

Tips Sheet for the Resilient Agricultural Landscape Program (RALP) Application

The RALP tips sheet highlights common issues in applications. Following these tips helps ensure your application includes all necessary information to streamline the review and approval process.

Applicant Information

- The email and phone number you provide **MUST** be ones you have regular access to. We will use both methods to contact you for confirming your application information and status.

Application Information and Submission

The following documents must be submitted with your application:

- Completed application form with a **handwritten signature** (digital signatures are not accepted).
- Quotes** required for all claimed expenses.
 - Fencing materials and seeding operations completed by applicant do not require quotes.
- Aerial maps** for each legal land description associated with the project.
- For projects with **off-site watering systems**, Part 4a of the application form must be completed.
- For projects with both rented and owned land, check both boxes in Part 7 and list the landowner name for the rented land. Land locations do not need to be specified.
- For projects on **Public Land**, a copy of project approval from the Provincial Rangeland Agrologist must be submitted with your application.

Eligible Expense Requirements

To be eligible for reimbursement, **claimed expenses must meet the following requirements:**

- Align with eligible expenses and cost maximums as outlined in Table 3 of the [Funding List](#).
- The applicant name provided must be the same name on the invoices and proof of payment.
- Expenses must be **incurred and paid** between February 1, 2025 and November 30, 2025.

If mandatory sections of the application are not complete, your application will be returned, and you will not be added to the queue until a complete application is received.

Once your application is successfully submitted, you will receive a confirmation email to the provided email address or the email address used to submit the application. **If you do not receive this response, contact the program for confirmation** your application was received.

All program details and forms can be found at www.alberta.ca/resilient-agricultural-landscape-program.

For one-on-one application support:

Phone: [1-866-310-RALP](tel:1-866-310-RALP) (7257)

Email: info@ralp.ca



Sustainable CAP Resilient Agricultural Landscape Program (RALP) 2023-2028
Year 3 Intake Period - Application Form

The personal information collected is in accordance with section 33 (c) of the *Freedom of Information and Protection of Privacy Act* (the FOIP Act) (RSA 2000, C.F-25) and will be protected under Part 2 of the Act. Any personal information that is provided in the Sustainable Canadian Agriculture Partnership (Sustainable CAP) Resilient Agricultural Landscape Program (RALP), Grant Application Form will be used for the purpose of determining and assessing the applicant's eligibility to apply for the Sustainable CAP RALP Program Grant, and also to support ongoing evaluation of the Sustainable CAP RALP Program. The personal information will be disclosed to the Federal Government for the purpose of administration and evaluation of the Sustainable CAP framework. Should you require further information about collection, use and disclosure of personal information, please direct your questions or inquires to the Director CAP Secretariat, Policy, Strategy and Intergovernmental Relations Branch, Alberta Agriculture and Irrigation, at 310-3276, Email at S-CAP@gov.ab.ca or mail to Policy, Strategy and Intergovernmental Relations Branch/CAP Secretariat, Agriculture and Irrigation (AGI), 300, 7000 – 113 Street, Edmonton, AB T6H 5T6.

Please complete all portions of the application.

