

Premises Identification (PID), one of the pillars of traceability, links livestock and poultry to land locations or premises. This information is collected in the PID System, which can be quickly accessed for the protection of our industry. The PID System has a variety of uses including planning for, controlling and preventing the spread of an animal disease. It is also used to notify animal owners of an impending emergency, such as a flood or fire, that could affect their animals. By completing a PID Application and keeping your information up-to-date, you will take an important step in protecting your animals and those of other Alberta and Canadian producers.

Who needs to apply

Under Alberta's *Premises Identification Regulation*, if you own a livestock animal or poultry, and that animal is kept at a premises other than a commingling site (e.g. stable), you need to apply for a PID Account and obtain at least one PID Number associated to where the animal(s) are located.

You must apply for a PID Account within 30 days of assuming ownership of an animal. Although you may view your livestock as a pet or companion animal, it is important to obtain a PID Account because your animal can still receive and/or transmit diseases. Even if you own only one animal, it is still necessary to obtain a PID Account.

If you operate a commingling site (e.g. stable, community pasture, fair ground, etc.), you are required to obtain a PID Account, register all your commingling sites and provide the PID Number(s) to the users of your site(s). You must apply for a PID Account within 30 days of assuming ownership or operation of a commingling site.

Obtaining a New PID Account

To obtain a PID Account, you can fill out the attached paper application package or go online at www.agriculture.alberta.ca/premises to register. For those completing the paper application, you will need to fill out:

- a **PID Account Form**,
- **at least one Schedule A**, and
- **if applicable, a Schedule B**.

Here are some additional instructions:

- On the PID Account Form, check "New PID Account Application." Complete and sign the form.
- If you are an animal owner, complete a Schedule A for at least one premises and check "New Premises." This is preferably where your main animal operation is located, which is usually your home quarter. If you have multiple premises, you have the option to complete a Schedule A for each additional premises, which can better reflect where your animals are at any given time.
- If you operate a commingling site, complete a Schedule A for each commingling site you operate and check "New Premises."
- To add additional or alternate contact(s) for a premises, you can complete a Schedule B and check "New Premises." You may complete a Schedule B for each premises you are registering.
- Alternatively, you can easily set up a new PID Account online by visiting www.agriculture.alberta.ca/premises.

Updating a PID Account

It is important that you update your account within 30 days of any changes. For example, this would include changes in account contact information, maximum capacity of the premises or contact information for emergencies. If the PID System does not contain accurate and up-to-date information, the emergency response might be delayed. To update your information using the paper application:

- Check "Update an existing PID Account" on the PID Account Form. Complete and sign the form. If required, provide any updates to the general information in Part A.
- If you are updating information on a premises already registered in the PID System, include a completed Schedule A with the updated information. Also, check "Update existing Premises" and provide the PID Number.
- To add a new premises to an existing PID Account, include a completed Schedule A for each additional premises and check "New Premises."
- If you are adding an additional or alternate emergency contact for a premises or wanting to update the information previously submitted, include a completed Schedule B.
- Alternatively, you can gain access to your PID Account to make changes online by calling **780-422-9167**.

Submitting completed application and schedule(s)

Mail

Premises Identification Program
Alberta Agriculture and Forestry
7000 – 113 Street Edmonton AB T6H 5T6

Fax

Premises Identification
Program 780-427-5921

In person

You can submit your application to any Alberta Agriculture Field Office located throughout Alberta

For more information

For additional information, contact the Alberta Ag-Info Centre toll-free at 310-FARM (3276) or your local Agriculture Field Office. You can also get more information and set-up/update your PID Account online at www.agriculture.alberta.ca/premises.

 **Apply online! Visit www.agriculture.alberta.ca/premises to obtain your PID Account today!**

Frequently Asked Questions

Can I apply for a PID Account and/or update my information online?

Yes, visit www.agriculture.alberta.ca/premises.

Where can I obtain more copies of the PID Account Form, Schedule A or Schedule B?

The paper application and schedules are available for print online at www.agriculture.alberta.ca/premises. You can also visit your local Agriculture Field Office for copies.

Why is premises identification important?

