



Combatting Trafficking in Persons Grant

Application Preview





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Section A: Organization Information

Legal Name of Organization:

Alberta Corporate Registry or
CRA registration number:

Name of Program:

Mailing Address:

Organizational Contact Information (legal authorized signing authority)

Last Name:

First Name:

Pronouns:

Position title:

Phone Number:

E-mail Address:

Designated Program Manager/Coordinator

Last Name:

First Name:

Pronouns:

Position Title:

Phone Number:

E-mail Address:

Type of Organization

- Registered non-profit organization (provincial) and/or charity (federal)
- Fiscal agent (must be a registered non-profit organization and/or charity) for a community-based coalition or network
 - What is the name of the coalition or network? _____
 - Please list the other organizations/entities that make up the coalition or network.

- Indigenous community (including tribal councils, First Nations and Metis Settlements)

Collaboration

- Are you collaborating with any other organization(s)/agency(ies) in this work? If so, please provide the names of the collaborating organizations and describe the nature of the collaboration. Add new rows as needed.

NAME OF COLLABORATING ORGANIZATION/AGENCY

NATURE OF COLLABORATION (~10 – 50 WORDS)

<i>E.G., LOCAL SEXUAL ASSAULT CENTRE (LSAC)</i>	<i>E.g., The partner organization provides referral pathways for crisis support, counselling and advocacy services while participating in regular case coordination meetings (with client consent) to reduce service duplication and gaps. Collaboration also includes reciprocal training opportunities focused on trauma-informed, survivor-centred and culturally responsive practices, as well as joint outreach to frontline service providers. The partnership supports timely referrals, shared understanding of roles, and strengthened local capacity to identify and respond to trafficking-related risks.</i>
<i>ADD NEW ROWS AS NEEDED.</i>	

NOTE: If any of the collaborations listed above are vital to the delivery of your program (ex: services are integrated with another organization / the organization is facilitating parts of your program) please provide a letter of support from that organization with your application outlining the nature of the partnership and their support for your application.

Letters are not required from partners who support your program via referrals, information sharing activities or informal consultation.

Section B: Funding Details

- Amount Requested (Please specify if total is for one year or two): _____
 - How did you determine this amount? Please explain why this specific amount is necessary to achieve your stated program outcomes (~250 – 500)

- In the event that only partial funding is available, is this program still viable, and which activities would be prioritized? (~500-750)

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- Is this application to support a new program or the ongoing delivery of an existing program? (yes/no)
- If ongoing, have you previously received funding from the Government of Alberta for this program? (yes/no)
 - From (start date): _____ (end date): _____
 - Amount received: \$ _____

- Purpose of previous funding (~50 words)

- Indicate the current and/or planned FTE(s) dedicated to supporting this program:
 - Current dedicated FTE(s): _____
 - Additional FTE(s) planned: _____
- Please outline any training or education staff have taken or will be required to undertake to support the program outcomes.

Section C: Program Focus Areas

From the options below, select the priority area(s) that best aligns with your program. It is likely that your program will align with more than one of the following priority areas; please select as many or as few as apply.

For example: A program aligned with providing comprehensive continuum of care and timely access to services may also align with standards of care and/or partnership/collaboration.

Types of Programs/Initiatives

- ☐ **Comprehensive Continuum of Care and Timely Access to Services**
Improving access to timely, appropriate services for victims and survivors of human trafficking across the continuum of care – from crisis response and safety, to stability, healing and long-term well-being. These programs are often direct support programs for at-risk individuals, victims or survivors of human trafficking. *[e.g. crisis response programs; case management; transitional or long-term stabilization supports that may focus on housing, employment or life skills; navigation supports; survivor-integrated or survivor-informed supports for healing, well-being and independence; outreach services; wrap-around services]*
- ☐ **Building Organizational Capacity**
Enhancing organizational capacity to deliver services and sustain effective services and supports for victims and survivors of human trafficking, including access to organizational resources and training. These programs are often indirect support programs, which build an organization's or agency's capacity to respond to human trafficking. *[e.g., training and professional development for frontline staff; development or enhancement of internal policies, procedures or service models; investments in staff; improvements in data collection, evaluation, monitoring and reporting systems]*
- ☐ **Community Awareness and Education**
Building community awareness and education through campaigns and educational opportunities. These programs are often broad awareness building campaigns, aiming to increase knowledge within a public or community setting. Note that staff training and development fits under "Building Organizational Capacity" while public or community training and/or awareness belongs here. *[e.g., public awareness campaigns; public educational workshops; targeting an audience of youth, families or community members; development of public-facing education materials or resources]*

☐ **Partnership Development and Collaboration**

Collaborating to deliver a coordinated community response to human trafficking, including data sharing, creation of pathways or shared protocols. This priority area describes funded initiatives that have intentionally and meaningfully sought to partner or collaborate in program design and/or delivery. *[e.g., referral pathways; multi-sector coordinated responses; development of shared protocols, tools or frameworks to support a consistent response across organizations; service planning models; jurisdictional collaborations]*

☐ **Standards of Care**

Delivering anti-human trafficking services that are responsive, trauma-informed, data-driven and culturally and geographically informed where local needs are known and addressed. This priority area describes funded initiatives that have intentionally included principles around standards of care in the design and/or development of the initiative. *[e.g., trauma-informed services, survivor-centred, integrated or informed services; culturally responsive services; use of evidence or data in program design; quality improvement projects; alignment with local needs and gaps]*

Approaches to Service Delivery

- From the options below, select the category or categories that best describe your program.
 - Direct victim/survivor support
 - Housing
 - Counselling
 - Networking
 - Data systems
 - Prevention (please refer to the definition of prevention outlined in the guidelines document)
 - Training / professional development (frontline staff)
 - Increasing awareness / public education (general public)
 - Other (specify):

- What type(s) of trafficking does/will this program aim to address? Select all that apply.
 - Sex trafficking
 - Labour trafficking
 - Organ trafficking
- Where are your services/programming primarily located? (e.g., municipality or region) _____
 - If you will be serving clients from a broader geographical region or location, please list all areas served, or state if Alberta-wide.

