

## Release of Holdback

---

Alberta Transportation retains holdback from each contract according to Section 1.2.46 (Payment and Holdback) of the General Specifications, Specification Amendments and Supplemental Specifications for Highway and Bridge Construction (Edition 16, 2019) as amended and updated from time to time – refer to this document for more information.

Holdback will be retained for a minimum of 45 days after the date of Construction Completion, and will not be release until all the work is completed on the contract, the final estimate has been processed for payment, and there are no third party claims filed with Alberta Transportation.

The Contractor is required to submit the following documents to Tender Administration prior to any release of holdback:

- The Construction Completion Certificate
- The final progress estimate
- An executed Statutory Declaration (the original document is required – the form can be found on the Alberta Transportation website)
- A Worker's Compensation Board letter of release
- Written confirmation of full environmental compliance
- Any written warranty requirements (project specific)

The Contractor shall e-mail the completed documents to [TenderAdmin@gov.ab.ca](mailto:TenderAdmin@gov.ab.ca) and mail the original executed statutory declaration to:

Alberta Transportation  
Strategic Procurement Branch  
Vendor Management & Outreach  
3rd Floor, Twin Atria Building  
4999 – 98 Ave  
Edmonton, Alberta  
T6B 2X3  
ATTN: Alberta Transportation's Contract Management Officer

For any inquiries, please contact Alberta Transportation's Contract Management Officer at 780-422-7625.