

Position Profile

Labour Relations Board

Profile Overview

Competition #: 436

Role(s) Required: Board Members

Agency Website:

[Alberta Relations Board](#)

Responsible Ministry: Labour

Opening Date: 06/20/2017

Closing Date: 07/20/2017

Role(s) Required

Mutiple Board Members

Role Description

Board Members are part-time participants in Board proceedings and must be available to sit, as required, on a three-person adjudication panel composed of a Chair or Vice Chair and two Members. As an adjudicator, a member will fully consider evidence, both oral and documentary, submitted under oath by the parties to a dispute. In conjunction with the other members of the panel, and in consideration of the applicable legislation and case law, a member will assess the dispute before the Board and reach conclusions.

A Member is also required to mediate disputes, participate in Board caucus functions and act in public as a Board representative. Board Members are appointed for a term not to exceed three years.

About the Agency

The Alberta Labour Relations Board is an independent, quasi-judicial body that provides expertise in the field of labour relations and administers the Labour Relations Code, the *Public Service Employee Relations Act*, the *Police Officers Collective Bargaining Act* and the *Public Education Collective Bargaining Act* together with other legislation impacting labour relations within provincial jurisdiction. The Board makes judgments about the rights and liabilities of parties who appear before it, including employers, unions and individuals.

Agency Classification

The Labour Relations Board is regulatory/adjudicative agency subject to the *Alberta Public Agencies Governance Act*.

Skills and Experience

Past or present participation in the labour relations community is required, as well as knowledge of the applicable legislation and labour relations practices. Board members must have relevant experience including a demonstrated ability to analyze evidence, exercise judgment, solve problems and work towards meeting consensus. Strong analytical skills, an ability to articulate views in discussion and the ability to mediate disputes will be key in this role.

Specialized Knowledge and Expertise

Recent legislative changes have created a need to expand the representative make up of Board membership. With the passage of Bill 7, An Act to Enhance Post-secondary Bargaining, the Board wishes to seek additional Board Members who are representatives of the public post-secondary sector of the economy.

Also, the amendments to the Labour Relations Code added farm and ranch employees to the Board's jurisdiction and accordingly, the Board wishes to seek representation on the Board from the farm and ranch sector.

Remuneration, Time Commitment and Meeting Location

It is essential that members have a flexible schedule to be available to sit a minimum of two days per month and to commit to a lengthy Board hearing on short notice. Appointments to the Labour Relations Board are made by Order in Council and remuneration is paid on a per diem basis.

Honoraria is paid in accordance with [Schedule 1, Part A of the Committee Remuneration Order](#) (OC466/2007) effective April 1, 2009 is:

- (a) \$164 for up to and including four hours in any day, or
- (b) \$290 for over four hours and up to and including eight hours in any day, or
- (c) \$427 for over eight hours in any day.

Honoraria is subject to review. Travelling expenses will be paid in accordance with the [Travel, Meal and Hospitality Expenses Policy](#).

Additional Notes

It is recognized in Alberta as a fundamental principle and as a matter of public policy that all persons are equal in regard to race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation. Multiculturalism describes the diverse racial and cultural composition of Alberta society and it is important that this diversity is recognized in the board members of Alberta's public agencies.

Contact Information

For additional information on this opportunity, please contact:

Executive Search, Public Service Commission

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