**Application to Purchase**

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| Lands Division  Public Lands Disposition Management Section  5th Floor, South Petroleum Plaza  9915 – 108 Street NW  Edmonton, Alberta T5K 2G8  Fax: 780-427-1029  <https://www.alberta.ca/environment-natural-resources.aspx> | | Application Fee (non-refundable): $1,050 + GST\*  Deposit: $2,000\*  Mapping Fee (non-refundable): $125  (\*Excluding municipalities) | | | | ***For Departmental Use Only*** | | | | |
| Department File Number: | |  | | |
| Client ID Number: | |  | | |
| Applicant’s File Number (optional): | |  | | |
| Plan Confirmation Number: | |  | | |
| **Applicants** | **Applicant 1** | | **Applicant 2** | | **Corporate Applicant** | | | | **Contact/Agent** | |
| Last Name, Given Name |  | |  | | Does the corporation have a seal?  Yes  No | | | |  | |
| Mailing address  City/Province  Postal Code |  | |  | |  | | | |  | |
| Work/Mobile Telephone |  | |  | |  | | | |  | |
| Fax Number |  | |  | |  | | | |  | |
| Email Address |  | |  | |  | | | |  | |
| **Qualification of each applicant to purchase public land** | | | | **Applicant 1** | | | **Applicant 2** | | | **Corporate Applicant** |
| 1. Are you an employee of the Government of Alberta or a Member of the Legislative Assembly of Alberta? | | | | Yes  No  If yes, which department? | | | Yes  No  If yes, which department? | | | N/A |
| 1. Have you attained the age of 18 years? | | | | Yes  No | | | Yes  No | | | N/A |
| 1. Are you a Canadian citizen or a permanent resident of Canada? | | | | Yes  No | | | Yes  No | | | N/A |
| 1. Is the Applicant a body corporate in which 75% of the equity shares are registered in the name of and beneficially owned by one or more Canadian citizens? | | | | N/A | | | N/A | | | Yes  No |
| ***If the Applicant(s) answers “no” to any of questions 2, 3, or 4, the Applicant(s) is not qualified to purchase public land and this Application will be rejected. If the Applicant(s) answers “yes”, please complete the attached Statutory Declaration, as applicable.*** | | | | | | | | | | |

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| **The Land Being Applied For (the “Land”)** (Attach Schedule if insufficient space) | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of subdivision** | | | | | | | | | | | | **Plan no.** | | | **Block** | | | | **Lot** | | | **Parcel** | | |
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| **QTR/LS** | | **Sec** | | **Twp** | | **Rge** | | **Mer** | **Ac** | | | **Ha** | | **QTR/LS** | | **Sec** | **Twp** | **Rge** | | **Mer** | **Ac** | | **Ha** | |
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| **Special Features At Or Near The Land** | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Are there or were there waterbodies (as defined by the *Public Lands Act*) on the Land?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. If the Land, or a portion of it, was previously covered by water, what is the approximate date the Land or portion became dry? | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Did the Land become dry by natural means?  Yes  No  Don’t Know   If no, explain: | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Are there structures (fixtures) or improvements on the Land?  Yes  No   If yes, describe:  Please ensure that the location of fixtures and improvements are identified on the sketch plan of the Land. | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Describe the access to the Land: | | | | | | | | | | | | | | | | | | | | | | | | |
| **Adjoining Land** | | | | | | | | | | | | | | | | | | | | | | | |
| I am the owner/lessee of the adjoining land, namely: | | | | | | | | | | | | | This adjoining land is held by  Title  Lease  Environment and Parks Lease No. | | | | | | | | | | |
| **Qtr/ls** | **Sec** | | **Twp** | | **Rge** | | **Mer** | | | **Ac** | **Ha** | |
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| **Current Interests On The Land (Prior To Potential Sale)** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. If the Land is being used by the Applicant, what are the file numbers of the agreements under which the Applicant is occupying the Land?      1. Is the Applicant currently complying with all the terms of the disposition(s)?  Yes  No 2. Are the property taxes paid in full with respect to the disposition lands?  Yes No | | | | | | | | | | | | | | | | | | | | | | | |
| 1. If Land is being used by someone other than the Applicant, state what the lands are being used for and by whom:     Has the current occupant agreed to the submission of this Application?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | |

