of the supplement submission or address the elevation concerns to meet the condition. In the case of a multi-well site, this measurement is to be to the centre of the lease area, rather than to a specific well center.

4. Flare Requirements for Drilling:

Select the appropriate option for your drilling operation. Available options are:

- Flare Tank
- Flare Stack
- No Flaring Required

5. Identify all aspects of vegetation removal/management:

This section illustrates to the regulator how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*. **Without a waiver all merchantable timber must be salvaged.**

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for the “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

6. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (no stripping)
- Padded Site (no stripping)
- Stripping- Single Lift
- Stripping- Two Lift
- Other (explain in next column)

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

7. Drilling Waste Handling:

Applicant will identify the type of drilling waste management that will occur for this activity. If “Other” is selected, be detailed in your description.

Allowable options are:

- Land Spraying
- Land Spraying while drilling
- Land Spread
- On lease Sump
- On private land
- Remote sump (TFA)
- Sump under disposition
- Sumpless System
- Other

Select the most relevant option. If more than one drilling waste handling method is required, choose other and explain in the adjacent box. All remote sumps not already under disposition on public land require a Temporary Field Authorization (TFA) from the regulatory body.

8. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.2 AS-002 Installations – Section A

A. Project/Construction Description

1. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of site clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

2. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for site clearing:

500 characters remaining.

3. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Identify all aspects of vegetation removal/management:

This section illustrates to the regulator how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.
Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

2. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (no stripping)
- Padded Site (no stripping)
- Stripping- Single Lift
- Stripping- Two Lift
- Other (explain in next column)

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

3. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.3 AS-003 Access – Section A

A. Project/Construction Description

1. Will variable width construction techniques occur?

2. Are variable width clearing techniques being utilized during the construction of this project?

3. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of right-of-way clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

4. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for right-of-way clearing:

500 characters remaining.

5. Are access controls required as identified within the LAT Report?

6. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Will variable width construction techniques occur:

When planning access, one of the outcomes echoed is the reduction of footprint as part of the application process. The applicant is required to identify whether they are employing variable width construction techniques in respect to the proposed access as referenced within the Pre-Application Requirements for Formal Dispositions.

Variable width construction techniques apply to the amount of land being applied for where the surveyed right-of-way would reflect a variable width corridor.

2. Are variable width clearing techniques being utilized during the construction of this project:

The applicant is required to identify whether they are employing variable width clearing techniques in respect to the proposed access as referenced within the Pre-Application Requirements for Formal Dispositions.

Variable width clearing techniques apply to the amount of land being disturbed within the surveyed right-of-way.

3. Identify all aspects of vegetation removal/management:

This section illustrates to the regulatory body how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.
Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

4. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (no stripping)
- Stripping- Single Lift
- Stripping- Two Lift
- Other (explain in next column)

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g. site will be accessed only under frozen ground conditions).

5. Are access controls required as identified within the LAT Report:

5. Are access controls required as identified within the LAT Report? Yes

If Yes, select the type of access controls that will be implemented. (select all that apply)

Barricades Earthen Berms Locked Gates Manned Checkpoints

Permanent removal of Watercourse crossings Temporary removal of Watercourse crossings

Pre-existing Access Control Point (identify legal location):

Other:

** Discussion with the issuing regulatory regional Office may be required to determine the proper access control.

If barricades, locked gates, manned checkpoints or temporary or permanent removal of watercourse crossings are selected, provide information regarding location of access control, structure description (if any), etc.:

500 characters remaining.

Public access controls are required on some roads within sensitive wildlife areas. This is an important mitigation measure aimed at reducing the impacts to wildlife caused by new access construction, and allows industry to continue construction of required access while reducing impacts. Refer to the listed standards within the Land Analysis Tool (LAT) report to determine if access controls are required. Select the appropriate access control(s) to be applied to the access in accordance with the Pre-Application Requirements for Formal Dispositions: Access Control section. If the applicant has questions, they should contact the appropriate regulatory body regional office to determine the appropriate access controls for the activity being applied for. If the LAT report identifies that access controls are required due to the location of your proposed activity, then the applicant must select “Yes” to this question. Once selected, additional information will be required by the applicant as follows:

Access Control – Available Options:

- Barricades
- Earthen Berms
- Locked Gates
- Manned Checkpoints
- Permanent removal of Watercourse crossings
- Temporary removal of Watercourse crossings
- Pre-Existing Access Control Point (identify legal location)
- Other

If “Other” is selected, be detailed in your description of the access control and identify the location where it will be situated on the disposition.

Note: For Pre-Existing Access Control Point, the following conditions must be in place in order for it to qualify as effective access control:

- The pre-existing access control point must be the only route for highway vehicle traffic to access to the new disposition (so that a person may not be able to drive a different route that does not have access control to reach the new disposition).
- The pre-existing access control point must be authorized by the regulatory body under a Ministerial Order, Director's Order or under the disposition in which it is located.
- The pre-existing access control point must be currently in operation and effectively controlling public access.
- The pre-existing access control point must either be under the control and management of the applicant's organization or the applicant's organization must have a valid road use agreement with the access control point holder specifying the continued use and maintenance of the access control point.

Regardless of the options chosen for access control, it is expected that public access will be controlled at all stages of the disposition (construction through to reclamation). If the access control is not constructed in a manner that delivers this expectation, then the disposition holder may be required to re-engineer that particular access control until it does prevent access or be required to select another access control method that is appropriate for that access activity.

6. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.4 AS-004 Pipeline – Section A

A. Project/Construction Description

1. What is the pipe outside diameter (mm)?

Is this project a multi-pipe installation?

2. Is this a NEB regulated pipeline?

3. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of right-of-way clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

4. Pipeline installation (predominant method for pipeline ROW):

5. Topsoil Handling:

a) Affected area:

b) Method:

Describe soil storage and potential debris storage for right-of-way clearing:

500 characters remaining.

6. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. What is the pipe outside diameter (mm):

Identify the outside pipe diameter in millimeters. This will verify whether the pipeline is a regulated pipeline.

Is this project a multi-pipe installation?

Select “Yes” if this project involves the installation of multiple pipelines (two or more) within a single disposition area.

Is this project a multi-pipe installation? Yes

If this is a multi-pipe operation, add in all additional pipe diameters:

	Diameter (mm)
✖	

Identify the pipeline diameters for all additional pipelines by adding another row if required.

2. Is this a NEB regulated pipeline:

Based on the pipeline diameter and the length or if the pipeline is crossing provincial boundaries, it may require National Energy Board (NEB) approvals. If the answer is “Yes”, additional information will be required, specifically:

- Has a NEB application been submitted, and if Yes;
- Providing the NEB file #;

2. Is this a NEB regulated pipeline?

If Yes, has a NEB application been submitted?

If Yes, provide NEB file#:

This information will advise the regulator of the status of the file and allow them to connect with the **new** to coordinate the review of the application:

3. Identify all aspects of vegetation removal/management:

This section illustrates to the regulatory body how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.
Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

4. Pipeline installation (predominant method for pipeline ROW):

Identify from the following list the primary method for installation (e.g., the method which is used for the greatest proportion of length of the ROW). Options are:

- Trench
- Plough
- Above-Ground`
- Directional Drill
- Other

When “Other” is identified as the predominant method, explain in the adjacent text box.

5. Topsoil Handling:

a) Affected Area:

This describes where topsoil will be stripped from the disposition during construction. Available options include:

- Entire Right-of-Way (R-O-W)
- None Required - Directional Drill
- None Required - Ploughed-in Pipe
- None Required - Straight Trench
- Trench and spoil
- Trench and working side access only
- Trench only

b) Method:

For the areas being affected along the pipeline right-of-way to be stripped, choose the method of stripping. Available options include:

- Not Applicable
- Stripping - Single Lift
- Stripping - Two Lift
- Other (explain in next column)

“Not applicable” is an appropriate option when no stripping is identified in the “Affected Area” section.

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be stored on the site. If site is minimal disturbance describe how that will be achieved (e.g., site will be accessed only under frozen ground conditions). If debris for rollback is to be stored along the right-of-way, identify where that debris is to be stored.

6. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.5 AS-005 Miscellaneous – Section A

A. Project/Construction Description

1. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of site clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

2. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for site clearing:

500 characters remaining.

3. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Identify all aspects of vegetation removal/management:

This section illustrates to the regulatory body how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*. **Without a waiver all merchantable timber must be salvaged.**

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

2. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (No Stripping)
- Padded Site (no stripping)
- Stripping- Single Lift
- Stripping- Two Lift
- Other (explain in next column)

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

3. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.6 AS-006 Easement – Section A

A. Project/Construction Description

1. Indicate what type of structure will be installed.

For the structure selected, describe the method of foundational support to be installed. (eg, concrete, screw piles, drill, etc.)

2. Is this a buried power line or communications line?

3. Is the proposed line located within the Forest Protection Area?

4. Will the power line be within 10km of a community within the Forest Protection Area?

5. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of right-of-way clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

6. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for right-of-way clearing:

500 characters remaining.

7. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. What type of structure will be installed:

Choose the appropriate structure that is being installed within the right-of-way as these will justify the associated right-of-way width being applied for. Available options include;

- Buried Cable
- Fibreglass/Composite Pole
- Metal Tower
- Pole

In addition, the applicant must describe the type of foundational support for these structures as it informs if there may be final reclamation impacts.

2. Buried Line or Communications Line:

Identify where this is a buried line construction involving electrical or communication lines. If “Yes” is selected, describe the method of installation (ie. Trenching).

2. Is this a buried power line or communications line?

If Yes, identify your trench width and method:

3. Is the line located within the Forest Protection Area:

If “Yes”, then a Powerline Hazard Assessment Plan (PHAP) must be completed and submitted as referenced within the Pre-Application Requirements for Formal Dispositions.

3. Is the proposed line located within the Forest Protection Area?

If 'Yes', a PHAP must be sent to EDS-CommWorkflow@gov.ab.ca (refer to the PHAP requirements located within the PreApplication Requirements for Formal Dispositions)

4. Will the power line be within 10 km of a community within the Forest Protection Area:

If “Yes”, then the applicant must identify the community(s).

5. Identify all aspects of vegetation removal/management:

This section illustrates to the regulator how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.
Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

6. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (No Stripping)
- Stripping- Single Lift
- Stripping- Two Lift
- Other (explain in next column)

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

7. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.7 AS-007 Bed and Shore – Section A

A. Project/Construction Description

1. Identify the dates of construction from commencement to completion:
 commencement: completion:

2. Is the purpose/activity selected for this application, Beach Modification/Development, Watercourse Bank Stabilization or Watercourse Realignment/Reconstruction?

3. Has a Water Act approval been issued for this activity?

4. Identify all aspects of vegetation removal/management:
 a) Is merchantable timber present?
 b) Describe your method of site clearing:

 300 characters remaining.

c) Brush disposal: (select all that apply)
 Mulch N/A Pile & Burn Rollback Spread
 Other:

5. Topsoil Handling:
 Method:
 Describe soil storage and potential debris storage for site clearing:

 500 characters remaining.

6. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:
 Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Dates of Construction:

Identify the dates of construction from commencement of activities to their completion. This will advise the reviewing regulatory body if there may be impacts to fisheries.

2. Is the purpose/activity selected for this application, Beach Modification/Development, Watercourse Bank Stabilization or Watercourse Realignment/Reconstruction:

If “Yes”, the reviewing regulatory body requests more information so it can make an informed decision. Be detailed in your specifics to avoid the chance of application rejection.

2. Is the purpose/activity selected for this application, Beach Modification/Development, Watercourse Bank Stabilization or Watercourse Realignment/Reconstruction?

If Yes, provide additional detailed information about the specifics of the activity including, construction methods, equipment used and materials being used.

 150 characters remaining.

3. Has a Water Act approval been issued for this activity:

To ensure *Public Lands Act* and *Water Act* approvals are coordinated, both applications should be submitted or an integrated application be submitted otherwise there may be delays in issuance. The applicant must identify the *Water Act* authorization number if one has been provided.

3. Has a Water Act approval been issued for this activity? <input type="button" value="Yes"/>
If Yes - Identify the Water Act Authorization number: <input type="text"/>

4. Identify all aspects of vegetation removal/management:

This section illustrates to the regulatory body how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.
Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

5. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (no stripping)
- Not Applicable
- Stripping- Single Lift
- Stripping- Two Lift
- Other

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

6. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.8 AS-008 Vegetation Control Easement – Section A

A. Project/Construction Description

1. Identify the disposition(s) and their purpose/activity associated with this activity:

	Disposition Number	Purpose/Activity
✎ 🗑		

2. Are variable width clearing techniques being utilized during the construction of this activity?

3. Is there going to be ongoing vegetation control within this activity?

4. Are watercourses or waterbodies located within this activity?

5. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of right-of-way clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

6. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for right-of-way clearing:

500 characters remaining.

7. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Identify the disposition(s) and their purpose/activity associated with this activity:

Identify the associated dispositions to which the vegetation control easement will support. If the easement applies to more than one disposition, then identify any additional dispositions as well by selecting the “Add Row” button.

2. Are variable width clearing techniques being utilized during the construction of this activity:

If “Yes”, then the applicant must provide specifics as to how variable techniques are being employed;

2. Are variable width clearing techniques being utilized during the construction of this activity?

If Yes, describe the variable width techniques being implemented in relation to this activity:

300 characters remaining.

3. Is there going to be ongoing vegetation control within this activity:

If “Yes”, then the applicant must provide specific details as to what type of ongoing vegetation controls will be implemented.

3. Is there going to be ongoing vegetation control within this activity? Yes

If Yes, describe the method of ongoing vegetation control and the estimated frequency of the stated vegetation control:

300 characters remaining.

4. Are watercourses or waterbodies located within this activity:

If “Yes”, then the applicant must provide specific details as to how these watercourse/waterbodies will be managed and protected during vegetation maintenance activities;

4. Are watercourses or waterbodies located within this activity? Yes

If Yes, and based on the vegetation control identified, when in proximity to these watercourse/waterbodies, what is your strategy to protect these resource values?

During initial construction:

300 characters remaining.

During ongoing vegetation control operations:

300 characters remaining.

5. Identify all aspects of vegetation removal/management:

This section illustrates to the regulatory body how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.
Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

6. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (No Stripping)
- Not Applicable
- Stripping- Single Lift
- Stripping- Two Lift
- Other

Describe soil storage and potential debris storage for site clearing:

Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

7. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.9 AS-009 Recreation – Section A

A. Project/Construction Description

1. Was an economic business plan developed for this proposal?

2. Did any public consultation or engagement occur?

3. Has an operations management plan for the proposed activity been developed?

For any documents to be provided to the department based on the above questions, submit those documents to: EDS-CommWorkflow@gov.ab.ca

4. Does the proposed activity generate any sewage?

5. Identify all aspects of vegetation removal/management:

a) Is merchantable timber present?

b) Describe your method of site clearing:

300 characters remaining.

c) Brush disposal: (select all that apply)

Mulch N/A Pile & Burn Rollback Spread

Other:

6. Topsoil Handling:

Method:

Describe soil storage and potential debris storage for site clearing:

500 characters remaining.

7. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Cancel Back Next Save Disable warnings

1. Was an economic business plan developed for this proposal:

With most recreational activities, an Economic Business Plan is developed to explore whether the venture will be profitable and provide a value to Albertans. This provides information to both the applicant and the regulatory body as to the project’s viability and whether it is a justified allocation of lands.

If the answer is “Yes”, a copy needs to be submitted to the department through the identified email address; EDS-CommWorkflow@gov.ab.ca. If the answer is “No” then during merit review, the applicant may be asked to complete one if there are questions regarding the viability of the proposed activity.

2. Did any public consultation or engagement occur:

Depending on the recreational activity being proposed, public consultation may be required to ensure stakeholders and possible future users have had opportunity to provide comments to the proposed activity. This provides information to both the applicant and the regulatory body as to any concerns or issues that may impact the proposed activity.

If the answer is “Yes”, a copy needs to be submitted to the department through the identified email address; EDS-CommWorkflow@gov.ab.ca. If the answer is “No” then during merit review, the applicant may be asked to conduct public consultation with stakeholders and the public to assess if there are any issues with the proposed activity prior to a merit decision.

3. Has an operations management plan for the proposed activity been developed:

Depending on the recreational activity being proposed, an Operations Management Plan may be required to illustrate to the regulatory body the details of operation of the proposed activity. This provides information and details to the regulatory body of how the proposed activity will be operated which will be factored into the merit review.

If the answer is “Yes”, a copy needs to be submitted to the department through the identified email address; EDS-CommWorkflow@gov.ab.ca. If the answer is “No” then during merit review, the applicant may be asked to complete and provide an Operations Management Plan for review prior to a merit decision. If accepted, the Operations Management Plan will be tied to the formal disposition approval through condition.

4. Does the proposed activity generate any sewage:

Depending on the recreational activity being proposed, sewage waste may be a factor that needs to be addressed.

4. Does the proposed activity generate any sewage?

If Yes, indicate the amount of waste in M3:

If Yes, describe the disposal Method

If the answer is “Yes”, the applicant needs to identify the amount of waste that will be produced and the disposal method.

5. Identify all aspects of vegetation removal/management:

This section illustrates to the regulatory body how the applicant intends to manage vegetation at the proposed site.

a) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.

Without a waiver all merchantable timber must be salvaged.

b) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

c) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

6. Topsoil Handling:

Select the appropriate option based on your construction method. If “Other” is selected, be detailed in your description.

Method: Available options include:

- Minimal Surface Disturbance (no stripping)
- Not Applicable
- Stripping- Single Lift
- Stripping- Two Lift
- Other (explain in next column)

Describe soil storage and potential debris storage for site clearing:

- Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

7. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.10 AS-010 Surface Material Exploration – Section A

A. Project/Construction Description

1. Is the product being explored for; Sand & Gravel, or Gravel?

2. Identify the dates of construction from commencement to completion (including reclamation):
commencement: completion:

3. Access to the activity:
a) How will you access the proposed activity?

4. Method of exploration and testing:
a) During exploration and testing, will you utilize existing clearings or lines?

b) Identify and list all the types of equipment being used on this activity:

300 characters remaining.

