2027 Primary Agricultural Societies Operating Grant Program

Before completing/submitting this grant application please refer to the Primary Agricultural Societies Operating Grant Program Guidelines. The Guidelines, available online, contain valuable information about completing this grant application.

For assistance in completing this application, please email agi.agsocietygrants@gov.ab.ca. You can also call 780-968-3517 (toll-free by dialing 310-0000 first).

The deadline to submit this application is February 15, 2027.

General Information

***Agricultural Society Name:**		
***Mailing Address:**		
***City/Town:**	***Postal Code:**	
***E-mail:**	***Phone:**	**Fax:**

Financial Summary *(Use your financial statements to complete this section)*

Fiscal Year of Operations: 2026
Total Revenue:
Total Expenses:

Municipal Operating Grant Funding Sources *(Do not include capital grants, grants you redistribute to other community groups, or your provincial ag society grant)*	**Amount** *(Amounts carry forward to the operational expense table on page 6)*
County/Town Operating Grant:	
County/Town Operating Grant:	

Round values to the nearest dollar – do not use commas or periods.

Did you attend one of the webinar sessions? ☐ Yes ☒ No

Classification: PUBLIC

Section 1. Governance, Leadership, and Training Expenses

Review **Appendix A** of the program guidelines before beginning this section. You must submit this section even if no expenses are claimed.

Name of Leadership Activity (*Do not use acronyms)*		
Eligible Expense Description *(E.g. registration fee, travel, etc.)*	**Expense Amount**	**Office Use Only**
AAAS Conference registration - # of delegates		
Accommodations		
Mileage kms x.57 per km	0.00	
Total Eligible Expenses for Leadership Activity	$ 0	

Name of Leadership Activity *(Do not use acronyms)*		
Eligible Expense Description *(E.g. registration fee, travel, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Leadership Activity	$ 0	

Round values to the nearest dollar – do not use commas or periods.

Name of Leadership Activity *(Do not use acronyms)*		
Eligible Expense Description *(E.g. registration fee, travel, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Leadership Activity	$ 0	

Name of Leadership Activity *(Please do not use acronyms)*		
Eligible Expense Description *(E.g. registration fee, travel, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Leadership Activity	$ 0	

		Office Use Only
Total Eligible Expenses for all Leadership Activities *Add the totals for each Leadership Activity to find this number.*	$ 0	

Round values to the nearest dollar – do not use commas or periods.

Section 2. Agricultural Activities and Program Expenses

Review **Appendix B** of the program guidelines before beginning this section. You may also wish to use a Statement of Expense template in **Appendix E** to identify eligible and ineligible costs. Submit this section even if no expenses are claimed.

Name of Activity/Program *(Please do not use acronyms)*		
Eligible Expense Description *(E.g. judges, advertising, fair books, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Activity/Program	$ 0	

Name of Activity/Program *(Please do not use acronyms)*		
Eligible Expense Description *(E.g. judges, advertising, fair books, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Activity/Program	$ 0	

Round values to the nearest dollar – do not use commas or periods.

Name of Activity/Program *(Please do not use acronyms)*		
Eligible Expense Description *(E.g. judges, advertising, fair books, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Activity/Program	$ 0	

Name of Activity/Program *(Please do not use acronyms)*		
Eligible Expense Description *(E.g. judges, advertising, fair books, etc.)*	**Expense Amount**	**Office Use Only**
Total Eligible Expenses for Activity/Program	$ 0	

		Office Use Only
Total Eligible Expenses for all Agriculture Activities and Programs *Add the totals for each activity/program to find this number.*	$ 0	

Round values to the nearest dollar – do not use commas or periods.

Section 3. Operational Expenses

Review **Appendix D** of the program guidelines before beginning this section. Submit this section even if no expenses are claimed.

Description	Expense Amount	Office Use Only
Insurance		
Repairs & Maintenance **(Maximum $10,000)** (include cleaning supplies, snow removal, lawn mowing, garbage pick-up, etc. here)		
Utilities (heat and power)		
Wages/Salaries & WCB (can include Bookkeeping)		
Total Expenses	0	
Deduct Municipal Operating Grant(s) **(use the amount reported on page 1 Financial Summary)**	0	
Total Eligible Expenses	0	

Round values to the nearest dollar – do not use commas or periods.

Total Expenses Summary

Total Amounts from Above Tables

	Estimated Expenses	Office use Only
Governance, Leadership and Training Expenses	$ 0	
Agricultural Activities & Program Expenses	$ 0	
Operational Expenses	$ 0	

Section 4. Base Grant

Please provide information in the fields below to apply for a base grant of $17,500. This grant funding is available to agricultural societies in good standing under the *Agricultural Societies Act.*

Description	Amount	Office Use Only
Base Grant (Maximum $17,500)		

Contact information for inquiries regarding grant calculations:

Name:	Email:	Telephone Number:
Name:	Email:	Telephone Number:

Office Use Only

Agricultural Society Name:_____

Agricultural Societies Facilities Reporting
Provide information about facilities that are owned and/or operated by the agricultural society.

Indoor Facilities (Facility Type)	Ownership (owned/leased/operated)	Size (sq ft)	Approx. Age of Facility
	Own		
	Operate		
	Own		
	Lease		
	Lease		

Outdoor Facilities (Facility Type)	Ownership (owned/leased/operated)	Size (sq ft)	Approx. Age of Facility
	Own		
	Own		
	Operate		
	Lease		
	Lease		
	Lease		
	Lease		
	Lease		

Does your organization have an asset management plan that helps identify and prioritize the maintenance, repair, replacement, and future investment needs of its facilities and infrastructure?

☐ Yes ☒ No

An asset management plan generally includes details on your assets, their value and condition, associated risks, and a forecast of future capital expenditures needed to maintain or replace them.

Statement of Certification

NOTE: Please read this carefully before signing.

We, the authorized representatives named below, certify the following:

- We are authorized to complete this application on behalf of the agricultural society named below (the "Agricultural Society");
- We understand and agree to the Primary Agricultural Societies Operating Grant Program Guidelines (the "Guidelines");
- The expenses listed in this application have all been paid in full by the agricultural society;
- We have verified that the expenses listed in this application are all eligible under the Guidelines;
- All late fees, GST and other ineligible expenses such as in-contra and in-kind expenses have been deducted in determining the amounts listed in this application;
- We understand that by submitting this application, the agricultural society agrees to maintain the records of the expenditures listed in the application for a period of not less than 6 years;
- We understand that funding for the Primary Agricultural Societies Operating Grant Program (the "Program") is limited;
- We understand that payments under the Program are grants subject to the Ministerial Grants Regulation;
- We understand that Agriculture and Irrigation discloses the following information for all grant recipients:
  - the grant recipient name,
  - the amount of the grant,
  - the program the grant is paid under, and
  - the payment date.
- The information provided in this application and all attachments are, to the best of our knowledge, true, complete and correct.

Name of Agricultural Society

Signature of Authorized Representative

Signature of Authorized Representative

Legal Name (print)

Legal Name (print)

Position

Position

Date

Date

The personal information that is collected through this form is for the purpose of processing the agricultural society's application under the Primary Agricultural Societies Operating Grant Program. This information is collected under the authority of section 4 (c) of the *Protection of Privacy Act* and is subject to the provisions of the Act. For questions about the collection of personal information, contact the Primary Agricultural Societies Operating Grant Program by email at agi.agsocietygrants@gov.ab.ca, or by calling (780) 968-3517.