Premises identification is an important part of an effective traceability system and emergency management plan. In an animal health event, having animal locations and other key information in one system is critical for quick, accurate and cost-effective emergency response.

What is a PID Number?

A PID Number is a nine character unique identifier associated with a specific land location; Alberta PID Numbers start with 'A'.

When will I need to use PID Numbers?

PID Numbers are required or asked for on many transportation documents when transporting your animals. PID Numbers are also required when buying medications at a licensed retail outlet or when selling animals at an auction market. Agriculture programs and grants may also request your PID Number as part of their eligibility requirements.

What species of animals are included under premises identification?

Any animal in captivity designated in the regulation, including livestock and/or poultry, needs to be recorded under your premises. For a complete listing of the species please see Schedule A, Part 7 of the PID Application or the Alberta *Premises Identification Regulation*.

Do I need a PID Account if I only have one animal?

Yes, you need a PID Account because even one animal can receive and transmit infectious diseases that can affect your herd/flock, neighbouring animals and sometimes the entire industry. Having an up-to-date PID Account ensures that you will be contacted in the case of an emergency situation.

What is a commingling site?

A commingling site is a location, other than a farm or ranch, where animals owned by different owners are kept together either temporarily or permanently.

Do I need to register each location where animals I own and/or have care and control of are located?

Operators of commingling sites are required to register all their commingling sites and obtain a PID Number for each premises. Animal owners that take care of their own animals are required to have at least one premises registered, preferably the main animal operation. It is beneficial for animal owners to register additional premises in the PID System, particularly those away from the main operation, to ensure they are still notified if an emergency happens in that area. Animal owners can register each premises by completing a separate Schedule A.

What is "maximum capacity"?

Maximum capacity is not the actual number of animals on the premises. Rather, it is an estimate of the highest number of animals (of the selected species) that the operation(s) on the premises could reasonably accommodate. This information, used in conjunction with the type of species on the premises, allows emergency responders to prepare and respond appropriately.

Will the information I share be kept confidential?

Your information is protected under the *Freedom of Information and Protection of Privacy Act* (FOIP Act) and the *Animal Health Act* (AHA). It may be used or disclosed to authorized individuals, in accordance with the AHA, for the purposes set out in the AHA including to plan for or respond to an animal health emergency or to validate premises information held in the system.

I completed my application. When will I find out my PID Number?

The account contact will receive a letter in the mail within one to two weeks with the PID Number(s) for each individually registered premises. Retain this letter for your records. If you require your PID Number in the meantime, please contact 310-FARM (3276).

What should I do if I forget my PID Number?

If you forget your PID Number, please contact 310-FARM (3276) for assistance.

What happens if my information changes?

Information associated to a PID Account needs to be updated within 30 days of any change. This includes changes to contact information, animal types, maximum capacity, etc. It is vital that information is updated as it changes so you can receive the best service and support from emergency responders. To update your information, fill out the appropriate section of the PID Application and either mail or fax it to the Premises Identification Program. You can also return it to your local Agriculture Field Office. Changes can be made online at www.agriculture.alberta.ca/premises.

Where can I get more information?

For more information on the PID Program including regulations, contact the Alberta Ag-Info Centre toll-free at 310-FARM (3276), a local Agriculture Field Office, or visit www.agriculture.alberta.ca/premises. To learn more about Traceability in Alberta, visit www.agriculture.alberta.ca/traceability.

Did someone help you today?

_____ helped you today
name

at _____
location

on _____
date



Apply online!

Visit www.agriculture.alberta.ca/premises
to obtain your PID Account today!

Reference note:

PID ACCOUNT FORMYou must fill out the **required information** on this **Form** which is marked by an asterisk (*)*** PURPOSE OF APPLICATION**

(Check (✓) one)

- New** PID Account Application
- Update** an existing PID Account

Complete this form to set-up a new PID Account or update an existing PID Account in Alberta Agriculture and Forestry's Premises Identification Program. To delete an existing PID Account, please contact the PID Administrator at 780-422-9167.