1. Is this product being explored for, Sand and Gravel or Gravel:

This question advises the regulatory body if additional planning processes need to or have been implemented. In this case, if the answer is Yes, an Aggregate Land Review (ALR) should have been initiated. If one has been applied for, the applicant is required to identify the ALR number as processed by the department.

1. Is the product being explored for; Sand & Gravel, or Gravel?

a) If Yes, has an aggregate land review (ALR) been applied for?

If Yes, identify the ALR#:

If the answer is No, then the applicant needs to explain why an ALR was not submitted.

1. Is the product being explored for; Sand & Gravel, or Gravel?

a) If Yes, has an aggregate land review (ALR) been applied for?

If No, explain:

226 characters remaining.

Note: Understanding that the Sand and Gravel policy is still being completed, the ability for application of an ALR is currently not yet available and based on that, the answer identified within the example above is acceptable at this time until the policy is signed off.

2. Identify the Dates of Construction:

This question advises the regulatory body of the dates intended by the applicant to construct and complete the surface material exploration activities.

The applicant needs to remember that a Surface Material Exploration (SME) approval is issued for only one year, therefore the construction timelines need to align with those timelines.

3. Access to the Activity:

Understanding that the majority of exploration activities are short term and utilize already existing access, the regulator needs to ensure that this have been fully conceived and appropriate authorities have been granted.

3. Access to the activity:

a) How will you access the proposed activity?

4. Method of exploration and testing:

a) During exploration and testing, will you utilize

b) Identify and list all the types of equipment be

Available options include:

- Application for Access Disposition
 - Where the applicant for an SME has or will submit an application for an Access disposition (DLO),
- Existing Disposition(s)
 - Where the applicant for an SME is utilizing existing access dispositions,
 - If selected, the applicant will be asked to identify all of the dispositions being utilized.

3. Access to the activity:

a) How will you access the proposed activity?

If "Application for access disposition" or existing disposition(s) was selected, identify the related disposition numbers:

	Disposition Number
<input type="text" value="LOC990212"/>	LOC990212
<input type="text" value="DLO 160021"/>	DLO 160021

- Temporary Field Authorization (TFA)
 - Where the applicant for an SME has or will make application for a TFA to grant temporary access to the proposed SME boundary,
- Other
 - If other access methods are available that does not meet any of the above criteria.

3. Access to the activity:

a) How will you access the proposed activity?

If "other" was selected, explain:

300 characters remaining.

4. Method of Exploration and Testing:

a) Utilization of existing clearings or lines?

During exploration activities, it is expected the applicant will minimize the need to new clearing unless those options are not available. If the applicant selects No, that they are not going to utilize existing clearings, the applicant will need to explain why this new clearing is required.

4. Method of exploration and testing:

a) During exploration and testing, will you utilize existing clearings or lines?

If No, explain the type of clearing that will occur at this activity:

There are no existing seismic lines or access within this area where testing sites can be accommodated. line clearing into these areas will be approximately 4 meters in width and will avoid and wind around large timber to minimize disturbance

57 characters remaining.

b) Identify and list all the types of equipment being used on this activity:

A small tracked hoe - 3 meter width with a 1 foot wide bucket

239 characters remaining.

b) Equipment identification?

The applicant is to list and describe the type of equipment being used in the exploration activities within the proposed application. Equipment description should be specific enough to illustrate what type of disturbance or minimization of, will be expected. For example, dimensions of equipment, wheeled or tracked, implement being used to conduct exploration, etc.

3.11 AS-011 Surface Materials Licence – Section A

A. Project/Construction Description

1. Site Reconnaissance:

a) Identify the date of ground reconnaissance:

b) Identify and describe the resources or actions used to evaluate site conditions, watercourse locations, access and vegetation impacts of the proposed location:

300 characters remaining.

2. Access to the activity:

a) How will you access the proposed activity?

3. Vegetation:

a) Identify the dominant vegetation cover:

b) Is merchantable timber present?

c) Describe your method of site clearing:

300 characters remaining.

d) Brush disposal: (select all that apply)

Mutch N/A Pile & Burn Rollback Spread

Other:

4. Testing Results:

Testing must be carried out to determine the general extent of the deposit. Testing will determine the quality and quantity of the resource within the proposed area.

a) Define the method of testing:

b) Pre-disturbance Soil Profiles - Based on the test determine the average depths of topsoil, subsoil and overburden:

Soil Profile and Texture:

A Horizon - Topsoil Depth	<input type="text"/>	meters	Texture	<input type="text"/>
B Horizon - Topsoil Depth	<input type="text"/>	meters	Texture	<input type="text"/>
Overburden - Depth	<input type="text"/>	meters		

c) Details of the resource:

Average depth of deposit: meters

Maximum depth of deposit: meters

Maximum depth of proposed excavation: meters

Total estimated volume of available material in operating area: m³

5. Topography:

Identify the prevalent topographic features and slope percentage of the site using the Canadian Land Inventory Index (CLI) Classes.

6. Hydrogeology:

a) Based on the testing conducted, was groundwater encountered?

b) Is surface water or groundwater being used or diverted to accommodate site operations?

7. Associated Activities:

Identify any activities associated with this aggregate operation that will take place on site. Select all that apply:

Asphalt Plant Crushing Sand and Gravel Washing Screening

Other:

8. Reclamation:

a) Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

b) Soil Handling:

Describe your soil storage strategy for topsoil, subsoil and overburden and potential debris storage for site clearing:

300 characters remaining.

Average depth of topsoil: meters

Average depth of subsoil: meters

Average depth of overburden: meters

c) Revegetation:

Describe the revegetation strategy for the disturbed site and what process will be implemented for weed and erosion control after reclamation is completed:

1000 characters remaining.

d) Proposed End Land Use:

Will this activity be reclaimed equivalent to the pre-disturbance state?

Identify the anticipated final reclamation grade

9. Site Map:

A map illustrating aggregate operations within the licence boundary, including: extraction area, point of access, buffers, and soil stockpile locations is required.

Note: Submit your site map to AEP.AggregatesAndQuarries@gov.ab.ca at time of application. If no map is submitted or there are discrepancies between the site map and the application plan boundary, this may cause the application to be rejected.

Disable warnings

1. Site Reconnaissance:

This section provides information to the regulatory body about what actions the applicant took to assess the site and when. The applicant should be as detailed as possible in their description of their reconnaissance methods to ensure the department has confidence in the information provided within the supplement.

1. Site Reconnaissance:

a) Identify the date of ground reconnaissance:

b) Identify and describe the resources or actions used to evaluate site conditions, watercourse locations, access and vegetation impacts of the proposed location:

300 characters remaining.

2. Access to the Activity:

Understanding that the majority of exploration activities are short term and utilize already existing access, the regulator needs to ensure that this has been fully conceived and appropriate authorities have been granted.

2. Access to the activity:

a) How will you access the proposed activity?

3. Vegetation:

a) Identify the dominant vegetation cover:

b) Is merchantable timber present?

c) Describe your method of site clearing:

Application for Access Disposition

Existing Disposition(s)

Temporary Field Authorization (TFA)

Other

Available options include:

- Application for Access Disposition
 - Where the applicant for an SME has or will submit an application for an Access disposition (DLO),
- Existing Disposition(s)
 - Where the applicant for an SME is utilizing existing access dispositions,
 - If selected, the applicant will be asked to identify all of the dispositions being utilized.

2. Access to the activity:

a) How will you access the proposed activity?

If "Application for access disposition" or existing disposition(s) was selected, identify the related disposition numbers:

Disposition Number	
<input type="text" value="LOC 990212"/>	<input type="text"/>
<input type="text" value="DLO 160021"/>	<input type="text"/>

- Temporary Field Authorization (TFA)

- Where the applicant for an SME has or will make application for a TFA to grant temporary access to the proposed SME boundary,
- Other
 - If other access methods are available that does not meet any of the above criteria.

2. Access to the activity:

a) How will you access the proposed activity?

If "other" was selected, explain:

135 characters remaining.

3. Vegetation:

This section illustrates to the regulatory body how the applicant intends to manage vegetation on the proposed activity.

a) Identify the dominant vegetation cover:

This information is to provide the regulatory body with information as to the current state of that land and vegetation types. This will inform their decisions regarding clearing and operating methods as well as reclamation practices and end land use intent.

Available options are:

- Coniferous Stand
- Deciduous Stand
- Grassland
- Mixed Wood Stand
- Shrubs
- Other



Some sites may have more than one of these vegetation cover types, however the applicant is to select the most prevalent cover type present on the proposed activity.

b) Is merchantable timber present?

- Merchantability of timber is to be determined by the utilization standards of the Forest Management Area (FMA) or the overlapping Timber Disposition.
- Reference the Forest Management Associations (FMA) Operating Ground Rules, or contact the local FMA holder for details on utilization standard.

Note: The decision of an applicant to not salvage merchantable timber will require the applicant to acquire a waiver from a Forest Officer with delegated authorities under the *Forests Act*.