- Please describe your program in ~400-700 words:

- In the following table, please identify the gaps you aim to address through this program in the left column, and briefly describe how this program will address each gap in the right column. Use one row per gap to be addressed. You may add new rows as needed.

Gap to address	How will the program address this gap? ~50-150 words
E.G., LIMITED EARLY IDENTIFICATION AND REFERRAL PATHWAYS FOR INDIVIDUALS AT-RISK OF OR EXPERIENCING HUMAN TRAFFICKING, PARTICULARLY OUTSIDE OF MAJOR URBAN CENTRES.	<i>E.g., The program will address this gap by strengthening early identification and referral capacity among frontline providers. This includes developing and disseminating a standardized, trauma-informed screening and referral guide, providing targeted training sessions for service providers, and establishing clear referral pathways to specialized trafficking-informed supports. The program will also offer consultation and coordination support to assist providers in navigating complex cases. By improving consistency, awareness and coordination at the point of first contact, the program aims to enable earlier, safer access to appropriate supports and reduce barriers to service entry.</i>
ADD NEW ROWS AS NEEDED.	

- A community response model is a coordinated range of services provided by multiple organizations that support survivors from crisis through recovery to long-term stability.¹
 - Does your organization, including the program for which you are seeking funding, align with a community response model? (yes/no)
 - Please describe (150-300 words)

- When a program is survivor-informed, it means that survivors of human trafficking have been given the opportunity to provide meaningful input into the design or execution of the program. A survivor-integrated program means that the voices, lived experiences and agency of individuals with lived experience of human trafficking are meaningfully embedded in the design, delivery and evaluation of the services meant to help them.
 - Is this program survivor-integrated or survivor-informed? Select all that apply.
 - No, neither survivor-integrated nor survivor-informed
 - Yes, survivor-integrated → please describe below (~100-200 words)

¹ <https://albertacentre.ca/resources/words-matter-2/>

- Yes, survivor-informed → please describe below (~100-200 words)

- Does this program support victims and/or survivors who identify as Indigenous, First Nations or Métis? (yes/no)
- Is this program indigenous-led or Indigenous informed?
 - No, neither Indigenous-led nor Indigenous informed
 - Yes, indigenous led → please describe below (~100-200 words)

- Yes, Indigenous informed → please describe below (~100-200 words)

- A culturally responsive approach to human trafficking occurs when prevention, intervention and recovery services are tailored to respect the distinct cultural backgrounds, beliefs and identities of survivors. It ensures that support is holistic, trauma-informed and avoids "one-size-fits-all" solutions.²
 - Does this program support victims and/or survivors from diverse cultural backgrounds? (yes/no)
 - Please describe how a culturally responsive approach has been incorporated into the program. (~150 – 300 words):

- How do you plan to sustain this initiative at the conclusion of CTIP grant funding? [open text]

Section D: Program Goals and Metrics

- Please describe the goals, objectives and/or outcomes you aim to achieve through this program. Please ensure your assessment metrics align with those listed in the *Reporting and Data Collection Requirements* document as you will be required to report on these metrics throughout the grant cycle.

**Goal, objective, or intended outcome
(i.e., what do you intend to achieve?)
~50-150 words**

**Assessment metric (how will you know if you have
achieved it?) ~50-150 words**

<i>E.g., Increase access to coordinated, trauma-informed support services for individuals at-risk of or experiencing trafficking.</i>	<i>E.g., Progress will be assessed using service utilization and participant outcome indicators, including intake completion, case management and connection to core services. Brief pre- and post-engagement check-ins will capture changes in self-reported safety, housing stability and access to supports. Program records will track referral completion and follow-up, with periodic review of case notes to contextualize trends and identify barriers or service gaps.</i>
ADD NEW ROWS AS NEEDED.	

Section E: Attestation

I hereby acknowledge that:

- The organization adheres to the definition of human trafficking as outlined in the *Protecting Survivors of Human Trafficking Act*.
- The information contained in this application and the enclosed documents is true, accurate and complete.
- I am a representative with designated signing authority/decision-making authority in our organization.
- The organization's board of directors/governing legal entity is in full support of this application.
- The grant, if approved, will be spent solely for the purposes described in this application.

Attestation Statement:

I, [First and Last Name], [Designation / Title], am the authorized signatory and representative of [Name of Organization] and I understand the personal information being collected is for the purposes described at the beginning of this form.

I hereby attest that the information I have provided in this form is true, accurate and complete to the best of my knowledge and I understand that falsification, omission or concealment of material fact may be subject to administrative, civil or criminal liability.

This attestation is dated: _____

Submitting Your Application

To make sure your application is reviewed and processed as quickly as possible, please check, complete and attach the following items before you submit:

Mandatory information required:

- A copy of the applicant's most recent audited financial statements.
- Budget Request Template (Excel) with attestation statement completed.
- **If Applicable:** Letters of support from any agencies that you will be partnered with or who are essential to the success of your program. The letters must demonstrate the collaborative efforts between organizations.

Please submit your completed application along with all supporting documentation online at: [Combatting Trafficking in Persons \(CTIP\) Grant | Alberta.ca](#)

Questions regarding this application may be emailed to: humantrafficking@alberta.ca