This form should be accompanied by a Schedule A - Premises Information Sheet for Animal Owners and Commingling Site Operators for each premises an Applicant registers or updates under the program. If an Applicant has an existing PID Account and is simply updating information in Part A of this form, it is not necessary to complete a Schedule A for each premises registered to the account.

PART A – General Information*** Applicant or Account Holder's Legal Business Name** (If sole proprietor, name of individual)

- * Business Type** (Check (✓) one)
- Incorporated Company Individual Trusts
- Government Entity Partnership (Limited Liability Partnership) Non-Profit

*** Business Operating Name** (If different from Legal Business Name)**Account Contact Name** (Individual responsible for the maintenance of information on this application.)*** First Name****Middle Name***** Last Name***** Mailing Address***** City/Town***** Province***** Postal Code***** Phone****Mobile****Fax****Email**

*** Preferred method of communication** (Check (✓) one) Phone Mobile Fax Email

Comments or Instructions if applicable (e.g. best to reach after 7 p.m., etc.)**PART B – Statement of Certification**

I certify that:

- All information provided in this Application, including Schedule A and Schedule B, as applicable, in relation to this PID Program is complete and correct;
- I will provide the necessary updates required by law to ensure that the information related to any premises on which I own animals or commingling site of which I am either an owner or an operator is complete and correct.

For individual applicants, the individual must sign. For corporations and other entities, authorized signatories must sign.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| M | M | D | D | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

*** Signature***** Print Name***** Date**

Personal information you provide through this registration process for the provincial Premises Identification (PID) System allows industry and government to efficiently locate animals and notify owners of an emergency that might affect their animals. This information is collected under the authority of the *Alberta Animal Health Act* and the *Premises Identification Regulation*. The information is subject to the privacy and access provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection and use of this information, please contact the PID Administrator at **780-422-9167**.

Submit completed information by mail

Premises Identification Program
Alberta Agriculture and Forestry
7000 – 113 Street Edmonton AB T6H 5T6

By fax

Premises Identification Program
780-427-5921

In person

You can submit your application to
any Alberta Agriculture Field Office
located throughout Alberta



Reference note:

SCHEDULE A**Premises Information Sheet for Animal Owners and Commingling Site Operators**You must fill out the **required information** on this **Form** which is marked by an asterisk (*)* **PURPOSE OF APPLICATION** (Check (✓) one) New Premises Update existing Premises # A**PART 1 – Premises Nickname or Description**

* Provide a name or description of the location where animals are located (e.g. main ranch, summer pasture, etc.)

*** PART 2 – Location** (Select one of the six methods to identify the premises.)

| | | | | | |
|----------------------------------|---------------------|---------------|------------------|-------------|------------------------------------|
| 1. Legal Land Description | Quarter NW/NE/SW/SE | Section 01-36 | Township 001-136 | Range 01-30 | Meridian W4, W5, or W6 W |
|----------------------------------|---------------------|---------------|------------------|-------------|------------------------------------|

| | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|
| 2. LINC # - 10-digit number that appears on the top left corner of Alberta Registries Land Titles Certificates issued after 1988 | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|

| | | | | | | | | |
|------------------------------------|------------|--|---|--|-------------|--|---|--|
| 3. Latitude & Longitude | Latitude + | | . | | Longitude - | | . | |
|------------------------------------|------------|--|---|--|-------------|--|---|--|

| | | | | | | |
|---------------------------------------|-----|--|-------|--|------|--|
| 4. Surveyed Parcel Description | Lot | | Block | | Plan | |
|---------------------------------------|-----|--|-------|--|------|--|

| | | | | | | |
|--------------------------------------|------------------------------------|--|-------------------------------------|----------------------------|------|--|
| 5. Federal or Provincial Land | <input type="radio"/> First Nation | <input type="radio"/> Métis Settlement | <input type="radio"/> National Park | <input type="radio"/> DND† | Name | |
|--------------------------------------|------------------------------------|--|-------------------------------------|----------------------------|------|--|

6. Street Address - If premises is contained in an urban area

| | | | |
|---------|-----------|----------|-------------|
| Address | City/Town | Province | Postal Code |
|---------|-----------|----------|-------------|

* **PART 3 – Relationship to Premises** Relationship of applicant or account holder in PART A to the ownership of the premises. (Check (✓) one)

- Owner Renter/Lessee User of Commingling Site
- Operator of Commingling Site Other (specify) _____

PART 4 – CCIA Premises Number Premises ID Number previously issued by the Canadian Cattle Identification Agency.