Part 1: APPLICANT INFORMATION			
Applicant Name: (Legal Name or Corporate Name) ALL RECEIPTS, INVOICES AND PROOF OF PAYMENTS MUST BE UNDER THIS NAME OR THE GRANT MAY NOT BE PAID			
Primary Contact (first name / last name): (if different from above):			
Mailing Address:	City/Town:	Prov: AB	Postal Code:
Primary Telephone Number (Home or Cell):		Email Address:	
Municipality:			
Applicant type: <ul style="list-style-type: none"> <input type="checkbox"/> Primary producer responsible for the day-to-day management of an agricultural operation (such as an annual crop, bee, or livestock operation) in Alberta that produces at least \$25,000 worth of farm commodities annually <input type="checkbox"/> Groups such as Grazing Reserve Associations and/or Community Pastures <input type="checkbox"/> Indigenous (First Nations, Inuit, Métis) 			
Environmental Farm Plan (EFP): (must have been completed within ten years from the date your application is received) <ul style="list-style-type: none"> <input type="checkbox"/> A copy of my EFP letter of completion or certificate is attached with this application <input type="checkbox"/> I will submit a copy of my EFP letter of completion or certificate with my final report 			
Time Period for implementing activities: February 1, 2025 – November 30, 2025			
Time Period for maintaining activities: December 1, 2025 – November 30, 2027			
Grant Project Term: February 1, 2025 – November 30, 2027			
Describe your farming operation as it relates to your project (s) by checking the appropriate boxes: <ul style="list-style-type: none"> <li style="width: 33%;"><input type="checkbox"/> oilseed and grain farming <li style="width: 33%;"><input type="checkbox"/> dairy cattle and milk production <li style="width: 33%;"><input type="checkbox"/> poultry and egg farming <li style="width: 33%;"><input type="checkbox"/> other crop farming: <li style="width: 33%;"><input type="checkbox"/> cattle feedlot &/or backgrounding operation <li style="width: 33%;"><input type="checkbox"/> sheep and goat farming <li style="width: 33%;"><input type="checkbox"/> cattle ranching <li style="width: 33%;"><input type="checkbox"/> hog farming <li style="width: 33%;"><input type="checkbox"/> other animal production: 			
(Optional) Is your farming operation owned/co-owned by person(s) who identify with one or more of the following groups? (Select all that apply): <ul style="list-style-type: none"> <li style="width: 25%;"><input type="checkbox"/> Woman <li style="width: 25%;"><input type="checkbox"/> Under 40 Years of Age <li style="width: 25%;"><input type="checkbox"/> Indigenous- Metis <li style="width: 25%;"><input type="checkbox"/> Indigenous- Inuit <li style="width: 25%;"><input type="checkbox"/> Indigenous- First Nations <li style="width: 25%;"><input type="checkbox"/> Indigenous- Other <li style="width: 25%;"><input type="checkbox"/> Not applicable <li style="width: 25%;"><input type="checkbox"/> Decline to Identify 			

Part 2: PROJECT INFORMATION

A. Identify the activities that pertain to your project: *check all that apply

PASTURE MANAGEMENT

- Activity Code 100 Riparian area management
- Activity Code 101 Rotational grazing of tame pasture or native rangeland
- Activity Code 102 Adding legumes to existing forage stands

CROPLAND CONVERSION

- Activity Code 200 Annual cropland conversion to native forages
- Activity Code 201 Annual cropland conversion to tame forages
- Activity Code 202 Strips/ Grass waterways/ Salinity
- Activity Code 203 Intercropping

TREE ESTABLISHMENT

- Activity Code 300 Shelterbelts
- Activity Code 301 Eco-buffers
- Activity Code 302 Establishment of pollinator strips

Part 3: PROPOSAL INFORMATION

Provide a brief description of your current management practice for **each BMP activity** you are applying for. **Please note:** if you are applying for Ag Lime or equivalent, please include the product name and rate. This item is only eligible if supported with a soil test report completed within the last 3 years from the date your proposal is received. If you require more space, please attach a separate document in the format as displayed below.

Current Management Practice:

BMP Activity Code:

BMP Activity Code:

BMP Activity Code:

Proposed Management Practice Change over the course of the 3-year land use agreement:

Outline the specific changes you are implementing. Clearly describe how this project will transform your current practices.

BMP Activity Code:

BMP Activity Code:

BMP Activity Code:

Part 3a: Estimated Completion Date

BMP Activity (Dropdown Selection)	Estimated Completion Date

PART 4a: WATER PROJECT INFORMATION

Complete this section only if your proposed project includes an off-site watering system. **You must provide all required information outlined below to meet RALP eligibility for off-site watering projects.** Please note: Replacement of existing off-site watering systems are ineligible. Per the Funding List, all off-site watering systems qualify for a maximum of 50% cost-share funding.