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| **Applicant’s (Preferred) Interest In The Land** | | | |
| For what purpose will you use the Land? Please note that upon any transfer of title, the zoning and development bylaws of the municipality apply to the Land and it is the Applicant’s sole responsibility to ensure that your intended use of the Land complies with the bylaws. | | | |
| Joint Tenants or  Tenants in Common       % Applicant 1       % Applicant 2 | | Title (if any) to be forwarded to:  Applicant 1/Corporation  or  Agent | |
| The Applicant(s) acknowledge that he/she/they make this Application to Purchase solely at their own risk and sole cost.  **Applicant 1 Applicant 2**    Signature Signature    Print Name Print Name        $  Date Amount Enclosed | | **Required additional information:**   1. If the Land is within a subdivision:   An accurate sketch plan1 in accordance with the content requirements for disposition sketch plans (below)  or   1. If the Land is not within a subdivision, all of the following are required:   An accurate sketch plan1 in accordance with the content requirements for disposition sketch plans (below)  A detailed site layout plan of existing or proposed development2  A written description of existing or proposed development2  1The sketch plan must be submitted electronically in accordance with the instructions below.  2The information will be provided to the municipality. | |
| **Sketch Plan Requirements** | | | |
| Every application must include a plan of survey prepared by an Alberta Land Surveyor or a sketch plan, delivered electronically and acceptable to Alberta Environment and Parks (AEP), in accordance with the following:   1. The minimum plan requirements are available at <https://open.alberta.ca/publications/content-requirements-for-survey-plans-and-sketches> (see Content Requirements for Survey Plans and Sketches: for disposition, reservation and notation activities affecting public lands, excluding agriculture activities). 2. **The Applicant must include the “Plan Confirmation Number” at the top of the first page of this Application** provided by [Plan Confirmation Services](https://securexnet.env.gov.ab.ca/pcs_login.html)**.** 3. **The Applicant (or your surveyor) must submit the confirmation package electronically to AEP through** the [Electronic Disposition System](https://securexnet.env.gov.ab.ca/eds_login.html).   Applicants (or their surveyor) require a user identification number (user ID) to access both the [Plan Confirmation Services](https://securexnet.env.gov.ab.ca/pcs_login.html) and the [Electronic Disposition System](https://securexnet.env.gov.ab.ca/eds_login.html). For further information on PCS and EDS, please see Digital Plan Submission Standards and Procedures at: <https://open.alberta.ca/publications/content-requirements-for-survey-plans-and-sketches>.  Inquiries about plan requirements should be directed to:  Public Lands Disposition Management Branch  Lands Division  2nd Floor, South Tower, Petroleum Plaza  9915 – 108 Street  Edmonton, Alberta T5K 2G8  Tel (Toll Free): 310-3773  Fax: 780-422-4252 | | | |
| **Surface File Records** | **For Departmental Use Only** | | **GLIMPS** |
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**CITIZENSHIP DECLARATION FOR**

**CANADIAN CITIZEN(S) AND PERMANENT RESIDENT(S)**

Canadian Citizen(s)

Permanent Resident(s)

IN THE MATTER of the Application to Purchase public land, to be held       ,

(jointly **OR** each as to an undivided one-half interest)

affecting the land described as:

      containing       acres/hectares

(the “Land”) at       .

