



NORTHERN LIGHTS
Health Foundation

June 23, 2021

Hanneke Brooymans
Compliance Assurance Specialist
Alberta Environment and Parks
Oxbridge Place
15th floor, 9820 106 St NW
Edmonton, Alberta T5K 2J6

Dear Ms. Brooymans,

Re: Final Reporting to the Recipient Agreement Under the Environmental Protection and Enhancement Act - Air Quality Project for the Northern Lights Health Centre Sentencing Fund \$45,248.00 Effective Date September 11, 2020

Thank you for the opportunity to complete the Air Quality Project at the Northern Lights Health Centre through funds received under the creative sentencing provisions of the Environmental Protection and Enhancement Act. This report shall serve as a final report on the use of the funds as outlined in the Agreement as follows:

Under 2. The Grant and Maintenance of the Sentencing Fund

2.3 The initial Sentencing Fund was received on October 20, 2020 and was deposited into an RBC account *held separate* from any other accounts held by the Northern Lights Health. Bank account number ROYAL BANK OF CANADA-07489-1004357 (opening balance of \$0.35).

2.4 Interest Earned on Account \$131.74

- Balance remaining in account \$187.62

Under 3. Eligible Expenses

3.1 Payment of eligible expenses:

The fund was held throughout the term and only used for eligible expenses:

- \$4,113 was allocated to the NLHF Re-Allocation Fee as outlined in the proposal
- \$18,827.13 Paid to Alberta Health Service on Invoice #S62963-288 April 7, 2021
- \$22,252.34 Paid to Alberta Health Services on Invoice #S62963-295 and S62963-296 June 21, 2021

Under 4. Reporting Obligations

The goal of the creative sentencing was to improve the air quality in the hospital through the purchase of filters for air exchange units. The hospital is a multi-story (7 floor) facility composed of office spaces, general and highly specialized medical spaces, mechanical rooms, patient rooms (some requiring infection control air exchangers), and IT server rooms. Most areas of the hospital require different air exchange and air scrubber filters.

Our original proposal to the Court (dated May 8, 2020) requested a large number of two sizes of specialized filters. During the ordering process the hospital's Chief Engineer requested that a wider assortment of air filters be purchased to ensure the fund would have a greater benefit to the hospital. In an email dated February 1, 2021 we received permission to proceed with an amended order of the filters.

Purchase order number DNM3749148 was created and over a period of approximately 90 days inventory was received from supplier BGE Indoor Air Quality Solutions Ltd. as per the following BGE invoices (attached):

- SCI 1247306 \$17,075.13
- SCI 1248726 \$ 1,752.00
- SCI 1248159 \$ 1,620.88
- SCI 1250250 \$ 1,199.20
- SCI 1250851 \$ 2,932.56
- SCI 1248725 \$13,589.40
- SCI 1246659 \$ 2,910.30

The filter brands are Astrocel, Roll-O-Mat, Frontline Gold, Bio-Pac, and Varicel and include specialized filters for the Operating Rooms and Isolation Units.

We are very pleased to see this project come to fruition. Throughout the time of the project many AHS staff were engaged in developing the filter order as it required a full review of the hospital's air exchange units and the existing filter supply. The process allowed for the final refinement of the filter order to be aligned to the hospital's needs. The Health Foundation and the Facility Management staff have not worked together in this manner before so we were able to develop relationships and trust.

At this time, we are requesting to close the RBC Bank Account (1004357) and transfer any remaining balance (\$187.62) to the NLHF general operating account. Due to the cost of processing purchase orders through Alberta Health Services and then the cost of paying the invoices through the Northern Lights Health Foundation, we are not recommending that the outstanding balance be used to purchase any more filters. The cost of the employee time and effort involved in the purchase and associated payments far outweighs the benefit of having a few more filters on hand.

We look forward to your acceptance of this final report and to closing off any outstanding actions.

Thank you,

A handwritten signature in black ink, appearing to read 'Cindy Amerongen', with a long horizontal flourish extending to the right.

Cindy Amerongen, Executive Director
(780) 791-6178