Without a waiver all merchantable timber must be salvaged.

c) Describe your method of site clearing:

- This text box is to be used to describe how vegetation will be cleared from the site.

d) Brush Disposal:

- The applicant will use this section to indicate how brush will be managed on the site. These disposal methods **do not** apply to merchantable timber which must be salvaged unless a waiver is obtained. Select all the methods that apply to the site.

Note: Methods provided are broad and non-specific and the methods employed may be more involved to ensure reclamation success. For instance spreading debris typically involves driving heavy equipment over the debris to aid in the breakdown and decomposition process.

Search the AEP website for “Industry Directive (ID 2009-01) Management of Wood Chips on Public Land” document for guidance in the application of spreading wood chips as a debris disposal method.

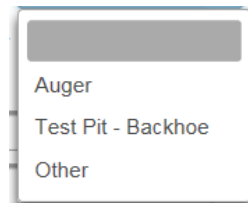
4. Testing Results:

This section will illustrate to the regulatory body information of the deposit, soils and sub-soils of the site prior to disturbance. This information informs how to operate the site to ensure overburden and soils are maintained for future reclamation.

a) Define method of Testing:

Available options are:

- Auger
- Test Pit – Backhoe
- Other



If ‘Other’ is selected, the applicant must define the method of testing.

b) Pre-disturbance Soil Profiles:

This section provides details of the existing soil profiles and depths prior to disturbance.

b) Pre-disturbance Soil Profiles - Based on the test determine the average depths of topsoil, subsoil and overburden:

Soil Profile and Texture:

A Horizon - Topsoil Depth	<input type="text"/>	meters	Texture	<input type="text"/>
B Horizon - Topsoil Depth	<input type="text"/>	meters	Texture	<input type="text"/>
Overburden - Depth	<input type="text"/>	meters		

c) Details of the resource:

This section provides details regarding the size of the deposit. This will inform the applicant and the regulatory body about appropriate excavation practices to utilize the deposits without impacting other resource values or subsurface hydrology.

c) Details of the resource:

Average depth of deposit: meters

Maximum depth of deposit: meters

Maximum depth of proposed excavation: meters

Total estimated volume of available material in operating area: m³

5. Topography:

This section illustrates the prevalent topographic features. This information should inform future reclamation practices to attempt to mimic pre-disturbance features if possible.

Available options are;

- Level 0-0.5% (200:1)
- Nearly Level 0.5-2.5% (50:1)
- Very Gentle Slopes 3.5-5% (20:1)
- Gentle Slopes 6-9% (10:1)
- Moderate Slopes 10-15% (6:1)
- Strong Slopes 16-30% (3:1)
- Very Strong Slopes 31-45% (2:1)

6. Hydrogeology:

When conducting any excavation, hydrogeology is very important as proper testing ensures groundwater systems are protected and surface water is managed.

a) Based on the testing conducted, was groundwater encountered?

If Yes, is selected, the applicant must identify the depth to the water table from the surface.

b) Is surface water or ground water being used or diverted to accommodate site operations?

If Yes, is selected, the applicant must seek approval under the *Water Act*.

6. Hydrogeology:	
a) Based on the testing conducted, was groundwater encountered?	<input type="button" value="Yes"/>
If Yes, what is the depth of the water table from the surface? <input type="text"/> meters	
b) Is surface water or groundwater being used or diverted to accommodate site operations?	<input type="button" value="Yes"/>
If Yes, an approval or waiver under the <i>Water Act</i> is required.	

7. Associated Activities:

The applicant will identify if any associated activities will be occurring within the proposed activity.

7. Associated Activities:	
Identify any activities associated with this aggregate operation that will take place on site. Select all that apply:	
<input type="checkbox"/> Asphalt Plant	<input type="checkbox"/> Crushing
<input type="checkbox"/> Sand and Gravel Washing	<input type="checkbox"/> Screening
<input type="checkbox"/> Other:	<input type="text"/>

8. Reclamation:

This section provides important details as to the proposed method of reclamation so these sites are returned to a pre-disturbance state within an expedited timeline.

a) Site Profile

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

b) Soil Handling

Describe soil storage strategy for topsoil, subsoil and overburden and potential debris storage for site clearing:

- Use this text box to describe where and how stripped topsoil and subsoil (if applicable) will be managed and stored on the site. If minimal disturbance is selected, describe how that will be achieved during construction and operation (e.g., site will be accessed only under frozen ground conditions).

- Average depth of Topsoil, Subsoil and Overburden – The applicant is to identify the estimated average depths of topsoil, subsoil and overburden based on the available amounts salvaged at time of clearing and the amount of surface area to reclaim.

c) Re-vegetation

Within the available text box, the applicant will describe the re-vegetation strategy for the disturbed site and what process will be implemented for weed and erosion control after reclamation is completed.

d) Proposed End Land Use;

A disposition holder is required to reclaim a disposition back to a pre-disturbance state unless a change in land use is requested. Due to the nature of surface material activities, in most instances this question is raised repeatedly and needs to be considered at time of application. If the applicant intends to reclaim the lands back to a pre-disturbance state, no change in land use is required. If the applicant intends not to reclaim it back to a pre-disturbance state due to the nature of the activity, then the applicant needs to identify how the end land use will be altered.

d) Proposed End Land Use:

Will this activity be reclaimed equivalent to the pre-disturbance state?

If No, identify in hectares the following area to be reclaimed:

Upland area: (ha) Wetland area: (ha)

Identify the anticipated final reclamation grade

In addition, the applicant will need to identify the final reclamation grade remaining after the activity is completed.

9. Site Map:

A map illustrating aggregate operations within the licence boundary, including; extraction area, point of access, buffers, and soil stockpile locations is required.

Note: Submit your site map to AEP.AggregatesAndQuarries@gov.ab.ca at time of application. If no map is submitted or there are discrepancies between the site map and the application plan boundary, this may cause the application to be rejected.

3.12 AS-012 Surface Materials Lease – Section A

A. Project/Construction Description

1. This activity requires the submission of multiple operational documents to support the approval of this activity. Identify within the list below, all the supporting documentation as completed by you the applicant as required by policy or procedure. Select all that apply;

- Conservation and Reclamation Business Plan
- Conservation, Operation and Reclamation Plan
- Operations Plan
- Reclamation Plan
- Sand and Gravel Statutory Declaration
- Site Plan
- Test data with test hole locations and site plan
- Other:

All required documents must be submitted to the regulatory body at the time of application or the application may be subject to rejection as per Section 9(5)(a) of the Public Lands Administration Regulation. Submit all required documents to AEP.AggregatesAndQuarries@gov.ab.ca

2. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

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1. Supporting Documentation:

Prior to the application of a proposed surface materials lease, multiple steps are undertaken to assess whether there is viable product available to extract including the submission of an Aggregate Land Request (ALR) and a Surface Materials Exploration (SME) that provides information into the development of numerous operational plans.

Based on the activity being proposed, the applicant may be required to submit one or more of the operational plans as listed below:

- Conservation and Reclamation Business Plan
- Conservation, Operation and Reclamation Plan
- Operations Plan
- Reclamation Plan
- Sand and Gravel Statutory Declaration
- Site Plan
- Test data with test hole locations and site plan
- Other

Any documents submitted to the regulatory body must be sent to the email account; AEP.AggregatesAndQuarries@gov.ab.ca. During merit review, documents that have been submitted that have errors or concerns will be returned to the applicant for correction. If there are no documents or only some documents submitted at time of application, the regulatory body may request additional operational plans for review prior to a merit decision. If selecting “Other”, be as detailed as possible to ensure the regulatory body is aware of which operational plans are being submitted.

Note: Should the applicant wish to reduce delays in disposition issuance, it is recommended that the appropriate operational plans already be completed and submitted at time of application.

2. Site Profile:

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.13 AS-013 Quarries – Section A

A. Project/Construction Description

1. This activity requires the submission of multiple operational documents to support the approval of this activity. Identify within the list below, all the supporting documentation as completed by you the applicant as required by policy or procedure. Select all that apply;

- AB Energy - Confirmation Subsurface Mineral Rights included/identified.
- DIRP (Development and Impact Reclamation Plan)
- EIA Requirement/Obligation - Mines and Mineral Extraction Reg. (mandatory threshold > 45,000 annual tonnes, GOA discretionary <45,000 annual tonnes production).
- EPEA Permit(s) - provided as required per (Specified Lands reclamation requirements), facility emission thresholds, etc.
- NRCB Decision included (if applicable), any ROE requirement? Surface Rights Board.
- Public Consultation and Engagement activities - identify public inputs, sessions, info dates and attendance, public and community concerns and proposed mitigation strategy provided.
- Site Plan
- Water Licence/Permit req. - current & future requirements, ground water vs. surface water, water capture, change in use amendments, use pit lake licensing, etc.
- Other:

All required documents must be submitted to the regulatory body at the time of application or the application may be subject to rejection as per Section 9(5)(a) of the Public Lands Administration Regulation. Submit all required documents to AEP.AggregatesAndQuarries@gov.ab.ca

2. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

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1. Supporting Documentation:

Prior to the application of a proposed quarry, multiple steps are undertaken to assess whether there is viable product available to extract. It is during these processes where information is gathered that can be incorporated into the development of numerous operational plans.