Current Source(s) Utilization
Existing source(s) and brief description of current use:

Water Source(s)	Legal Land Location(s) (Qtr-Sec-Twp-Rge-Mer)	Water Source Information
Dugout		Was the dugout constructed prior to April 1, 2023? <input type="checkbox"/> Yes <input type="checkbox"/> No
Dam		Licence or Traditional Agriculture Use Registration #:
Well		1. Well tag or Well ID (if known): 2. Date of well construction: 3. Is the well used for <i>combination</i> of household and livestock use to a maximum of 1250 m ³ /yr? <input type="checkbox"/> Yes <input type="checkbox"/> No 4. Do you have a licence or a Traditional Ag Use Registration for this source? a) If yes provide the licence or TAR#: b) If no, have you owned/farmed the land prior to Jan 1, 1999 and used that source since that time? <input type="checkbox"/> Yes <input type="checkbox"/> No

Watercourse or natural waterbody (River/ Creek/ stream/lake)		Fish bearing? <input type="checkbox"/> Yes <input type="checkbox"/> No Name (if applicable): Will there be any excavation or disturbance to the bed and shore of a permanent water body? <input type="checkbox"/> Yes <input type="checkbox"/> No
Spring		Has the spring been modified (i.e., with excavation, cribbing, pipe or other materials) to optimize use?
Wetland /slough*		Will there be any excavation or disturbance to the bed and shore of a permanent water body? <input type="checkbox"/> Yes <input type="checkbox"/> No
Other:		
<p>*For information on wetlands, view the Landowner Guide to the Alberta Wetland Policy here</p> <p>**This tool can be used by livestock producers to calculate average daily and annual water requirements based on various parameters.</p>		
Proposed System Information		
System configuration (select): <input type="checkbox"/> Portable <input type="checkbox"/> Permanent	Is your project utilizing a pipeline or a portable intake system (select): <input type="checkbox"/> Pipeline (Surface) <input type="checkbox"/> Pipeline (Buried) <input type="checkbox"/> Portable Intake	

PART 6: FUNDING REQUEST SUMMARY

BMP Activity Code (AC)	Total Implementation Costs	Number of livestock (if applicable)	Number of acres	Opportunity Costs	Total Implementation Costs <small>With 15% impact adjustment</small>
AC 100 Riparian Area Management				-	\$
AC 101 Rotational Grazing				-	\$
AC 102 Adding Legumes to Existing Forage Stands				-	\$
AC 200 Annual Cropland Conversion to Native Forages				\$200 per acre	\$
AC 201 Annual Cropland Conversion to Tame Forages				-	\$
AC 202 Strips/ Grass Waterways/ Salinity				\$200 per acre	\$
AC 203 Intercropping				-	\$
AC 300 Shelterbelts (converting cropland)				\$200 per acre	\$
AC 300 Shelterbelts (converting forages)				\$100 per acre	\$
AC 301 Eco-Buffers (converting cropland)				\$200 per acre	\$
AC 301 Eco-Buffers (converting forages)				\$100 per acre	\$
AC 302 Establishment of Pollinator Strips (converting cropland)				\$200 per acre	\$
AC 302 Establishment of Pollinator Strips (converting forages)				\$100 per acre	\$
Total Grant Amount covering 3 years + Impact adjustment pre-calculated to 15%					\$

Your application form will be evaluated based on the following factors: carbon sequestration capacity of the BMP activity, number of livestock (if applicable to your project), number of acres, and improvement of water quality & biodiversity (if applicable to your project). Your payment may be adjusted up to 15% and added to your total payment if you agree to apply for the impact adjustment below.

- Yes, I am applying for the impact adjustment and am interested in the additional evaluation of my application form. Please note: all grant applications are subject to a full technical review.
- Yes, I understand that the program is pre-calculating the impact adjustment to 15% for each BMP activity, this **may** be lower depending on the above factors upon application review.

