

APPLICATION FOR FEE WAIVER AND STATEMENT OF FINANCES Court and Justice Services

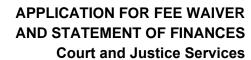
COURT FILE NUMBER	
COURT	Court of Appeal of Alberta Court of King's Bench of Alberta Alberta Court of Justice
LOCATION / JUDICIAL CENTRE	
APPLICANT	
DOCUMENT	Application for Fee Waiver and Statement of Finances
CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	Name:Address:
	Phone: (Home) (Work)
	File No.:
 Is the applicant subject to a Is the applicant an individu behalf of a corporation or a 	nic confirmed the applicant qualifies for the fee waiver? Yes, or No a vexatious litigant order that is binding on this court? Yes, or No ual and a party to the action for which they are seeking to waive fees (e.g., not on estate)? Yes, or No tion with similar status to the applicant able to pay? Yes, or No Application for Fee Waiver: Granted and valid until: (date - which is six months from date of granting) or Denied:
Supervisor/Manager Review (if requested): (signature)	☐ I confirm that the senior judicial clerk's findings as set out above are correct, or ☐ Application for Fee Waiver granted, and valid until:
(printed name)	(date – which is six months from date of granting) (reasons for change)



APPLICATION FOR FEE WAIVER AND STATEMENT OF FINANCES Court and Justice Services

The following information is needed to determine whether you are eligible for a waiver of certain fees payable to court officials. Please note that this Statement of Finances must be completed in full and proof of income provided.

		, dec	lare tha	at:				
am not representing a bus	siness or an	estate in t	he action	on or	proce	eding		
There are no other parties jupplicable court fees.	joined with r	me in the a	ction o	r pro	ceedin	g who	are	able to
am (check applicable box) married single	living	g in an adu g common		depei	ndent i	elatic	nshi	р
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6. Below is additional financial information I believe is relevant:

I solemnly declare that the above information is correct. I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

WARNING: A false declaration constitutes a criminal offence and is punishable by law.

	Signature of Declarant
Declared before me at,	Alberta,
this day of, 20	<u></u> .
Commissioner for Oaths in and for the Province of Alberta	
You must bring proof of your <u>household</u> income, in	ncluding the following items:
	notice of assessment/reassessment for the most recent e statements for the last 3 months from all of your sources of
If you are not employed, proof of theIf you currently receive government	source and amount of your income for the last 3 months; OR financial assistance, proof of current receipt of benefits such as: from the Government of Canada; or
	ility Benefit, or Guaranteed Income Supplement (GIS) from the
	berta Works, or Assured Income for the Severely Handicapped erta, or your current Alberta Health Benefits Card.
2. Copies of your spouse's / common law p statements for the last 3 months from all	partner's / adult interdependent partner's pay stubs or income of their sources of income;
3. Any other documents necessary to establish	olish your financial situation.
Note: Please advise the clerk if you are unable to	produce the applicable documents.
	ill review your request and determine if your gross family e Ministerial Order establishing the guidelines for an applicant purt officials
The personal information collected on this form will be used for	the purpose of determining if you qualify for a waiver of court filing fees. This

collection of personal information is in compliance with section 33(c) of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection of personal information please contact the Executive Director, Business and Resolution Services at 780-427-4992 or write to: Executive Director, Business and Resolution Services, Court and Justice Services, Alberta Justice,

9th Floor J.E. Brownlee Building, 10365 – 97th Street, Edmonton, AB, T5J 5A6.



Income Thresholds

Number of Persons in Family Residing in	Gross Family Income				
Household (including applicant)	\$ Monthly	\$ Annually			
1	2230	26,760			
2	2776	33,315			
3	3413	40,957			
4	4144	49,727			
5	4700	56,400			
6	5301	63,609			
7+	5902	70,819			

The term "Gross Family Income" means all monies received by the family before income taxes or deductions.

"Family" includes all persons living in the same dwelling and related by blood, marriage, common-law or adult interdependent relationship, or adoption. In the case of common-law and adult interdependent relationships, common law spouses, adult interdependent partners and their dependents are considered family. In the case of a minor, unless the young person lives independently, it is the income of the minor's parents or guardians which determines eligibility.

Review Process

A Senior Judicial Clerk can only grant a fee waiver if the applicant qualifies to apply for a fee waiver and their Gross Family Income falls within the Income Threshold set out above. If the applicant disagrees with the Senior Judicial Clerk's findings, the applicant may ask that the findings be reviewed by a Supervisor/Manager. However, the Supervisor/Manager is governed by the same guidelines as the Senior Judicial Clerk.

April 2023