Based on the activity being proposed, the applicant may be required to submit one or more of the operational plans as listed below.

- Alberta Energy - Confirmation Subsurface Mineral Rights included/identified.
- Development and Impact Reclamation Plan (DIRP)
- Environmental Impact Assessment (EIA) Requirement/Obligation - Mines and Mineral Extraction Reg. (mandatory threshold > 45,000 annual tonnes, GOA discretionary <45,000 annual tonnes production).
- *Environmental Protection and Enhancement Act* Permit(s) - provided as required per (Specified Lands reclamation requirements), facility emission thresholds, etc.
- Natural Resources Conservation Board (NRCB) Decision included (if applicable), any Right of Entry (ROE) requirements from the Surface Rights Board.
- Public Consultation and Engagement activities - identify public inputs, sessions, info dates and attendance, public and community concerns and proposed mitigation strategy provided.
- Site Plan
- Water Licence/Permit req. - current & future requirements, ground water vs. surface water, water capture, change in use amendments, use pit lake licensing, etc.
- Other

Any documents submitted to the regulatory body must be sent to the email account; AEP.AggregatesAndQuarries@gov.ab.ca. During merit review, documents that have been submitted that have errors or concerns will be returned to the applicant for correction. If there are no documents or only some documents submitted at time of application, the regulatory body may request additional operational plans for review prior to a merit decision. If selecting “Other”, be as detailed as possible to ensure the regulatory body is aware of which operational plans are being submitted.

Note: Should the applicant wish to reduce delays in disposition issuance, it is recommended that the appropriate operational plans already be completed and submitted at time of application.

2. Site Profile

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

3.14 AS-014 Mines – Section A

A. Project/Construction Description

1. This activity requires the submission of multiple operational documents to support the approval of this activity. Identify within the list below, all the supporting documentation as completed by you the applicant as required by policy or procedure. Select all that apply;

Site Construction Development Plan

Other:

All required documents must be submitted to the regulatory body at the time of application or the application may be subject to rejection as per Section 9(5)(a) of the Public Lands Administration Regulation. Submit all required documents to AERSurfaceActivityApplication@er.ca

2. Site Profile (Upland/Wetland area): Define in hectares the amount of Upland and Wetland area that is present within the proposed disposition area prior to construction:

Upland area disturbed: (ha) Wetland area disturbed: (ha)

Disable warnings

1. Supporting Documentation

Prior to the application of a proposed mine, multiple steps are undertaken to assess whether there is viable product available to extract. It is during these processes where information is gathered that can be incorporated into the development of operation plans.

Based on the activity being proposed, the applicant may be required to submit one or more of the operational plans as listed below.

- Site Construction Development Plan
- Other

Any documents submitted to the regulatory body must be sent to the email account; AERSurfaceActivityApplication@er.ca.

During merit review, documents that have been submitted that have errors or concerns will be returned to the applicant for correction. If there are no documents or only some documents submitted at time of application, the regulatory body may request additional operational plans for review prior to a merit decision. If selecting “Other”, be as detailed as possible to ensure the regulatory body is aware of which operational plans are being submitted.

Note: Should the applicant wish to reduce delays in disposition issuance, it is recommended that the appropriate operational plans already be completed and submitted at time of application.

2. Site Profile

Applicant will define in hectares the amount of Upland and/or Wetland that is within the proposed boundary of the activity. This information is required to align with future Wetland Policy commitments. If the activity has no wetland or upland features on the proposed site, 0.0 hectares is an acceptable response but there is an expectation that both of these values added together will match the total area being applied for.

4.0 Section B: Land Standing Review

B. Land Standing Review

1. Based on the Detailed Lands Standing search of the affected lands, were any reservation/notations identified?

2. Based on the LAT Report and the Detailed Land Standing search of the affected lands, were any government approved higher level plans identified?

3. Identify the date your Historical Resources search was completed:

If present, what is the Historical Resource Value (HRV) of the affected lands?

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Prior to the application of any activity, it is the applicant’s responsibility to generate a Land Standing report for the purpose of ensuring they are aware of any stakeholder conflicts and to assess whether any reservations or notations exist in proximity of the proposed activity. This awareness allows the applicant to contact any affected stakeholders or reservation/notation holders to ensure the proposed activity in not in conflict.

4.1 Based on the Detailed Lands Standing search of the affected lands, were any reservation/notations identified:

1. Based on the Detailed Lands Standing search of the affected lands, were any reservation/notations identified?

If Yes, identify the Reservation/Notation within the table below and follow the direction identified, if any.

	Reservation Number		Purpose Code	Restriction Code	Contact Required with Reservation/Notation Holder	Date of Contact	Response Received from Reservation/Notation Holder	Were Concerns Noted	Were Concerns Accommodated by the Applicant prior to application	Application Options
	Type	Number								
✎										

Applicants must be aware of all reservations/notations that exist on the lands in relation to the proposed activity. These reservations and notations may outline specific environmental or other special conditions that exist which could require additional mitigation including alternate construction or siting techniques.

To complete this portion of the supplement a Land Standing search is required to be completed by the applicant to identify any applicable reservations/notations. Reservations/Notations are assigned a three letter code and include Disposition Reservation (DRS), Holding Reservation (HRS), Industrial Sample Plot (ISP), Consultative Notation Company (CNC), Consultative Notation (CNT), and Protective Notation (PNT).

If the Land Standing search identifies any Reservation/Notation(s), the proponent must list **any** that overlap the proposed activity. The Reservation/Notation table is formatted to make evaluations based on the applicant’s input. Entry of the Reservation Number, Purpose Code, and Restriction Code is imperative to begin the evaluation of reservations/notations entered by the applicant. Further application requirements may then be required based on these initial inputs.

Based on the reservation/notation purpose and restriction code, they may be required to contact the reservation holder to request input of whether there are any concerns with the proposed activity. If no contact is required with the reservation holder, then the applicant has met the requirements of the reservation/notation. Applicants should reference the Pre-Application Requirements for Formal Dispositions to review other information and requirements regarding reservations and notations. If the applicant is required to contact the reservation holder, they will be required to note the date of contact with the reservation/notation holder and need to identify within the table if any concerns

were noted and if they were able to address those concerns. Based on all these inputs, Application Requirements may be identified where the applicant may need to justify the results through the completion of the mitigation section within the supplement with rationale and justification as to why they could not meet the direction provided or accommodate the reservation/notation holder concerns.

For additional entries, just select the “Add Row” button.

Reservation/Notation Table columns are defined as follows:

Reservation Type:

This is a drop down list containing the three letter reservation/notation type code.

Reservation Number:

This is a numerical entry of the six digits following the reservation/notation type code as identified within the land standing report.

Purpose Code:

This is a four digit numerical code (first number is always zero) which describes the purpose of the reservation as identified within the land standing report. A drop down box provides the valid options for entry.

Restriction Code:

This is a single digit numerical code which describes the level of restriction to activities within that reservation/notation area as identified within the land standing report. A drop down box provides the valid options for entry. Some reservations/notations may not have a restriction code, in which case this box can be left blank.

Contact Required with Reservation Notation/Holder:

This box will auto-populate once information has been inputted in the Reservation Type, Purpose Code, and Restriction Code fields. If the “Contact Required” box auto-populates to a “YES” then contact with the reservation/notation holder is required. The applicant must complete this task before filling in the rest of the table as results of this contact is required to complete it. If the box auto-populates to a “no” then no contact with the reservation holder is required. No further entry of the table is required and the applicant can follow the application options as defined.

Refer to the Pre-Application Requirements for Formal Dispositions document for further information.

Date of Contact:

This box must be filled in with the date of contact if the table indicated contact was required with the reservation/notation holder based on the reservation type, purpose, and restriction codes.

Response Received from Reservation/Notation Holder:

Once confirmation of contact has been made to the reservation/notation holder, the applicant must allow 15 business days to pass at a minimum to allow the receipt of a response from the holder. The reservation holder may request additional time from the applicant to review the request if there are extenuating circumstances preventing the review within the 15 business days.

- If no response or attempt to respond is received the applicant may proceed with completing the supplement noting that no response was received.
- If a response was received indicating the reservation holder has no concerns with the proposed development, then the applicant may proceed with completing the supplement noting 'no concerns'.
- If a response was received indicating the reservation holder has concerns with the proposed development, then the applicant may choose one of the following actions:
 - Adjust their project plans, construction techniques, siting, etc. so that any impacts are avoided, minimized or mitigated.
 - If this is not possible, the applicant may choose to continue with the application.

Note: The applicant must keep a record of:

1. How contact was made,
2. The information that was sent to the reservation/notation holder, and
3. A copy of any response and concerns noted (if any).

This information may be requested at any time by the regulatory body to confirm that the contact process has been followed appropriately. Options for recording delivery of information include:

- Registered letter confirmation,
- Read receipt from a received email,
- Documented notes from a personal communication,

Note: The applicant must ensure that they have contacted the correct holder for the reservation/notation.

