

Purpose

The purpose of an Agriculture and Forestry Development Grant is to support the maintenance, development or growth of our province's natural resources.

Eligibility

Applications will be reviewed on individual merit and must support one of the following key areas maintained by Agriculture and Forestry:

- Forest Management and Protection
- Environmental Stewardship
- Land Management and Conservation
- Sustainable Development of Natural Resources

Programs must be within the existing Agriculture and Forestry mandate.

Application Process

The Application shall include the following supporting documentation:

- Description of Organization
- Description of program/project including start and end date, goals and objectives
- Proposed budget for program/project
- Incorporation documentation (if not previously supplied)
- 1 to 3 year Business plan
- A program of recognition for Agriculture and Forestry's contribution to the organization

Grant applications from applicants with outstanding documentation from previous grants will only be reviewed when all outstanding documentation has been received.

Applications will be reviewed and organizations will be notified of the results within 60 days of receipt of application.

Reporting Requirements

The receipt of any grant disbursements is conditional upon the following requirements being met at the end of the grant cycle:

- Financial Statements for the past fiscal year
- Proposed Budget vs. Actual Comparison noting the budget expenditures made directly from the grant.
- Business plan review including a description of outcome of the program including how goals and objectives were met.
- Samples of Agriculture and Forestry recognition.

Only applicants that meet the reporting requirements will be considered for future funding.

If the grant is approved in whole or in part, the Applicant agrees:

- To enter into an agreement with Agriculture and Forestry to meet all requirements.
- To recognize the contribution of Agriculture and Forestry's funding.
- The grant shall be used only for the purposes for which the grant application was approved.
- If the original application has been varied by the Minister, the grant will be used only for those varied purposes.

Freedom of Information

The Government of Alberta has passed the Freedom of Information and Protection of Privacy Act (Act). All information and documents submitted to the Minister become the property of the Minister and are subject to the provisions of the Act. The Act grants a right of access to records in the Minister's custody or control and prohibits among other things the Minister from disclosing information where disclosure would be harmful to your business interests as defined in Section 15 of the Act or would be an unreasonable invasion of your personal privacy as defined in Section 16 of the Act.

Application is hereby made to the Minister of Agriculture and Forestry (hereinafter called the "Minister") for a Grant pursuant to the Environment Grant Regulation, A.R. 182/2000 [refer also to the Designation and Transfer of Responsibility Regulation, Section 21(6)].

Organization/Individual(s) Name(s):		
Address: (Indicate Street No./P.O Box, City/Town or Others and Postal Code)		
Phone #	Fax #	E-mail

Provide name of all Officers and Directors. (if additional space is required, please use attachment)

First Name		Last Name	
Position	Telephone #	Fax #	E-mail

First Name		Last Name	
Position	Telephone #	Fax #	E-mail

First Name		Last Name	
Position	Telephone #	Fax #	E-mail

If organization is incorporated, please indicate the applicable Act by checking one of the following and provide a copy of the incorporation documents if not previously provided:

<input type="checkbox"/> Societies Act (Alberta)		Incorporation Number:
<input type="checkbox"/> Business Corporations Act (Alberta)		
<input type="checkbox"/> Other		
<input type="checkbox"/> Individual	<input type="checkbox"/> Other (Explain)	

Purpose of organization including goals and objectives or occupation of individual (provide a copy of your curriculum vitae):

Project Title: _____

Description of project/program include schedule of performance of work, benefits to Alberta. (If more space is required, please use attachment.)

Details of grant income received/receivable from other source(s) for this project including amounts:

List by Grant Number the amounts of previous grants paid to your organization by the Minister of Environment and Parks or other Government of Alberta departments in the current and immediate past fiscal year (April 01- March 31).

List by Grant Number all unspent amounts from previous grants:

In the event the grant is provided what is the communication strategy expected?

Provide a description of how Agriculture and Forestry's contribution will be recognized.

Amount of Grant requested \$ _____

Have you included your supporting documentation?

- Business plan/Operation plan including program goals and objectives (1-3 Years)
- Proposed program/project budget
- If not previously supplied within past year, a copy of your incorporation documentation
- Any other information that will benefit the decision making process

Date of Application:

Signature:

Name:

Position: