

1. Type of Application: Individual
 Partnership
 Corporation (attach copy of incorporation certificate)
 Other _____

Name of Outlet to be licensed: _____

Incorporation number/corporate access number: _____

Trade Name (if applicable): _____

Mailing Address: _____ Street Address: _____

Town/City: _____ Postal Code: _____

Telephone: _____ Fax: _____

2. Name, full address and telephone number of:

Owner / Representative:

Manager:

Name: _____

Telephone: _____

Cell Phone: _____

E-mail: _____

3. Permanent Place of Business: same as above

Municipal address of the permanent place of business:

Address of any premises where authorized medicine is stored:

My retail business sells the following products or services:

Proposed business hours are: _____

4. Attach a copy of the current business licence or in the case of municipal authorities that do not issue a business licence, attach a letter or a copy of a development permit from the municipal authority that indicates you have authority to operate a retail business.

5. I am an authorized representative of the applicant

OR

- I am the applicant.

I certify that the information given on this form is, to the best of my knowledge, true and complete.

Dated at: _____, Alberta, this _____ day of _____, 20____

Applicant's first and last name (print) _____

Position / Title _____

Applicant's signature and/or corporate seal _____

A cheque payable to the **Government of Alberta**, in the amount of **\$100.00** for the licence fee, (or pay by credit card by visiting <https://www.agric.gov.ab.ca/ardpay> and choosing "Animal Health and Assurance" as the program area), and a copy of the required current business licence or equivalent is to be attached to this application and mailed to:

**Licensing
Inspection and Investigation Section
Alberta Agriculture and Forestry
1st Floor, Agronomy Centre
6903 -116 Street
Edmonton AB T6H 5Z2
Phone 780-422-1472
FAX 780-422-4513**

An application for an outlet licence **does not** permit commencement of selling medicine. No medicine or DIN products can be **displayed or sold** until an IIS Inspector has conducted a pre-licence inspection, and a licence has been issued to the outlet.

The personal information on this form is being collected for the purpose of the administration of the [Authorized Medicine Sales Regulation](#) that is authorized under the [Animal Health Act](#). Personal information collected by Alberta Agriculture & Forestry is authorized under the Freedom of Information and Privacy (FOIP) Act and is managed and protected under Part 2 of the FOIP Act. Your name, address, telephone number and any information on this form that will identify you, may also be disclosed to authorized individuals conducting investigations. These investigations include, but are not limited to, those authorized under the provisions of the Animal Health Act. Your personal information will not be used or disclosed for any other purpose without your written consent. For your security, we do not retain credit card information in our database. If you have any questions about the collection or use of your personal information or you would like to request a correction to your personal in our records, contact the Inspection and Investigation Section at 403-755-1474.