

# Wages & Labour Worksheet

(This example is based on a calander year, but could mirror your financial year)

Job Title	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	\$'s Annual
<b>Salaried Staff</b>													
General Manager/Owner	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	84,500
Manager	5,000	5,000	5,250	5,250	5,250	5,250	5,250	5,250	5,250	5,250	5,250	5,250	67,500
Admin/Clerical/Reception	4,000	4,000	4,100	4,100	4,100	4,100	4,100	4,100	4,100	4,100	4,100	4,100	53,000
Shipper/Receiver	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	52,000
Labourer 1	3,000	3,000	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	41,000
Labour 2	3,000	3,000	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	40,000
<b>Total Salaried Staff</b>	<b>25,500</b>	<b>25,500</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>26,150</b>	<b>338,000</b>
Benefits included @ 20%	5,100	5,100	5,230	5,230	5,230	5,230	5,230	5,230	5,230	5,230	5,230	5,230	62,500
<b>Total Wages and Benefits</b>	<b>30,600</b>	<b>30,600</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>31,380</b>	<b>375,000</b>
<b>Contracted Staff:</b>													
Part-time 1	1,000	1,500	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	23,500
Seasonal 1	0	0	0	0	0	0	0	0	0	2,500	3,000	4,000	9,500
Contracted Parties	1,000	2,000	1,000	0	0	0	0	0	0	2,000	0	0	6,000
Janitorial/Maint Service	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
	3,000	4,500	4,100	3,100	3,100	3,100	3,100	3,100	3,100	7,600	6,100	7,100	51,000
<b>Total All Salaries &amp; Wages</b>	<b>33,600</b>	<b>35,100</b>	<b>35,480</b>	<b>34,480</b>	<b>34,480</b>	<b>34,480</b>	<b>34,480</b>	<b>34,480</b>	<b>34,480</b>	<b>38,980</b>	<b>37,480</b>	<b>38,480</b>	<b>426,000</b>