At a minimum the applicant must provide the reservation/notation holder with:

- A name and general description for the proposed activity.
- The estimated start date for construction and duration of construction of site.
- The name and contact information of the applicant.
- A plan showing the areas to be utilized in relation to the Alberta Township System legal land survey areas (Quarter Section, etc.) other dispositions, and other major features such as waterbodies. (A copy of the survey plan is sufficient for this).

It is understood that in some cases it may be difficult for the applicant to obtain a response based on a request for contact. It is suggested that the applicant initiate contact early in the application process to allow optimal timing for the review of activities that fall within a reservation or notation.

Were Concerns Noted:

If the holder of the notation/reservation identifies any concerns or issues select “YES”. If they failed to respond within the time limit, select “N/A”. If there were no concerns or issues noted in a response from the holder, then “NO” is the appropriate selection.

Were concerns accommodated by the Applicant prior to Application?

- If any concerns or issues noted by the reservation holder are accommodated by the applicant (to the satisfaction of the reservation/notation holder) prior to application then “YES” is the correct selection.
- If there were no concerns, or no response received, then “N/A” is an appropriate selection.
- If concerns could not be fully accommodated to the satisfaction of the reservation/notation holder, then “no” must be selected.

Note: If a reservation/notation holder requests a change to the proposed activity which contradicts or conflicts with other standards or conditions of the Landscape Analysis Tool and will place the applicant in a situation of non-compliance, then the applicant should contact the local regulatory Operational Approval District office for guidance and clarification. AEP/AER can assist in mediation regarding these overlapping issues.

Application Options:

Based on the previous table inputs, this box will auto-populate and identify the available and appropriate application option or Routine or Non Routine. This will provide the applicant with one of two options:

1. **Non-Routine:** If this option is identified, the applicant must apply Non-Routine on the basis of reservation/notations. Within the Mitigation Section, the applicant must identify the conflicts around the reservation/notation(s) and propose mitigation to address those conflicts.
2. **Routine/Non-Routine:** If this option is identified, the table has identified there are no conflicts based on identified reservations/notations and the applicants responses. Therefore, the applicant will still need to make a determination of whether to apply Routine or Non-Routine based on their ability to meet the standards identified within the LAT report.

4.2 Based on the LAT report and the Detailed Land Standing search of the affected lands, were any government approved higher level plans identified:

2. Based on the LAT Report and the Detailed Land Standing search of the affected lands, were any government approved higher level plans identified? Yes No

If Yes, identify the government approved higher level plan within the table below, identify the direction as identified within Table 5 of the Pre-Application Requirements for Formal Dispositions and when contact was made, if required:

Higher Level Plan Name	Table 5 Direction	Date of Contact (if required)
		yyyy-mm-dd

Note: Approving staff may request the notification or referral response.

3. Identify the date your Historical Resources search was completed: _____

If present, what is the Historical Resource Value (HRV) of the affected lands: _____

Contact the regulating Regional Office for interpretation of requirements

Mineral development or exploration not permitted. Contact the regulating Regional Office

No Additional Direction

Proponent must follow development restrictions and plan guidance

Proponent must follow plan guidance

Applicants must be aware of any higher level plans that exist on the lands in relation to the proposed activity. These higher level plans may outline specific environmental or other special conditions that exist which could require additional mitigation including alternate construction or siting techniques.

If a higher level plan exists, the applicant must identify those higher level plans within the table. The applicant will reference the Pre-Application Requirements for Formal Dispositions document to identify and select the appropriate Table 5 direction required for that specific plan. If contact is required, the applicant needs to identify the date of contact.

Government approved land-use plans such as Integrated Resource Plans (IRPs) have been mapped within the LAT, and are identified within the LAT report for the applicants reference. This should include approved Land Use Framework Plans. It is the responsibility of the applicant to ensure the proposed activity being applied for follows any commitments or requirements of these higher level plans. If not, the applicant must identify within the Mitigation Section, the conflicts arising from their activity within the higher level plan(s) and must propose mitigation to address those conflicts.

Higher Level Plan Table entries are defined as follows;

Higher Level Plan Name:

The applicant must identify the name of any overlapping plan(s), and the specific area or zone within the plan area in which the proposed activity is located.

Table 5 Direction: Pre-Application Requirements for Formal Dispositions Direction:

The applicant is required to reference Table 5 within the Pre-Application Requirements for Formal Dispositions document to identify the required direction in relation to the higher level plan as identified. The identified direction is to be entered into the supplement table.

Table 5 provides the following options and guidance to the applicant as defined below:

- Contact the regulating Regional Office for interpretation of requirements;
 - Contact and consultation is required with the local regulatory office to ensure that higher level plan requirements are met.
- Mineral development or exploration not permitted. Contact the regulating Regional Office;
 - If this is selected as per, the activity will generally not be approved.
- No additional direction;
 - The plan does not provide additional direction, and no further contact is required.
- Proponent must follow development restrictions and plan guidance;
 - In this case, the plan provides sufficient, detailed guidance and specifications that the applicant must adhere to.

- Proponent must follow plan guidance;
 - In this case, the plan provides general guidance which should be adhered to, but which may be subject to some discretion. If unsure of the meaning or implementation of the plan guidance, contact the issuing regulatory regional office for further information.

It is understood that in some cases the applicant is unable to obtain a response to a request for contact. Based on this, the applicant will need to allow 15 business days for a response to a request for contact regarding a higher level plan before making application. It is suggested that the applicant initiate contact early in the process to allow optimal timing to respond to activities that fall within areas under a higher level plan.

Note: The applicant is to keep all records of contact attempts and responses as the regulatory body may request proof of this during its merit review or compliance audits.

Date of Contact (If required):

This box must contain a date of contact if contact was required as per the direction identified. Contact procedures are the same as noted for reservation/notation holders as explained above.

Plans can be accessed at the following link:

- Integrate Resource Plans

4.3 Historical Resources Search:

The regulatory body collects information related to land use applications to ensure that appropriate land searches and requirements under the *Historical Resources Act* have been met. This Act is administered by Alberta Culture and Tourism.

3. Identify the date your Historical Resources search was completed:

If present, what is the Historical Resource Value (HRV) of the affected lands?

If HRV is 1-5, an "Application for Historical Resources Act Clearance" must be submitted to the Cultural Facilities and Historical Resource Division (CFHRD) of Alberta Community Development.

Date Application was Submitted:

Note: Activities on land that has an HRV of 4 or 5 may require a Historical Resources Impact Assessment (HRIA).

To complete this portion of the supplement the applicant will need to be aware of the *Historical Resources Act*.

Search and Clearance Process:

Check the current Listing of Historical Resources to determine if the targeted lands are described on the listing. If the affected lands are not described on the listing, select "not listed". The applicant does not need to contact Culture and Tourism for lands not listed.

For those lands described in the Listing of Historical Resources, clearance is required under the *Historical Resources Act*. To view the Listing of Historical Resources search culture.alberta.ca.

5.0 Section C: Site Sensitivity

5.1 Site Sensitivity

For certain areas with specific site sensitivities, a wildlife survey may be required to be completed as directed by an identified approval standard. This section of the supplement identifies if the survey was completed and what the results of the survey were. The results as identified can provide important information to the provincial wildlife management program.

C. Site Sensitivity

1. Was a Wildlife Survey required for this activity based on the LAT Report?

2. Did the Wildlife Survey identify any of the sensitive species listed below?

If Yes, select all that apply:

<input type="checkbox"/> Active Swift Fox Den	<input type="checkbox"/> Burrowing Owl Den/Nest	<input type="checkbox"/> Endangered/threatened plant species: <input type="text"/>
<input type="checkbox"/> Eastern Short-Horned Lizard Coulee or Valley Edge	<input type="checkbox"/> Ord's Kangaroo Rat Den	
<input type="checkbox"/> Sensitive Raptor Nest	<input type="checkbox"/> Sensitive Snake Hibernacula	
<input type="checkbox"/> Sensitive Snake Rookery	<input type="checkbox"/> Sharp Tailed Grouse Lek	

Was a wildlife survey required for this activity based on the LAT report?

During activity planning, the LAT report identifies sensitive wildlife areas and ranges where a wildlife survey is required to be completed and submitted as part of the application planning process where it will identify if sensitive wildlife habitat features or species are present on the proposed lands.

- If Yes, is selected, additional information is required within this section.
- If No, is selected, no further information is required.

In addition, if a wildlife survey was required, the Sensitive Species Survey form will need to be attached as part of the disposition application.

Did the Wildlife Survey identify any of the sensitive species listed above?

If Yes the survey did identify sensitive wildlife features, select any and all that apply. The activity proposed must comply with all appropriate standards and setbacks for a sensitive wildlife feature, when that feature is present as found during a wildlife survey.

If No was selected, then no further information is required.

6.0 Section D: Incidental Activities

6.1 Incidental Activities

Incidental activities must be identified for each disposition if the the applicant has expectations of these being approved as part of the disposition application. This table also provides clarity for regulatory body staff and applicants on which incidental activities are approved as part of the disposition application and which still require approval through a Temporary Field Authorization (TFA) application. The table below as completed will facilitate land use charges on activities that are approved under the disposition. Any activities not approved as part of the disposition application that still require approval, will be charged though the TFA issuance and reporting process.

