

# Licensed Driver Training Providers and Driving Instructors Information

## RE: COVID-19 and Alberta Transportation Driver Education and Examination Standards Audit Services

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### Update on COVID-19

Updates on the Government of Alberta state of public health emergency under the *Public Health Act* are available at: <https://www.alberta.ca/coronavirus-info-for-albertans.aspx#statement>.

More information on how to prevent the spread of COVID-19: <https://www.alberta.ca/prevent-the-spread.aspx>

### Driving Instructor Testing and Monitoring, School Audits

Until further notice, all monitoring of driving instructors and driving instructor testing will be postponed so that we minimize in-person contact. Driver Training School electronic audits may be conducted.

### Services and Processing

Driver Education and Examination Standards will focus on priority services and providing timely processing of course completion forms. The processing of Course Completion Forms may take longer than five (5) business days.

### Driver Training Providers

Providers who choose to postpone all driver training programs due to the COVID-19 outbreak are asked to advise Driver Education and Examination Standards by email at: [trans.driver.prog@gov.ab.ca](mailto:trans.driver.prog@gov.ab.ca).

### Driver Training School Renewal

Driver Training School licences set to expire have been extended until May 15, 2020. Please forward renewal applications and documents by email (scanned only – no attached pictures) to [trans.driver.prog@gov.ab.ca](mailto:trans.driver.prog@gov.ab.ca).

To view these forms visit: <https://www.alberta.ca/apply-for-a-driver-training-school-licence.aspx>

If you have questions regarding these changes please call 310-0000 followed by 780-427-2711.

***A future update will advise when Driver Education and Examination Standards is returning to normal operations.***

### Driving Instructor Renewal

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Note: Scanned copies of your Criminal Record Check will be accepted during this time as an interim measure, however, the original Criminal Record Check must be mailed to Driver Education and Licensing Standards at:

Alberta Transportation  
1st Floor, Twin Atria Building  
4999 98 Avenue, Edmonton, Alberta T6B 2X3

### Road Test Update

Alberta is extending the suspension of road tests until the public health emergency ends, while we develop procedures to conduct road tests that prevent the spread of Covid-19.

Road tests will resume when it is safe to do so. Albertans who had a road test cancelled as a result of this suspension of service will be able to rebook online once the public health emergency ends or later, at no additional charge.

If your road test was cancelled by Alberta Transportation and you would like a refund, please email [driverexaminations@gov.ab.ca](mailto:driverexaminations@gov.ab.ca) with the following information:

1. Your full name
2. Your date of birth
3. Your MVID
4. Your road test permit number (if known)

You will be contacted within 72 hours.