HERITAGE PRESERVATION PARTNERSHIP PROGRAM

Bob Etherington Heritage Conservation Fund Application

Annual application deadline: First working day of October

1. Read the program guidelines before completing this application. The guidelines and application form are also available at https://www.alberta.ca/bob-etherington-heritage-conservation-fund.aspx.

Complete an electronic or paper copy.

2. Submitting an electronic copy
   - Save and name the file using the name of the course/training program.
   - Compile all supporting documents preferably to one PDF file OR send a paper copy.
   - Email the application form and supporting documents to cul.hppp@gov.ab.ca.
   - There is no need to send a paper copy.

3. Submitting a paper copy
   - Attach all required supporting documents.
   - Make a copy for your records.
   - Staple or clip together applications. Do not bind applications. Do not submit double-sided documents.
   - Drop off or send by courier/mail to:
   Heritage Preservation Partnership Program
   Old St. Stephen's College Building
   8820 – 112 Street
   Edmonton, AB T6G 2P8

4. If you have any questions, contact the Program Coordinator at carina.naranjilla@gov.ab.ca or (780)431-2305, toll-free in Alberta by first dialing 310-0000. Office hours are Monday to Friday, 8:15 a.m. to 12:00 and 1:00 to 4:30 pm.

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File No.
Reviewer

SECTION A: NAME OF COURSE/TRAINING PROGRAM

For Individuals Receiving Training

SECTION B: APPLICANT INFORMATION

Is this the applicant's first application to this grant program?		☐ Yes	☐ No
If no, when was the last application?			
	Month/Year	Name of project	
Name			
	Title	First Name	Last Name
Address			
	Street / P.O. Box No.	City / Town	Postal Code
Bus. Ph.		Res. Ph.	Cell Ph.
Email			

SECTION C: SUPPORTING DOCUMENTS

If applicable, submit one of the following documents:
- Proof of registered apprenticeship in Alberta with one or more periods of technical training and having passed at least the first industry training exam
- Copy of recognized journeyman trade certificate
- Proof of applicant's enrollment in a heritage trades pre-employment program

SECTION D: APPLICANT'S BACKGROUND, DESCRIPTION OF TRAINING PROGRAM, BENEFITS TO ALBERTANS

On a separate page, provide all the information requested below. Attach supporting materials that will help assess the merits of the application.

- Resume or statement of qualifications; background in relation to your chosen trade and interest in heritage conservation
- Description of the hand-on course or training you plan to attend including location, dates, training provider
- Benefits of taking the training
- Cost of attending the training such as tuition fees, course materials and supplies, travel expenses

Proceed to Section E

Alberta

For Organizations Providing Training

Name of Organization			
Registered Mailing Address			
	Street / P.O. Box No.	City / Town	Postal Code
Contact Person			
	Title	First Name	Last Name
Position Title		Email	
Bus. Ph.		Cell Ph.	
Website			

SECTION D: APPLICANT'S BACKGROUND, DESCRIPTION OF TRAINING PROGRAM, BENEFITS TO ALBERTANS

On a separate page, supply all the information requested below. Attach supporting materials that will help assess the merits of the application.

- Profile/Background, Incorporation Document and list of executives and Board of Directors of the organization
- Instructor's resumé and/or statement of qualifications
- Description of course/training program
- Benefits of the training to Albertans
- Cost of delivering the training such as instructor's fees, course materials and supplies, trainor's travel expenses

SECTION E: DECLARATION STATEMENT

The personal information collected in this application is required for the administration of the Heritage Preservation Partnership Program. The information will not be disclosed to any other third parties except as allowed by the *Freedom of Information and Protection of Privacy Act* or the applicant.

I am the applicant. I have reviewed the attached application and accompanying documents and to the best of my knowledge and belief, the information herein is true and accurate.

I have read the program guidelines and hereby agree to comply with the conditions of the program under which I am applying; I agree not to hold His Majesty in Right of Alberta, as represented by the Minister of Arts, Culture and Status of Women, and his/her employees or agents, responsible should the application or supporting material be lost or damaged.

Signature ....

Address ....

Printed name ....

Phone number ....

Email ....

Date (mm/dd//yy) ....