D. Incidental Activities							
The details of all incidental activities identified on your application plan must be provided in the following table. All fields must be filled out properly in order to be processed by the regulating body.							
NOTE: Incidental activities shown on the authorized plan that comply with the PLAR Approvals and Authorization Procedures shall be permitted during the term of a Short Term Disposition. This approval is limited to: borrow pits, log decks, temporary work spaces, push outs and bank stabilization, within identified sizing limits.							
The disposition holder must obtain a separate TFA before commencing any incidental activities or temporary uses which are not shown on the authorized plan or those that do not comply with the TFA/DOA Manual. Refer to the TFA/DOA Manual at http://aep.alberta.ca/ .							
	Activity Type	Location		Area (ha)	Meets Proximity Requirements	Adjoining Disposition	Incidental Activity Status
		Latitude	Longitude				
<input type="button" value="Add Row"/>							

This section is used to list and describe any incidental activities required in conjunction with development of the disposition that are shown on the activity plan as submitted with the application. With information being placed within the table, the Incidental Activity Status column will self-populate and identify to the client if the incidental activity can be approved under the authority of the disposition, or if a separate approval application and review is required.

Only those activities which are both shown on the survey plan and comply with the type and sizing requirements as defined within the PLAR Approvals and Authorizations Administrative Procedures can be approved as part of the formal disposition application. All other incidental activities that do not meet or exceed the type and sizing requirements as defined within the PLAR Approvals and Authorizations Administrative Procedures must be applied for separately for approval.

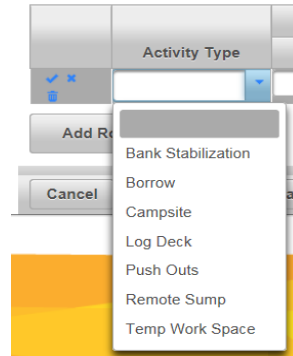
Please refer to the PLAR Approvals and Authorizations Administrative Procedures by searching for the document on the AEP website.

Table Completion:

Activity Type:

Allowable activity types are:

- Bank Stabilization
- Borrow
- Campsite
- Log Deck
- Push Outs
- Remote Sump
- Temp Work Space



Location – (Latitude/Longitude):

Due to the possibility of numerous incidental activities within a section of land, the regulatory body requires the Latitude and Longitude of each incidental clearing to be identified by a central located point on each incidental clearing identified on the application plan.

The applicant is to record the Latitude/Longitude in decimal degrees (N XX.xxxx W- XXX.xxx) Datum is WGS84/NAD83.

Area (Ha):

Input the incidental activity clearing area in hectares. The area identified within the table should be identical to the area as represented on the survey plan.

Meets Proximity Requirements:

The applicant is to select “Yes” or “No” based off of the PLAR Approvals and Authorizations Administrative Procedures. Select “N/A” if the incidental clearing is a “Campsite”, “Remote Sump”, or “Bank Stabilization”. If the incidental clearings do not meet the proximity requirements, then that clearing must be requested through a Temporary Field Authorization (TFA) application.

An example of assessing proximity requirements is:

- “Borrow Pits are located on average $\geq 800\text{m}$ apart”. In this case if there are only two borrow pits they must be greater than or equal to 800m apart. If there are three or more borrow pits the average distance apart must be greater than or equal to 800m. If the average is less than 800m apart for multiple borrow pits, then all borrow pits must be applied for under TFA.

Adjoining Disposition:

It is a general requirement that all incidental clearings should be adjoining the activity as being applied for. Any incidental activities that do not meet this requirement must be applied for through a TFA application.

Incidental Activity Status:

This portion of the table self-populates according to the information provided earlier within the table. This column will indicate one of the two following options:

- **Approved As Per Disposition Authority:**

In this case the incidental activity complies with the PLAR Approvals and Authorizations Administrative Procedures based on the information provided. If accurately represented on the survey plan it is approved as part of the formal disposition. If any of the information provided within the table is inaccurate or incorrect, the incidental activity as identified is therefore not considered approved and enforcement actions may result for unauthorized use of public land.

- **TFA Required:**

In this case, the incidental activity is outside of the PLAR Approvals and Authorizations Administrative Procedures based on the information provided. Regardless of whether or not this activity is shown on a survey plan, an application for a TFA to the issuing regulatory body is required for approval.

All temporary campsites and remote sumps require application under a TFA.

A TFA application is required for all Borrow Pits within the Prairies administrative area to ensure minimal impacts to native grasses and vegetation. Contact can be made with the regional regulatory office if more information on this point is required.

Note: For Incidental activities, (temporary work space, push outs, or log decks) the area located on the existing disposition or surveyed road allowance (e.g., existing DLO/LOC), then the applicant is not required to include these clearings within the incidental activity table. Since these lands have already been granted under a public lands authority, or fall under the responsibility of the municipality, further authorization is not required for this temporary use. The applicant will still be required to seek permission from the disposition holder or the responsible municipality.

If other incidental activities such as campsites, remote sumps, bank stabilization, or borrow areas, are proposed on existing dispositions, contact the local Operational Approvals District for further direction. These activities may represent a substantial change to the original intent of the existing disposition and therefore, a public lands Approval may be required.

If incidental activities are located within a theoretical road allowance, these are still required to be identified within the incidental activity table. These lands and any activities that fall upon them will still be managed by the appropriate regulatory body as per other public lands.

7.0 Section E: Method of Watercourse Crossings

7.1 Part E: Method of Watercourse Crossings

Watercourse crossing information when associated to a public lands activity is collected within the supplement for regulatory inspection and monitoring purposes, as not all crossings are required to be reported to the regulatory body under the *Water Act*.

Crossing Number	Crossing Method		Culvert Size or Bridge Size	Diameter or Width	Length	Water Course Size Class	Latitude	Longitude	Specify dates if a restricted activity period applies		Class of Waterbody from COP
	Initial	Final							From	To	
									yyyy-mm-dd	yyyy-mm-dd	

The Water Act Code of Practice for Watercourse Crossings applies to all vehicle crossings over watercourses. Exemptions apply to some watercourse crossing types, as outlined in Schedule 1 and 2 of the Water (Ministerial) Regulation. For watercourse crossings that are regulated by the Water Act Code of Practice for Watercourse Crossings, notice must be submitted to the regulatory body.

In addition, The Water Act Code of Practice for Pipelines and Telecommunications Lines Crossing a Water Body applies to all pipeline crossings. Notification to the regulatory body of all pipeline crossings is required.

Note: All crossings (including exempted crossings) must be listed in the supplement table and identified on the survey plan.

It is the proponent's responsibility to ensure that all requirements under the *Water Act* have been met. More information can be found by searching for "Water: Codes of Practice" on the AEP website.

Components of the watercourse crossing table are identified and described below:

Crossing #:

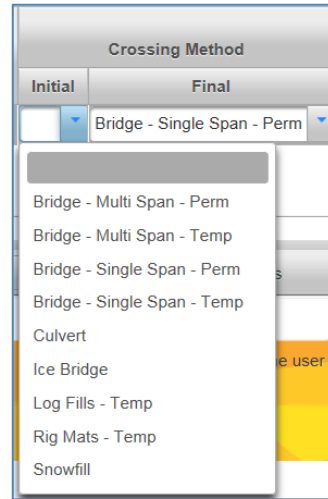
A crossing identifier reference as created by the applicant for a specific watercourse crossing impacted by the activity which must correlate as referenced within the application plan.

Crossing Method:

Vehicle crossings of watercourses depending on the type of activity being constructed can be of a permanent or temporary nature. In either situation, the applicant needs to advise the regulatory body of the crossing type during construction and what will be in place for the duration of the disposition lifecycle. For example, for during some construction processes, a temporary crossing may be installed during right of way clearing, but be later replaced with a permanent crossing structure closer to the completion of the disposition. When appropriate there may be a need to upgrade the crossing to facilitate construction over multiple seasons or operational periods, and a different final crossing may be selected.

Available crossing methods for selection are;

- Bridge – Multi Span – Permanent
- Bridge – Multi Span – Temporary
- Bridge – Single Span – Permanent
- Bridge – Single Span – Temporary
- Culvert
- Ice Bridge
- Log Fills – Temporary
- Rig Mats – Temporary
- Snowfill



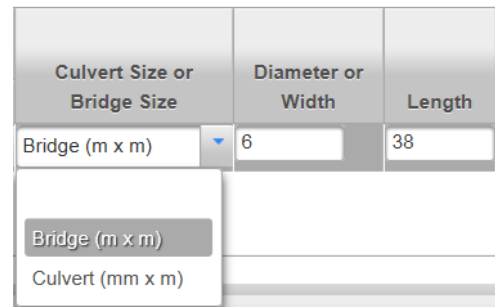
When the crossing method is the same type being used during the construction and operation phases on the disposition, then the applicant would select the same method under both the Initial and Final table entries.