PART 7: APPLICANT DECLARATION PART 1

Have you applied to any other government programs to help support the projects listed above?	<input type="checkbox"/> Yes* <input type="checkbox"/> No – I have not applied to any other program(s) <i>*If you received funding for the items listed, you are ineligible for funding under RALP.</i>
If you are applying as a Post Secondary Institution, have you received any research funding for the items or activities listed on the application form?	<input type="checkbox"/> Yes* <input type="checkbox"/> Not applicable <i>*If you received research funding for the items listed, you are ineligible for funding under RALP.</i>
Do you understand that carbon sequestered under RALP will be ineligible for carbon credits/GHG offsets for the duration of the 3-year land use agreement?	<input type="checkbox"/> Yes, I understand that I am unable to claim carbon credits/GHG offsets for the duration of the 3-year land use agreement. <i>*If you have sold or signed away your carbon credits to another program/organization for the items or acres listed in the application form you are ineligible to apply under RALP.</i>
Does your project take place on public land?	<input type="checkbox"/> Yes* - Approval documentation will be submitted with my application. <input type="checkbox"/> Not applicable <i>*If your project takes place on public land (partially or fully) you must submit your approval from a Provincial Rangeland Agrologist before your application will be processed.</i> Name (Provincial Rangeland Agrologist): _____
Equitable arrangement with Landowner (select ONE of the following):	<input type="checkbox"/> I am the owner of the land on which the project is to be implemented. <input type="checkbox"/> I am not the owner of the land on which the project is to be implemented over 3 years; however, I have discussed the project with the person who owns the land and have permission to complete this project and to implement the BMP over the next three years. Name of landowner (please print): _____

- I have not started the project before **February 1, 2025**.
- I understand that all listed project activities must be completed by **November 30, 2025**.
- I understand that my project application may be subject to an on-site audit and evaluation inspection(s) during the term of the 3-year Land Use Agreement.

ASB Survey - The Applicant's response will not affect this application. Alberta Agriculture and Irrigation will use the information to support delivery of the Agricultural Service Board (ASB) Grant Program.

Did the Applicant receive support from a local ASB?

- Yes - ASB extension efforts brought Resilient Agricultural Landscape Program to the Applicant's attention AND/OR a local ASB assisted in completing the application process.
- No - The Applicant did not access ASB extension or assistance while completing this application.

Freedom of Information and Protection of Privacy Act Statement:

The ASB survey responses above, and the Applicant's name and county, are being collected for the purpose of the Agricultural Service Board (ASB) Grant Program. The collection of information is authorized by Section 33(c) of the *Freedom of Information and Protection of Privacy Act* as information relates directly to and is necessary for the operating of the ASB Grant Program. For questions about the collection of personal information, contact the ASB Program Unit by email via ASB.Grant@gov.ab.ca or telephone via 310-0000 followed by (780) 427-4181.

PART 7: APPLICANT DECLARATION PART 2

NOTE: PLEASE READ THIS CAREFULLY BEFORE SIGNING

Statement of Certification:

I, _____, **certify the following:**
(Legal name of Applicant or authorized representative of Applicant)

- I am the Applicant or authorized to complete this application on behalf of the Applicant.
- The activities that are the subject of this application are not funded in whole or part by another Sustainable CAP program or any other government program, nor will they be in the next three years.
- The Applicant understands and agrees to the Terms and Conditions of the Resilient Agricultural Landscape Program (the "Program").
- The Applicant understands that funding for the Program is limited.
- The Applicant understands that applications under the Program will be processed as outlined in s. 9.0 of the Program Terms and Conditions.

I certify that the information provided in this application is, to the best of my knowledge, true, complete and correct.

Legal Name of Applicant:

Signature of Applicant or Authorized Representative of Applicant:

Date: _____

Must be handwritten, electronic signatures are not accepted

When complete, email or mail (do not fax) to:
Resilient Agricultural Landscape Program
Suite 303, 7000-113 Street NW
Edmonton, AB, T6H 5T6

Emails are accepted **in PDF format ONLY** to: RALP@gov.ab.ca