

Mineral assessment report checklist

This checklist will help you ensure your mineral assessment report is complete. The filing of the assessment report is in up to three parts; Part A - Administrative Documents, Part B - Technical Report and Part C - Technical Appendices. Please refer to the [guideline for preparing mineral assessment reports](#) in Alberta for specific section requirements.

Part A: One copy of the following (required):

- Covering letter – identify permit numbers that the report applies and the name of your report (signed)
- Authorization to copy or reproduce (signed)
- Mineral assessment appointee – signed authorization to represent or file on behalf of another company or submitted with intent to file
- Detailed expenditure statement (signed)
- Allocation of expenditures to permits
- Any permit amendments/cancellations
- Map showing current permits boundaries and numbers

Part B: Technical information as follows (required):

- Title page
- Table of contents in each report
- Breakdown statement of project work performed in work period
- Report typewritten and suitable for reproduction
- Any appendices

Part C: Supporting or supplementary appendices (if needed):

- Location mapping of samples which relate to results in Part B
- Legible drilling logs
- Aeromagnetic mapping
- Any large map sheets
- Any data submitted in an oversize (e.g. maps) or non-standard format (e.g. electronic)

Note

Failure to fulfill the above basic requirements will result in rejection of the report if the deficiencies are not corrected within the timeline specified in the correction request.