Culvert/ Bridge Size:

Depending on the crossing method selected, the applicant will select the appropriate category for sizing. Sizes must be within the tolerances for exempted crossings under the *Water Act*. For those crossings exceeding the tolerances for exempting crossings, notice will be required under the *Water Act*.

Appropriate sizing selection for the crossing type is as follows;

- Bridge (m x m) apply to:
 - Bridge – Multi Span – Permanent
 - Bridge – Multi Span – Temporary
 - Bridge – Single Span – Permanent
 - Bridge – Single Span – Temporary
 - Ice Bridge
 - Log Fills – Temporary
 - Rig Mats – Temporary
 - Snowfill
- Culvert (mm x m) apply to;
 - Culvert



The applicant is then to identify the appropriate dimensions as selected for only “Final” crossing method identified.

Watercourse Size Class:

Watercourse Size Classification is as follows:

1. EMP: Ephemeral Draw (no channel development, include when well defined and wet).
2. INT: Intermittent (Channel development width up to 0.5m).
3. S-PRM: Small Permanent (Channel development greater than 0.5m and less than 5.0m).
4. L-PRM: Large Permanent (Channel development greater than 5.0m).

Location - (Latitude/Longitude):

Due to the possibility of numerous incidental activities within a section of land, the regulatory body requires the Latitude and Longitude of each incidental clearing to be identified by a central located point on each incidental clearing identified on the application plan.

The applicant is to record the Latitude/Longitude in decimal degrees (N XX.xxxx W- XXX.xxx)
Datum is WGS84/NAD83.

Class of Waterbody and Restricted Activity Periods:

The applicant is to select the appropriate Class of Waterbody as referenced within the Water Act Codes of Practice. Refer to management area maps found on the AEP website by searching for “Codes of Practice” for the appropriate class.

8.0 Mitigation Strategy Submissions

8.1 Mitigation Strategies

Mitigation Strategies	
In the areas provided below, identify any standards that you intend not to follow by referencing the appropriate standard number. For each approval standard not being followed, the applicant must provide appropriate mitigation strategies that will meet the intent of the standard(s) and the desired outcomes within the Master Schedule of Standards and Conditions and/or justification as to why the approval standard cannot be met.	
Specific Standard #	Mitigation Strategy Or Justification
<input type="text"/> 90 characters remaining	<input type="text"/> 800 characters remaining
<input type="button" value="Add Row"/>	

In certain situations the applicant may choose to not meet an identified standard within a specific Land Analysis Tool (LAT) report. When this occurs, the applicant must complete the Mitigation section within the supplement.

To complete the mitigation section within the supplement, the applicant must perform the following tasks:

Specific Standard

The applicant needs to identify the specific standard number as identified within the LAT report, or the Reservation Number or the name of the Higher Level Plan that is not being met. This ensures the regulatory body reviewing the mitigation can reference the proper condition, reservation or plan in respects to the mitigation or justification provided.

The proposed mitigation should be directly linked and specific to the disposition applied for and the standard that will not be met. Mitigation needs to be specific, measurable, and have appropriate timelines associated.

Mitigation Strategy or Justification

In this part of the table, the applicant needs to describe why the proposed activity will not comply with one or more approval standards or when the proposed activity conflicts with a reservation/notation or higher level plan.

Where the applicant is proposing not to meet one or more standards or not follow direction identified within a reservation/notation or higher level plan, where possible, mitigation will be required. Mitigation is considered to be:

- “the actions proposed and taken by the proponent to lessen the impacts of the activity to other values so that the net impact is similar and comparable to and as if the standard had been followed”.

The intent and objectives of the approval standards, reservations/notations and higher level plans need to be met, even if a specific standard or direction will not as well as the “Desired Outcomes” as referenced in each section of conditions within the Master Schedule of Standards and Conditions. Mitigation may involve employing special construction and operating techniques.

In certain circumstances mitigation may not be possible, but the facts of the situation lead the applicant and the regulatory body to the conclusion that the chosen proposed activity is appropriate even though one or more standards may not be met. In these cases, full justification must be clearly provided.

While the expectation is that the applicant will adopt appropriate mitigation to lessen the impacts of the project, there are certain circumstances where no mitigation may be possible. This may occur where meeting one or more standards would mean the physical impossibility of meeting another standard. Where trade-offs such as this occur, full justification of the applied for project is required. If no mitigation is planned, the standard that will not be met must still be identified, and the justification in Part A must be sufficient.

Where there is insufficient space within a “Mitigation Strategy” box to contain the details of proposed mitigation, the applicant may continue the discussion in another box. In section B, the applicant should write in next Specific Standard # box “{Standard #} - Continued from above”, and then may add more information in the mitigation strategy box.

Mitigation Strategies	
In the areas provided below, identify any standards that you intend not to follow by referencing the appropriate standard number. For each approval standard not being followed, the applicant must provide appropriate mitigation strategies that will meet the intent of the standard(s) and the desired outcomes within the Master Schedule of Standards and Conditions and/or justification as to why the approval standard cannot be met.	
Specific Standard #	Mitigation Strategy Or Justification
<input type="text" value="1001-AS"/> 83 characters remaining.	<input type="text" value="Unable to align entire right of way along the existing linear clearing due to deviations required to tie into multiple substations as indicated on the application plan."/> 632 characters remaining.
<input type="text" value="Reservation PNT802016"/> 69 characters remaining.	<input type="text" value="Met with reservation holder but the requirements provided for us to strip the site will cause greater disturbance than required. The holder of this disposition requests the ability to operate within this reservation based on existing conditions already contained within the LAT Report."/> 514 characters remaining.
<input type="text" value="Keg River IRP - Higher Level Plan"/> 57 characters remaining.	<input type="text" value="Unable to meet the requirements identified within the Keg River IRP due to proximity to farmland. Due to our need to meet a watercourse setback, this placed us in within the setback of the adjacent farmland which has less environmental impacts."/> 556 characters remaining.

Mitigation Discussions

This section is used to record discussions with the regulatory body staff. It is recommended that applicants approach regulatory staff prior to submitting an application so that both parties will have a greater appreciation of the nature of the activity and the mitigation being proposed.

Contact with the regulatory body staff prior to application could result in a quicker review timeline if all concerns and comments have been dealt with prior to application.

Mitigation Discussions	
1. Were the proposed strategies discussed with staff of the regulating body? <input type="button" value="Yes"/>	
If Yes, provide the name of who was contacted and when:	
<input type="button" value="✓ x"/> <input type="button" value="i"/> <input type="text" value="Richard Goy"/>	<input type="text" value="2017-04-20"/>
<input type="button" value="Add Row"/>	
Provide detailed comments, summaries and/or resolutions derived from these discussions (if any):	
<input type="text" value="Discussed the issue of the conflicts with the Keg River IRP and the reservation. It was understood that the location of the activity was agreeable to the department subject to the application review process."/>	
1792 characters remaining.	

The detailed comments, summaries and/or resolutions from the discussions that occurred, should be a summary of the specific and important points of discussion and any resolutions. Do not include entire conversations. (See above example).

If the applicant contacts more than three regulatory body staff in respect of the application, those staff members may be listed and identified within the comments box.

9.0 Final Supplement Review and Completion

9.1 Review and Completion

Once the applicant has completed the supplement to their satisfaction, they will be moved to a Review page that allows the applicant to review all the supplement entries to ensure the data is correct and complete. The applicant can edit or change information in this section.

If the applicant is satisfied that the supplement is completed correctly and accurately, they can select “Next” where a Terms of Use and Disclaimer page will appear as follows.

Terms of Use and Disclaimer

By submitting this information through this website you agree that you:

1. Are a valid EDS Client or Authorized User given authorization by the company's Site Administrator,
2. Consent to the terms and conditions set out below,
3. Understand that this website supports the completion of a Supplement related to the submission of a Public Lands disposition application,
4. Agree that the information being submitted is accurate and not falsified in any manner and the information that you submit, will be used by the regulatory body as part of review of the formal disposition application to assess whether a disposition can be approved, rejected or refused as per PLAR.
5. Will use the completed supplement for the specific activity intended that is in alignment with the disposition being applied for, specifically the disposition type, purpose and activity, regardless of whether that supplement was acquired through the amalgamation of any company prior to the disposition application. I do acknowledge that through the continued use and submission of any supplement for any disposition application that I as the applying company do submit, I am accountable for the information as represented by us or the prior company we have amalgamated.

If the applicant meets the terms identified and agrees, they can select “I Agree and Submit”. Once selected, the applicant will be moved to a confirmation page, where they will be able to download the completed Supplement in PDF format.

Report Type: Application Supplement with Mitigation

Supplement Type: Miscellaneous

Disposition Type: DML

Purpose/Activity: Work Camp - Industrial

Project Name:

Date Completed: Apr 20, 2017 20:16:49

Application Supplement Number: AS2017000255

Application Supplement (AS2017000255) has been saved successfully!

The applicant has an opportunity to download the PDF version of the supplement for future reference, but if not done at this time they can always return to the main menu and select a PDF version at any time.

If the applicant enters back into the supplement form and makes edits or changes to a completed supplement, any previous versions will be purged from the system and only the final state of the edited supplement will remain.