

Welcome!

ETS – Aggregate Application submission Training

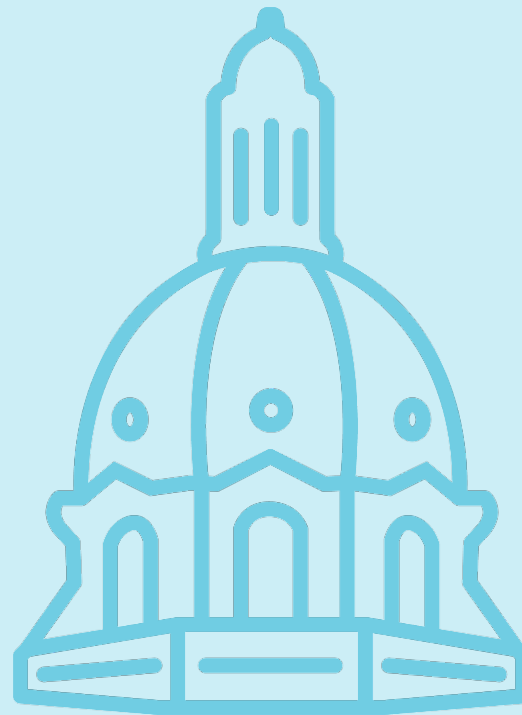
This module offers an overview on how to submit an application for designation of an aggregate facility under the Technology Innovation and Emissions Reduction Regulation in ETS.



Introduction

In this module, you will learn:

1. Background
2. Logging into ETS
 - A. Web Browser Compatibility
 - B. ETS Support
3. TIERR Data Navigation Tree
 - A. Submit Application for Aggregate Facility
 - B. Work In Progress
4. Resubmissions and Help



1. Background

The Technology Innovation and Emissions Reduction Regulation is Alberta's new industrial emission reduction system, replacing the Carbon Competitiveness Incentive Regulation January 1, 2020.

The Technology Innovation and Emissions Reduction Regulation allows conventional oil and gas facilities to apply to be designated as an aggregate facility.

These applications are to be submitted through the ETS system as almost all interested parties will have accounts through ETS and ETS is well equipped to handle the anticipated volume of submissions.

Additional information on the program as well as access to the application form is available here <https://www.alberta.ca/conventional-oil-and-gas.aspx>

2. Logging into ETS

Access ETS at
www.alberta.ca/ets



Electronic Transfer System



User Name:

Password:

☐ Save my user name

[Forgot Password/Reset Password](#)

Support: Report problems or questions to [Crown Land Data](#) at (780) 644-2300 

ETS may be unavailable due to system maintenance on Friday after 4:30 p.m. until 6:00 p.m. Sunday.

If you require support with existing ETS accounts or setting up a new account, please contact ETSAccountSetup@gov.ab.ca.

If you require technical support with ETS, please contact ETS@gov.ab.ca.

Note that technical support will only be available during business hours, so it is important to ensure the data is submitted within the business hours timeframe: 8:15 AM - 4:30 PM Monday to Friday.

Bulletin



A. Web Browser Compatibility

ETS supports Internet Explorer 11.0 or higher and Firefox 50.0 or higher.

ETS will soon support Chrome and Microsoft Edge.

Pop-ups must be enabled in your web browser to access reports (i.e. submission or error reports).

B. ETS Support

Support: Report problems or questions to [Crown Land Data](#) at (780) 644-2300

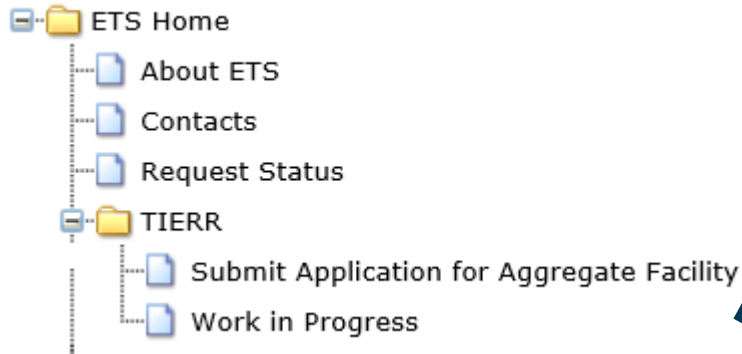
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If you require support with existing ETS accounts or setting up a new account, please contact ETSAccountSetup@gov.ab.ca.