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

* **PART 5 – Premises Contact Information** Essential for emergency purposes. Primary individual responsible for care and control of animals on the premises. Check (✓) if same as Account Contact in Part A on PID Account Form. If different individual, provide contact information below.

| | | |
|--------------|-------------|-------------|
| * First Name | Middle Name | * Last Name |
|--------------|-------------|-------------|

* Mailing Address

| | | |
|-------------|------------|---------------|
| * City/Town | * Province | * Postal Code |
|-------------|------------|---------------|

| | | |
|---------|--------|-----|
| * Phone | Mobile | Fax |
|---------|--------|-----|

Email

* Preferred method of communication (Check (✓) one) Phone Mobile Fax Email

Comments or Instructions if applicable (e.g. best to reach after 7 p.m., etc.)

IF APPLICABLE, USE SCHEDULE B TO PROVIDE ADDITIONAL OR ALTERNATE CONTACT(S) FOR THIS PREMISES

SCHEDULE A (cont'd)

Premises Information Sheet for Animal Owners and Commingling Site Operators.

*** PART 6 – Types of Operations** (Check (✓) all operations that the Account Holder conducts on this premises.)

| | | | |
|---|---|---|---|
| <input type="checkbox"/> Farm (Ranch) | <input type="checkbox"/> Feedlot | <input type="checkbox"/> Pasture (Range) | <input type="checkbox"/> Community Pasture |
| <input type="checkbox"/> Abattoir under the <i>Meat Inspection Act</i> (Alberta) | <input type="checkbox"/> Carcass Disposal Site | <input type="checkbox"/> Hatchery | <input type="checkbox"/> Small Acreage/Hobby Farm |
| <input type="checkbox"/> Animal Artificial Insemination Centre | <input type="checkbox"/> Competition Facilities | <input type="checkbox"/> Livestock Market | <input type="checkbox"/> Urban |
| <input type="checkbox"/> Animal Embryo Transfer Station | <input type="checkbox"/> Establishment operating under the <i>Meat Inspection Act</i> (Alberta) | <input type="checkbox"/> Livestock or Poultry Research Facility | <input type="checkbox"/> Veterinary Facility (Clinic, Laboratory, Hospital) |
| <input type="checkbox"/> Assembling Station | <input type="checkbox"/> Establishment operating under the <i>Meat Inspection Act</i> (Canada) | <input type="checkbox"/> Race Track | <input type="checkbox"/> Zoos, petting Zoos |
| <input type="checkbox"/> Boarding Stable | <input type="checkbox"/> Fairs and Exhibition | <input type="checkbox"/> Renderer | <input type="checkbox"/> Other (<i>Specify</i>) |
| <div style="border: 1px solid black; width: 200px; height: 20px; margin-left: auto;"></div> | | | |

*** Part 7 – Species** (Check (✓) all species you have on the premises, and indicate the maximum capacity for each species checked.)