(name of county)

I/We       and       , (both)

of

(Full Address including street, municipality and country)

SOLEMNLY DECLARE THAT:

*Please delete one option & initial the change. The commissioner must initial the deletion.*

1. I am/We are the party(ies) named in the above described document. If Her Majesty the Queen in right of Alberta agrees to transfer interest in the Land into my/our name(s), I/we will hold the interest in the Land beneficially and not as trustee(s) and not on behalf of any person and I am/we are a Canadian citizen(s).

**OR**

1. I am/We are the party(ies) named in the above described document. If Her Majesty the Queen in right of Alberta agrees to transfer interest in the Land into my/our name(s), I/we will hold the interest in the Land beneficially and not as trustee(s) and not on behalf of any person and I am/we are a permanent resident(s) within the meaning of the *Immigration Act* (Canada).

Date Landed: (M/D/Y)       , Port of Entry:

Birth Date: (M/D/Y)       , and my/our previous country of permanent

residency was:       .

AND I (WE) MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

(SEVERALLY) DECLARED before me

at the       of

in the Province of Alberta

this       day of       , 20

Signature of Applicant 1

A Commissioner for Oaths in and for Alberta

Signature of Applicant 2

Printed or stamped name of Commissioner for Oaths

and date on which appointment expires

**CONSENT OF PERMANENT RESIDENT**

I/We, being a permanent resident(s), give my/our consent to Citizenship & Immigration Canada to disclose information concerning my/our status in Canada to the Minister or someone authorized by him.

WitnessSignature of Applicant 1

WitnessSignature of Applicant 2

**CORPORATE OWNERSHIP DECLARATION FOR**

**CORPORATIONS THAT ARE NOT FOREIGN CONTROLLED**

Corporation Access Number:

IN THE MATTER of the Application to Purchase public land affecting the land described as:

containing       acres/hectares at       *.*

(name of county)

I/We       and       , (both)

of

(Full Address including street, municipality and country)

SOLEMNLY DECLARE THAT:

1. , of       ,

Name of corporation Mailing address

is the party named in the above described document. If Her Majesty the Queen in right of Alberta agrees to transfer interest in the Land into the corporation’s name, it will hold the interest in the land beneficially and not as a trustee(s) and not on behalf of any person, and it is a “Canadian controlled” corporation as defined by the Public Lands Administrative Regulation*.* We are/I am a person(s) authorized to sign on behalf of the party named in the above described document.

1. Appendix “A” attached hereto correctly sets forth the required information for the corporation as of the date of this declaration.

AND I (WE) MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

(SEVERALLY) DECLARED before me

at the       of

in the Province of Alberta

this       day of       , 20

Signature of authorized officer

A Commissioner for Oaths in and for Alberta

Signature of authorized officer

Printed or stamped name of Commissioner for Oaths

and date on which appointment expires

This is Appendix “A” to the Statutory Declaration of

declared before me on the       day of       , 20      .

A Commissioner for Oaths in and for Alberta

**SHAREHOLDERS**

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| --- | --- | --- | --- | --- |
| List of Shareholders owning 5% or more of the outstanding shares:  **Name and Full Address** | Non-foreign controlled corporation, Canadian citizen or Permanent Resident1  **Yes or No** | Number and Class of Shares | % of Total Outstanding Shares | To the best of my knowledge, the shareholder is the beneficial owner and controls the rights attached to the shares2  **Yes or No** |
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1 If a permanent resident(s), the following information is required for each permanent resident:

Date Landed: (M/D/Y)       , Port of Entry:

Birth Date: (M/D/Y)       , and my/our previous country of permanent

residency was:       .

2 If any of the shares are held in trust or any of the rights attached to the shares are controlled through a contract or other arrangement by a person who does not own the shares, then list the person(s) who is the ultimate beneficial owner(s) or who controls the rights attached to the shares, stating his/her/their citizenship status and, if a permanent resident, the information as in the paragraph above.

List of Beneficial Owners of, or owners of the rights attached to, 5% or more of the outstanding shares:

|  |  |  |
| --- | --- | --- |
| **Name** | **Address** | **Citizenship Status** |
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