If you require technical support with ETS, please contact ETS@gov.ab.ca or 780-908-4969.

Note that technical support will only be available during business hours, so it is important to ensure the data is submitted within the business hours timeframe: 8:15 AM - 4:30 PM Monday to Friday.

3. TIERR Navigation Tree



The TIERR tree node has menu items to Submit Application for Aggregate Facility and to access Work in Progress.
If you do not have this menu item please consult your company's ETS administrator.

Technology Innovation and Emissions Reduction Regulation

NOTE: Submissions made after 4:30 PM will be processed on the next business day.

Comment:

Form Type: Aggregation

Form:

Please add supporting documentation here

Filename:

A. Application Submission

Technology Innovation and Emissions Reduction Regulation

NOTE: Submissions made after 4:30 PM will be processed on the next business day.

Comment:

Form Type: Aggregation

Form:

Please add supporting documentation here

Filename:

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Browse to select the signed application form and hit the add button to add it to your submission

Hit the submit button when all required files have been added.

Supporting documentation includes boundary files in either a .kml or .kmz format. Multiple supporting files can be added.

A. Application Submission

The following message will be displayed upon successful submission.

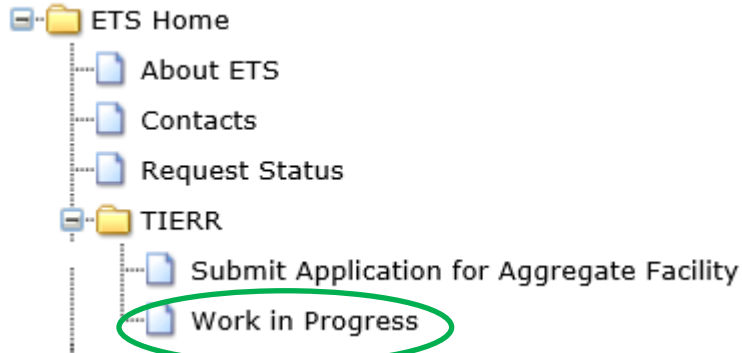
Technology Innovation and Emissions Reduction Regulation

Request Submitted.

Your submission has been successfully submitted.

Click here to retrieve your [Confirmation Report](#) or retrieve from the [Work in Progress](#) screen

B. Work in Progress



You may enter search parameters or leave blank retrieve all submissions

Work in Progress

Type:	<input type="text"/>	Request Number:	<input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Status:	<input type="text"/>		
Comment:	<input type="text"/>		

B. Work in Progress

Type:	<input type="text"/>	Request Number:	<input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Status:	<input type="text"/>		
Comment:	<input type="text"/>		

Find

Close

ETS #	Application Type	Status	Comment	Files	Last Updated YYYY/MM/DD	Creator
434223	Aggregation	Completed		Report: Pdf File: xlsm	2019/11/07 13:44:48	EA1019_JOHN

Upon searching a list created of your submissions. If desired you can also see and download a report summarizing your submission.

4. Resubmissions and Help

Upon the review of your submission you may be asked to update and resubmit your application. Please follow the same steps outlined in this training as for your original submission.

If you encounter problems with the application form, with submission that are not related to ETS, or you need additional information about the TIER regulation please contact AEP.GHG@gov.ab.ca

You have completed the TIER Aggregate
Submission
Online Training Course

Congratulations !

If you have any comments or questions on this training course,
please forward them to AEP.GHG@gov.ab.ca and indicate Online
Training Feedback in the subject line.