| Capacity | | Capacity | | Capacity | | | | |
|--------------------------|----------------------|----------------------------------|--------------------------|----------------------|-----------------------------|--------------------------|----------------------|------------------------------------|
| <input type="checkbox"/> | <input type="text"/> | Alpacas | <input type="checkbox"/> | <input type="text"/> | Geese in captivity | <input type="checkbox"/> | <input type="text"/> | Poultry: Pullets |
| <input type="checkbox"/> | <input type="text"/> | Bees (# of hives) | <input type="checkbox"/> | <input type="text"/> | Goats | <input type="checkbox"/> | <input type="text"/> | Poultry: Table egg |
| <input type="checkbox"/> | <input type="text"/> | Bison | <input type="checkbox"/> | <input type="text"/> | Guinea Fowl in captivity | <input type="checkbox"/> | <input type="text"/> | Poultry: Turkey |
| <input type="checkbox"/> | <input type="text"/> | Cattle: Beef | <input type="checkbox"/> | <input type="text"/> | Horses | <input type="checkbox"/> | <input type="text"/> | Poultry: Wild turkeys in captivity |
| <input type="checkbox"/> | <input type="text"/> | Cattle: Dairy | <input type="checkbox"/> | <input type="text"/> | Llamas | <input type="checkbox"/> | <input type="text"/> | Quail in captivity |
| <input type="checkbox"/> | <input type="text"/> | Deer (White-tailed, Mule) | <input type="checkbox"/> | <input type="text"/> | Mules, Donkeys | <input type="checkbox"/> | <input type="text"/> | Rabbits ⁴ |
| <input type="checkbox"/> | <input type="text"/> | Domestic Cervids | <input type="checkbox"/> | <input type="text"/> | Peafowl in captivity | <input type="checkbox"/> | <input type="text"/> | Ratites |
| <input type="checkbox"/> | <input type="text"/> | Doves in captivity | <input type="checkbox"/> | <input type="text"/> | Pheasants in captivity | <input type="checkbox"/> | <input type="text"/> | Sheep |
| <input type="checkbox"/> | <input type="text"/> | Ducks in captivity | <input type="checkbox"/> | <input type="text"/> | Pigeons in captivity | <input type="checkbox"/> | <input type="text"/> | Swine |
| <input type="checkbox"/> | <input type="text"/> | Elk | <input type="checkbox"/> | <input type="text"/> | Poultry: Broiler | <input type="checkbox"/> | <input type="text"/> | Wild Boars |
| <input type="checkbox"/> | <input type="text"/> | Fish ¹ | <input type="checkbox"/> | <input type="text"/> | Poultry: Hatching egg | <input type="checkbox"/> | <input type="text"/> | Yaks |
| <input type="checkbox"/> | <input type="text"/> | Fur-bearing Animals ² | <input type="checkbox"/> | <input type="text"/> | Poultry: Other ³ | | | |

1) Fish acquired, propagated, reared or kept in accordance with a class A commercial fish culture licence or a class B commercial fish culture licence issued under the *Fisheries (Alberta) Act*.

2) Fur-bearing animals as defined in the *Fur Farms Act*.

3) Fancy or heritage breeds, and poultry on acreages/hobby farms/licensed urban locations.

4) Rabbits raised for the production of meat.

A COMPLETED PID ACCOUNT FORM MUST ACCOMPANY SCHEDULE A



Reference note:

SCHEDULE BAdditional or Alternate Contact(s) for Premises
ESSENTIAL FOR EMERGENCY CONTACT PURPOSESYou must fill out the **required information** on this **Form** which is marked by an asterisk (*)* **PURPOSE OF APPLICATION** (Check (✓) one) New Premises Update existing Premises # A**PART 1 – Premises Nickname or Description**

* Provide the name or the description of the premises from Schedule A

Information for Alternate Premises Contact NO. 1* **First Name** **Middle Name** * **Last Name*** **Mailing Address*** **City/Town** * **Province** * **Postal Code*** **Phone** **Mobile** **Fax****Email*** **Preferred Method of Communication** (Check (✓) one) Phone Mobile Fax Email**Comments or Instructions if applicable** (e.g. best to reach after 7 p.m., etc.)**Information for Alternate Premises Contact NO. 2*** **First Name** **Middle Name** * **Last Name*** **Mailing Address*** **City/Town** * **Province** * **Postal Code*** **Phone** **Mobile** **Fax****Email*** **Preferred Method of Communication** (Check (✓) one) Phone Mobile Fax Email**Comments or Instructions if applicable** (e.g. best to reach after 7 p.m., etc.)**Information for Alternate Premises Contact NO. 3*** **First Name** **Middle Name** * **Last Name*** **Mailing Address*** **City/Town** * **Province** * **Postal Code*** **Phone** **Mobile** **Fax****Email*** **Preferred Method of Communication** (Check (✓) one) Phone Mobile Fax Email**Comments or Instructions if applicable** (e.g. best to reach after 7 p.m., etc.)A COMPLETED PID ACCOUNT FORM MUST ACCOMPANY SCHEDULE B